

Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

DATE: Tuesday October 1st, 2024

LOCATION: Central Community College, 1501 Plum Creek Pkwy, Suite 1, Room#204 Lexington, NE

DURATION: 09:05 am to 12:20 PM

AGENDA ITEM #1: Call to Order

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on October 1st, 2024 at approximately 09:05 am (CST).

Bryan Bequette, Chief Elected Officials Board (CEOB) member, called the CEOB meeting to order on October 1st, 2024 at approximately 09:05 am (CST).

AGENDA ITEM #2: Roll Call

Jami Canham called the roll for the GNWDB and a quorum was established.

GNWDB Members Present (7):

Cristal Dimas
Emily Duncan
Matt Gotschall
Gary Kelly
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (6):

Kayla Brewer
Mike Gage
Amy Gerloff
Sarah Heller-Glen
Greta Kickland
Roy Lamb

Jami Canham called the roll for the CEOB and a quorum was established.

CEOB Members Present (3):

Bryan Bequette
Hal Haeker
Troy Uhler

CEOB Members Absent (1):

Stanley Clouse

*Joe Hewgley

*Joined the meeting at 10:44am

AGENDA ITEM #3: Notice of Publications

Kyle McConnell reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4A.: Approval of Minutes

Greater Nebraska Workforce Development board meeting minutes. March 14, 2024.

No errors were noted.

Matt Gotschall motioned to approve the minutes and Gary Kelly seconded. A GNWDB roll-call vote was taken, and the motion carried.

GNWDB Members For (7):

Cristal Dimas
Emily Duncan
Matt Gotschall
Gary Kelly
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (6):

Kayla Brewer
Mike Gage
Amy Gerloff
Sarah Heller-Glen
Greta Kickland
Roy Lamb

GNWDB Members Against (0):

Chief Elected Officials Board April 24, 2024

Kyle McConnell noted correction to Present are 4 not 3 absent are 2 not 3 on page 21 of the board book. Janelle Daughenbaugh: Noted it was a re-convened meeting not an emergency meeting. Not referenced in notes. Hal Hecker noted on page 22: Stanley Clouse Hal, Hecker Joe should be changed to aligned to Stanley Clouse, Hal Hecker, Joe Hewgley.

Troy Uhlir motioned to approve the meeting minutes with corrections. Hal Hecker seconded. A roll-call vote was called and the motion carried.

CEOB Members For (3):

Bryan Bequette
Hal Haeker
Troy Uhlir

CEOB Members Abstain (0):

CEOB Members Against (0):

CEOB Members Absent (2):

Joe Hewgley
Stanley Clouse

AGENDA ITEM #5: Announcements

Autumn Schleicher has left the department of labor and has subsequently stepped down from the Board. Shawn Sims has taken on the responsibilities of Regional Workforce Development Manager. Josh Hanson has also left the Department of Labor and Michelle Schutz has started on as the new One-Stop Operator. William Stewart has resigned from the CEOB board. Joy Bronson has recently undergone a career change and is no longer with Embecta.

NEW BUSINESS:

AGENDA ITEM #6B: Board Appointments

Greater Nebraska had several categories that needed to be filled. Vacancies and potential candidates to fill the vacancies were discussed.

It is recommended that the Chief Elected Officials Board appoint **Jody Stutzman** to the Greater Nebraska Workforce Development Board for a three-year term ending October 1, 2027.

It is also recommended that the Chief Elected Officials Board appoint **Josh Hanson** to the Greater Nebraska Workforce Development Board for a three-year term ending October 1, 2027.

Elaine Anderson's term has expired. It is proposed to vote **Denise Lemke** to fill her seat on the Greater Nebraska Workforce Development Board for a three-year term ending October 1, 2027.

Autumn Schleicher is no longer employed by NDOL. It is recommended to vote **Bernie Hansen** to the Greater Nebraska Workforce Development Board (GNWBD) for a three-year term ending October 1, 2027.

Dan Mauk has stepped down from the Board. It is proposed that the Chief Elected Officials Board move Denise Pfeifer from "Other" to the "Government" Category to maintain board distribution.

Joy Bronson has recently undergone a lay off and no longer meets requirements to serve on the board, it is proposed she be reinstated upon a nomination from her new employment.

