

Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

THURSDAY, May 28, 2020

LOCATION: WebEx Video Conference

DURATION: 10:00 am to 12:30 pm (CST)

AGENDA ITEM #1: CALL TO ORDER:

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on May 28, 2020 at approximately 10:05 am (CST).

Pam Lancaster, Chief Elected Officials Board (CEOB) Chair, called the CEOB meeting to order on May 28, 2020 at approximately 10:05 am (CST).

AGENDA ITEM #2: ROLL CALL

Ashley Mathers called the roll for the GNWDB and a quorum was established.

GNWDB Members Present (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

Ashley Mathers called the roll for the CEOB and a quorum was established.

CEOB Members Present (5):

CEOB Members Absent (3):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Pamela Lancaster

Tony Kaufman
Christian Ohl
William Stewart

AGENDA ITEM #3: NOTICE OF PUBLICATION:

Ashley Mathers reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: APPROVAL OF MINUTES:

No corrections were made to the minutes.

Stacey Weaver motioned to approve the March 12, 2020 CEOB and GNWDB Joint Meeting Minutes. Greta Kickland seconded. A GNWDB voice vote was taken and the motion carried.

Stanley Clouse motioned to approve the March 12, 2020 CEOB and GNWDB Joint Meeting Minutes. Joe Hewgley seconded. A CEOB voice vote was taken and the motion carried unanimously.

NEW BUSINESS:

AGENDA ITEM #5A Labor Market Information

Ashley Mathers provided a brief overview of the labor market information located on pages 10-15 of the meeting booklet.

AGENDA ITEM #5B Regional Updates

Ashley Mathers provided a brief overview of the Regional Updates located on pages 16-20 of the meeting booklet.

AGENDA ITEM #5C Performance

Ashley Mathers directed the Board to the PY19 Quarter 2 performance charts located on pages 21-24 and reviewed the charts. Discussion was held regarding how Covid may affect future performance.

AGENDA ITEM #5D Service Agreements

Ashley Mathers presented each agreement to the Board. All approvals are contingent upon approval by the other parties including minor modifications that do not affect the integrity of the agreements. Discussion was held regarding any changes to the agreements from the previous agreements.

Chief Elected Officials Agreement

Pam Lancaster requested a motion to approve the Chief Elected Officials Agreement. Stanley Clouse moved to approve the agreement. Hal Haeker seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Pamela Lancaster

CEOB Members Absent (3):

Tony Kaufman
Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

Responsibilities & Duties (GNWDB & CEOB)

Lisa Wilson requested a motion to approve the Responsibilities and Duties Agreement. Matt Gotschall moved to approve the agreement. Kim Schumacher seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

GNWDB Members Against (0):

GNWDB Members Abstain (0):

Pam Lancaster requested a motion to approve the Responsibilities and Duties Agreement. Bryan Bequette moved to approve the agreement. Hal Haeker seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Pamela Lancaster

CEOB Members Absent (3):

Tony Kaufman
Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

Grant Recipient Services (NDOL, Governor, & CEOB)

Pam Lancaster requested a motion to approve the Grand Recipient Services Agreement. Joe Hewgley moved to approve the agreement. Hal Haeker seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Pamela Lancaster

CEOB Members Absent (3):

Tony Kaufman
Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

Service Agreement Adult & DLW (NDOL, CEOB, & GNWDB)

Lisa Wilson requested a motion to approve the Adult and Dislocated Worker Service Agreement. Greta Kickland moved to approve the agreement. Dan Mauk seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

Stacey Weaver
Lisa Wilson

GNWDB Members Against (0):

GNWDB Members Abstain (0):

Pam Lancaster requested a motion to approve the Adult and Dislocated Worker Service Agreement. Stanley Clouse moved to approve the agreement. Joe Hewgley seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Pamela Lancaster

CEOB Members Absent (3):

Tony Kaufman
Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

Service Agreement Youth (NDOL, CEOB, & GNWDB)

Lisa Wilson requested a motion to approve the Youth Service Agreement. Charlene Lant moved to approve the agreement. Elaine Anderson seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

GNWDB Members Against (0):

GNWDB Members Abstain (0):

Pam Lancaster requested a motion to approve the Youth Service Agreement. Bryan Bequette moved to approve the agreement. Stanley Clouse seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Pamela Lancaster

CEOB Members Absent (3):

Tony Kaufman
Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #5E Appointment to Workforce Board

Pamela Lancaster opened the motion to appoint new member to the Greater Nebraska Workforce Development Board (GNWDB) up for discussion. Discussion was held regarding Randy Kissinger's qualifications.