Troy Uhler motioned to appoint **Jody Stutzman, Josh Hanson, Denise Lemke and Bernie Hansen**, to the Greater Nebraska Workforce Development Board for a three-year term ending October 1, 2027. Hal Haeker seconded. A CEOB roll-call vote was taken, and the motion carried.

CEOB Members For (3):

Bryan Bequette
Hal Haeker
Troy Uhler

CEOB Members Against (0):

CEOB Members Abstain (0):

CEOB Members Absent (2):

Joe Hewgley
Stanley Clouse

The Greater Nebraska Workforce Development Board received the following recommendations for committee appointments:

Executive Committee – **Bernie Hansen** to replace Autumn Schleicher.

Stacey Weaver motioned to appoint **Bernie Hansen** as an “Government, Economic, and Community Development” member to the Executive Committee and Denise Pfeifer seconded. A GNWDB roll-call vote was taken, and the motion carried.

GNWDB Members For (7):

Cristal Dimas
Emily Duncan
Matt Gotschall
Gary Kelly
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (6):

Kayla Brewer
Michael Gage
Amy Gerloff
Greta Kickland
Roy Lamb II
Sarah Heller-Glen

GNWDB Members Against (0):

AGENDA ITEM #6C: Wait List

As noted in previous board minutes, a wait list was considered. The Greater Nebraska Workforce Development Board (GNWDB) had worked with NDOL on filling the Norfolk Adult/Dislocated Worker case management position. There was also discussion regarding filling the vacancy in the Hastings office. On July 29th, a reduction in force was announced within NDOL (please note incorrect date in the board book). Hastings and Kearney and Sidney offices were closed. Additionally, 2 positions in Beatrice were eliminated. Those teammates were completing WIOA duties, their existing caseload was divided among existing teammates. Beatrice and Norfolk will be training .5 of an FTE (Full time employee). Beatrice office is at risk of losing comprehensive status. If WIOA is not at least half time there is a risk of a non-compliance with Code of Federal Regulations. Board discussed case loads and transferring of cases between regions. Board members had questions regarding plan for staff after the reduction in force. Lisa Wilson stated she submitted 2 waitlist requests which were returned for more revisions. The board requested a synopsis of current events impacting staffing levels.

Matt Gotschall motioned to implement a waitlist until such time greater staffing can be secured. Lisa Wilson seconded, a roll-call vote was taken and the motion passed.

GNWDB Members For (7):

Cristal Dimas
Emily Duncan
Matt Gotschall
Gary Kelly
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Against (0):

GNWDB Members Abstained (0):

GNWDB Members Absent (6):

Kayla Brewer
Mike Gage
Amy Gerloff
Sarah Heller-Glen
Greta Kickland
Roy Lamb

Matt Gotschall motioned to implement a waitlist until such time greater staffing can be secured. Lisa Wilson seconded, a roll-call vote was taken and the motion passed.

Troy Uhlir, motioned to implement a waitlist until such time greater staffing can be secured. Bryan Bequette seconded, a roll-call vote was taken and the motion passed.

CEOB Members For (3):

Bryan Bequette
Hal Haeker
Troy Uhlir

CEOB Members Abstain (0):

CEOB Members Against (0):

CEOB Members Absent (2):

Joe Hewgley
Stanley Clouse

AGENDA ITEM #6D: Regional Updates

Managers provided updates and highlights from their respective service delivery areas.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6E: Enrollments

Stacey Weaver directed the Board to and reviewed the Enrollments map. She also requested that the next board meeting the same enrollment information be shared with new enrollment information so the board may have a visual of how the reduction in force may impact enrollments.

AGENDA ITEM #6F: Active participants by County

Stacey Weaver reviewed the Active Participants by County map. Noted where new enrollments were greater than active participants in some area and had questioned the cause for those variations.

AGENDA ITEM #6G: Priority of Service

Stacey Weaver directed the Board to and reviewed the priority of service. A Correction was made: On the top of priority of service page it stated "**Priority of Service Enrollments (Adult): 79.7%**" where as the chart listed 85.25% 79.7% should be corrected to 85.25%. Clarification was made that 1,2,3 and 5 is correct for categories. Category 4 is a category that can be defined by the board, it has not currently be defined.

AGENDA ITEM #6H: Performance

Stacey Weaver reviewed performance. The board questioned performance information compared to previous reports as there was more demographic data. The board requested rolling data similar to previous board books including negotiated standard, statewide, Greater Lincoln and Omaha data.

AGENDA ITEM #6I: Internal Audits/Local Monitoring

Janell Daughenbaugh walked the Board through the new local area monitoring report as presented to the System Coordination Committee.

AGENDA ITEM #6J: Local Plan

Stacey Weaver provided a summary of the report out made to the committee. Additional data points are needed from Labor Market information. The Local plan will be updated to be voted upon during a proposed January meeting.

AGENDA ITEM #6K: State Plan Alignment Workgroup

Jody Easter is no longer employed with Nebraska Department of Labor (NDOL). NDOL hopes to hire a replacement for Jody soon. No other updates to workgroup.

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6L: Finance Report

Matt Gotschall provided the Board with an update on the finance report as discussed during the Strategic Planning Committee. It was noted that October has 3 pay periods which is why October projections are higher for staff salaries.

AGENDA ITEM #6M: Funds Transfer from DLW to Adult

A motion was made by Stacey Weaver to transfer \$350,000.00 from Dislocated Worker FY24 to Adult. Denise Pfeifer seconded. A GNWDB roll-call vote was taken, and the motion carried.

GNWDB Members For (7):

Cristal Dimas
Emily Duncan
Matt Gotschall
Gary Kelly
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (6):

Kayla Brewer
Mike Gage
Amy Gerloff
Sarah Heller-Glen
Greta Kickland
Roy Lamb

GNWDB Members Against (0):

A motion was made by Joe Hewgly to transfer \$350,000.00 from Dislocated Worker FY24 to Adult. Troy Uhlir seconded. A CEOB roll-call vote was taken, and the motion carried.

CEOB Members For (4):

Bryan Bequette
Hal Haeker
Troy Uhlir
Joe Hewgley

CEOB Members Abstain (0):

CEOB Members Against (0):

CEOB Members Absent (1):

Stanley Clouse

One Stop Operations

AGENDA ITEM #6N: One Stop Operator Report

Michelle Schutz introduced herself as the new one stop operator.

AGENDA ITEM #6O: Letters of Support

Matt Gotschall informed the board there were no updates for letters of support.

AGENDA ITEM #6P: Regional Plan

Matt Gotschall directed the Board to the regional report, there are updates pending from the labor market information. The regional report is due in march so it was discussed meeting in January for the board to vote to approve the finalized report.

AGENDA ITEM #7: PUBLIC COMMENT

Lisa Wilson requested public comments for the Greater Nebraska Workforce Development Board. There were none.

Bryan Bequette requested public comments for the Chief Elected Officials Board. There were none.

AGENDA ITEM #8: UPCOMING MEETINGS:

Lisa Wilson reviewed the upcoming meeting schedule:

January TBD, 2025	9 a.m. – 12 p.m. (CT)	Virtual	GNWDB & CEOB
March 20, 2025	9 a.m. – 12 p.m. (CT)	Nebraska City	GNWDB & CEOB
September 18, 2025	9 a.m. – 12 p.m. (CT)	Scottsbluff	GNWDB & CEOB

AGENDA ITEM #9: ADJOURNMENT:

Gary Kelly motioned to adjourn the GNWDB Meeting. Stacey Weaver seconded. A GNWDB roll-call vote was taken, and the motion carried. The GNWDB meeting was adjourned at 12:20 pm (CST).

GNWDB Members For (7):

Cristal Dimas
Emily Duncan
Matt Gotschall
Gary Kelly
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (6):

Kayla Brewer
Mike Gage
Amy Gerloff
Sarah Heller-Glen
Greta Kickland
Roy Lamb

GNWDB Members Against (0):

Troy Uhler motioned to adjourn the CEOB Meeting. Joe Hewgley seconded. A CEOB roll-call vote was taken, and the motion carried. The GNWDB meeting was adjourned at 12:20 pm (CST).

CEOB Members For (4):

Bryan Bequette
Hal Haeker
Troy Uhler
Joe Hewgley

CEOB Members Abstain (0):

CEOB Members Absent (1):

Stanley Clouse

CEOB Members Against (0):