Pamela Lancaster requested a motion to appoint Randy Kissinger to the GNWDB for a three-year term ending May 23, 2021. Stanley Clouse moved to appoint Randy Kissinger. Joe Hewgley seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Pamela Lancaster

CEOB Members Absent (3):

Tony Kaufman
Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #5F Appointment to Executive Committee

Pamela Lancaster opened the motion to appoint new member to the GNWDB's Executive Committee up for discussion.

Pamela Lancaster requested a motion to appoint Randy Kissinger to the GNWDB's Executive Committee for a three-year term ending May 23, 2021. Bryan Bequette moved to appoint

Randy Kissinger. Hal Haeker seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Pamela Lancaster

CEOB Members Absent (3):

Tony Kaufman
Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #5G Employer Satisfaction Surveys

Ashley Mathers directed the Board to the Employer Satisfaction Survey results located on pages 64-71. Ashley Mathers provided a brief overview of the results. Discussion was held regarding changing the frequency of the survey. Changes to the survey will be added to the System Coordination Committee agenda for the next scheduled meeting in October 2020.

Tony Kaufman joined the meeting at 10:45am (CST).

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #5H Finance Report

Roy Lamb II reviewed the finance charts located on pages 29-31 and recapped any committee meeting discussion.

AGENDA ITEM #5I Accepting Program Year 2020 Funds

Roy Lamb II updated the Board on Accepting Program Year 2020 Funds. Roy Lamb II reviewed the budget plan worksheets for the youth, adult, and dislocated worker programs created by the Administrative Entity using the estimated funding levels described in Notice 19-04.

Lisa Wilson requested a motion to approve the plan modification to accept Program Year 2020 Funds. Wayne Brozek moved to approve the plan modification. Alicia Fries seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Against (0):

GNWDB Members Abstain (0):

Pam Lancaster requested a motion to approve the plan modification to accept Program Year 2020 Funds. Stanley Clouse moved to approve the plan modification. Tony Kaufman seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (6):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Tony Kaufman
Pamela Lancaster

CEOB Members Absent (2):

Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #5J Next Steps for One-stop Operator

Roy Lamb II updated the Board on Next Steps for One-stop Operator (OSO). Roy Lamb II recapped the options the committee discussed for filling the OSO role including contracting directly with NDOL or another agency through sole-source procurement, issuing an RFP, or issuing a third party RFP. Discussion was held to ensure all options would meet the competitive bid requirement. The Board recapped the previous process taken to fill the OSO role and how the contract came to fruition with Department of Economic Development. Pamela Lancaster requested NDOL provide written documentation that the Board and State took the proper steps to meet the competitive bid process.

Lisa Wilson requested a motion to either contract with NDOL or issue an RFP for the OSO. Ann Chambers moved to approve using sole-source procurement to contract with NDOL to fill the OSO role. Kim Schumacher seconded. A GNWDB roll-call vote was taken and the motion

carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

GNWDB Members Against (0):

GNWDB Members Abstain (0):

Pamela Lancaster requested a motion to either contract with NDOL or issue an RPF for the OSO. Bryan Bequette moved to approve using sole-source procurement to contract with NDOL to fill the OSO role. Tony Kaufman seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (6):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Tony Kaufman
Pamela Lancaster

CEOB Members Absent (2):

Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #5K Grand Island American Job Center Certification

Roy Lamb II recapped the committee discussion regarding the Grand Island American Job Center and One-stop System review completed on 5/21/2020. Discussion was held regarding the review.

Lisa Wilson requested a motion to approve certifying the Grand Island American Job Center and One-stop System. Dan Mauk moved to approve certifying the center. Matt Gotschall seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #5L Beatrice American Job Center Certification

Roy Lamb II recapped the committee discussion regarding the Beatrice American Job Center and One-stop System review completed on 5/22/2020. Discussion was held regarding the review.

Lisa Wilson requested a motion to approve certifying the Beatrice American Job Center and One-stop System. Stacey Weaver moved to approve certifying the center. Denise Pfeifer seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #5M Memorandums of Understanding

Roy Lamb II briefed the Board on the Memorandums of Understanding (MOU). The approval of the MOUs will be contingent upon approval by partners including any minor modifications that do not affect the integrity of the document. Discussion was held regarding updates to the MOUs and developing a new method to determine each partner's proportionate share for the infrastructure costs.

Lisa Wilson requested a motion to approve the MOUs. Wayne Brozek moved to approve the MOUs. Alicia Fries seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (13):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

GNWDB Members Against (0):

GNWDB Members Abstain (1):

Matt Gotschall

Pamela Lancaster requested a motion to approve the MOUs. Stanley Clouse moved to approve the MOUs. Joe Hewgley seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (6):

Bryan Bequette
Stanley Clouse

CEOB Members Absent (2):

Christian Ohl
William Stewart

Hal Haeker
Joe Hewgley
Tony Kaufman
Pamela Lancaster

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #5N Letter of Support: JobWorks

Roy Lamb II reviewed the letter of support for JobWorks located on page 33.

AGENDA ITEM #5O Letter of Support: Grand Island Public Schools

Roy Lamb II reviewed the letter of support for Grand Island Public Schools located on page 34.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #5P Enrollments

Greta Kickland directed the Board to and reviewed the Enrollments graph found on page 41.

AGENDA ITEM #5Q Active Participants by County

Greta Kickland reviewed the Active Participants by County graph found on page 41.

AGENDA ITEM #5R PY18 Equal Opportunity & Nondiscrimination Review

Greta Kickland provided a brief overview of the State Monitor review including the review dates, findings, and resolution of findings.

AGENDA ITEM #5S Work-based Training: Adult & DLW Policy

Greta Kickland recapped the committee discussion regarding the Work-based Training: Adult & DLW policy. Discussion was held regarding the committee's recommendations to define significant portion and funding caps.

Lisa Wilson requested a motion to approve the revised Work-based Training: Adult & DLW policy. Stacey Weaver moved to approve the policy. Dan Mauk seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #5T Youth Program Policy

Greta Kickland recapped the committee discussion regarding the Youth Program policy.

Lisa Wilson requested a motion to approve the revised Youth Program policy. Dan Mauk moved to approve the policy. Charlene Lant seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #5U Basic Skills Deficiency Policy

Greta Kickland recapped the committee discussion regarding removing the Basic Skills Deficiency policy.

Lisa Wilson requested a motion to approval the removal of the Basic Skills Deficiency policy.

Dan Mauk moved to approve the policy. Elaine Anderson seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #5V Equal Opportunity & Nondiscrimination Policy

Greta Kickland recapped the committee discussion regarding the Equal Opportunity & Nondiscrimination policy.

Lisa Wilson requested a motion to approve the revised Equal Opportunity & Nondiscrimination policy. Dan Mauk moved to approve the policy. Denise Pfeifer seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (14):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk
Denise Pfeifer
Kim Schumacher

GNWDB Members Absent (3):

Mindie Druery
Michael Gage
Gary Kelly

Stacey Weaver
Lisa Wilson

GNWDB Members Against (0):

GNWDB Members Abstain (0):

Pamela Lancaster requested a motion to approve the Equal Opportunity and Nondiscrimination policy. Hal Haeker moved to approve the policy. Stanley Clouse seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (6):

Bryan Bequette
Stanley Clouse
Hal Haeker
Joe Hewgley
Tony Kaufman
Pamela Lancaster

CEOB Members Absent (2):

Christian Ohl
William Stewart

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #5W Monitoring Policy

Greta Kickland recapped the committee discussion regarding the Monitoring policy.

Lisa Wilson requested a motion to approve the revised Monitoring policy. Roy Lamb II moved to approve the policy. Charlene Lant seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (13):

Elaine Anderson
Erin Brandyberry
Wayne Brozek
Ann Chambers
Alicia Fries
Matt Gotschall
Greta Kickland
Roy Lamb II
Charlene Lant
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (4):

Mindie Druery
Michael Gage
Gary Kelly
Dan Mauk

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #6: PUBLIC COMMENT

Pat Comfort thanked the Board for the opportunity for staff to attend the meeting as they typically do not have the opportunity.

AGENDA ITEM #7: UPCOMING MEETINGS:

Pam Lancaster reviewed the upcoming scheduled meeting for the GNWDB and CEOB:

October 22, 2020	9 a.m. - 2 p.m. (CT)	TBD, Grand Island	GNWDB & CEOB
January 28, 2021	9 a.m. - 2 p.m. (CT)	TBD, Kearney	GNWDB & CEOB
May 27, 2021	9 a.m. - 2 p.m. (CT)	TBD, Valentine	GNWDB & CEOB

AGENDA ITEM #8: ADJOURNMENT:

Stacey Weaver motioned to adjourn the GNWDB Meeting. Wayne Brozek seconded. A GNWDB voice vote was taken and the motion carried. The GNWDB meeting was adjourned at 12:02 pm (CST).

Bryan Bequette motioned to adjourn the GNCEO Meeting. Joe Hewgley seconded. A GNCEO voice vote was taken and the motion carried. The GNCEO meeting was adjourned at 12:02 pm (CST).