

Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

DATE: Thursday, September 21, 2023

LOCATION: Nebraska Department of Labor Norfolk, NE & Video Conference

DURATION: 10:00am to 12:13pm (CT)

AGENDA ITEM #1: Call to Order

Stacey Weaver, Greater Nebraska Workforce Development Board (GNWDB) Member, called the GNWDB Meeting to order on September 21, 2023 at approximately 10:00 am (CT).

Stanley Clouse, Chief Elected Officials Board (CEOB) Chair, called the CEOB meeting to order on September 21, 2023 at approximately 10:01 am (CT).

AGENDA ITEM #2: Roll Call

Bobbi Jo Howard called the roll for the GNWDB and a quorum was established.

GNWDB Members Present (11):

Elaine Anderson
Cristal Dimas
Michelle Engel*
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver
Lisa Wilson*

GNWDB Members Absent (6):

Emily Duncan
Alicia Fries
Michael Gage
Amy Gerloff* (no response)
Matt Gotschall
Gary Kelly

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Bobbi Jo Howard called the roll for the CEOB and a quorum was established.

CEOB Members Present (4):

Bryan Bequette
Stanley Clouse
Hal Haeker
Troy Uhlir

CEOB Members Absent (2):

Joe Hewgley
William Stewart

AGENDA ITEM #3: Notice of Publication

Bobbi Jo Howard reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: Approval of Minutes

Stacey Weaver noted an error in the correction of previous minutes, which read:

“Karen Stohs had seconded the appointment of Jana Dye to the System Coordination Committee and Autumn Schleicher had seconded the appointment of Autumn Schleicher to the Strategic Planning Committee.”

This should have read:

“Karen Stohs had seconded the appointment of Jana Dye to the System Coordination Committee and Autumn Schleicher to the Strategic Planning Committee.”

and was corrected in the official minutes.

Dan Mauk motioned to approve the March 16, 2023 CEOB and GNWDB Joint Meeting Minutes as amended. Greta Kickland seconded. A GNWDB voice vote was taken and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Abstained (2):

Michelle Engel*
Lisa Wilson*

GNWDB Members Absent (6):

Emily Duncan
Alicia Fries
Michael Gage
Amy Gerloff* (no response)
Matt Gotschall
Gary Kelly

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Troy Uhlir motioned to approve the March 16, 2023 CEOB and GNWDB Joint Meeting Minutes as amended. Bryan Bequette seconded. A CEOB voice vote was taken and the motion carried.

CEOB Members For (3):

Bryan Bequette
Stanley Clouse
Troy Uhlir

CEOB Members Abstain (1):

Hal Haeker

CEOB Members Against (0):

CEOB Members Absent (2):

Joe Hewgley
William Stewart

AGENDA ITEM #5: Announcements

Pat Comfort has retired after 21 years of service as the Regional Manager in the Panhandle area.

NEW BUSINESS:

AGENDA ITEM #6A Growing Together

Angie Stenger, Executive Director of Growing Together, walked the Board through a comprehensive and proactive plan to transform Northeast Nebraska's regional economy and population growth. The plan includes the Growing Together Scholar's Program at Wayne State College and internships in the Norfolk community. Aksarben launched the Growing Together initiative in 2018 to attract and retain young people to the Northeast region, beginning with downtown Norfolk.

AGENDA ITEM #6B Board Appointments

The CEOB received the following nominations for the Greater Nebraska Workforce Development Board:

Autumn Schleicher to replace Karen Stohs
Bethanne Kuck to replace Mindie Druery
Joy Bronson to replace Wayne Brozek
Kayla Brewer to add depth to the GNWDB

Troy Uhlir initiated the vote and Hal Haeker seconded. The CEOB roll was called for a voice vote and the motion carried.

CEOB Members For (4):

Bryan Bequette
Stanley Clouse
Hal Haeker
Troy Uhlir

CEOB Members Abstain (0):

CEOB Members Absent (2):

Joe Hewgley
William Stewart

CEOB Members Against (0):

The following Board members had terms that were set to expire October 25, 2023. It was proposed to extend their terms to October 25, 2026.

Emily Duncan Denise Pfeifer Stacey Weaver Lisa Wilson

Troy Uhlir motioned for a vote and Bryan Bequette seconded. The CEOB roll was called for a voice vote and the motion carried.

CEOB Members For (4):

Bryan Bequette
Stanley Clouse
Hal Haeker
Troy Uhlir

CEOB Members Abstain (0):

CEOB Members Absent (2):

Joe Hewgley
William Stewart

CEOB Members Against (0):

The Greater Nebraska Workforce Development Board received the following recommendations for committee appointments:

Executive Committee – Autumn Schleicher
Safety Committee – Autumn Schleicher (Chair)
Strategic Planning Committee – Lori Marquez, Karen Stohs, Bethanne Kuck, Melissa Zeiler
System Coordination Committee – Joy Bronson, Kayla Brewer, Julie Henningsen

Denise Pfeifer motioned for a vote and Dan Mauk seconded. The GNWDB roll was called for a voice vote and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Abstained (1):

Lisa Wilson*

GNWDB Members Absent (7):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Amy Gerloff* (no response)
Matt Gotschall
Gary Kelly

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

AGENDA ITEM #6C Request for Proposal

Bobbi Jo advised the Board that the local Workforce Development Board must select the One-Stop Operator and WIOA Title IB Service Provider(s) by competitive selection at least once every four years. It was recommended to approve issuance of a Request for Proposals to meet this requirement. Dan Mauk motioned to release the RFP and Greta Kickland seconded.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Abstained (1):

Lisa Wilson*

GNWDB Members Absent (7):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Amy Gerloff* (no response)
Matt Gotschall
Gary Kelly

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Stan Clouse made a CEOB motion to release the RFP and Troy Uhlir seconded. The CEOB roll was called for a voice vote and the motion carried.

CEOB Members For (4):

Bryan Bequette
Stanley Clouse
Hal Haeker
Troy Uhlir

CEOB Members Against (0):

CEOB Members Abstain (0):

CEOB Members Absent (2):

Joe Hewgley
William Stewart

AGENDA ITEM #6D Regional Updates

Managers provided updates and highlights from their respective service delivery areas.

AGENDA ITEM #6E Nebraska Trends

Josh shared data pertaining to Nebraska's workforce age demographics, focusing on youth and individuals older than 55.

AGENDA ITEM #6F UI and Wagner-Peyser Data

Bobbi Jo walked the Board through Unemployment and Wagner-Peyser data.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6G Enrollments

Greta directed the Board to and reviewed the Enrollments map.

AGENDA ITEM #6H Active Participants by County

Greta reviewed the Active Participants by County map.

AGENDA ITEM #6I Priority of Service

Greta reviewed the Priority of Service data. 79.7% of enrollments during PY22 were priority level one, two, or three.

AGENDA ITEM #6J Performance

Greta reviewed the PY22 Quarter 3 and Quarter 4 performance charts. Program performance was just short for Dislocated Worker Employment Rate at Quarter 2 after exit. Measurable Skill Gains for the Youth Program was also missed. This data is prior to application of the statistical adjustment model.

AGENDA ITEM #6K Internal Audits/Local Area Monitoring

Janell walked the Board through the new local area monitoring report as presented to the System Coordination Committee.

AGENDA ITEM #6L Complaint System

Josh walked the Board through the complaints received through the complaint system since the last Board meeting.

AGENDA ITEM #6M State Monitoring Event

Greta updated the Board on Greater Nebraska's efforts to address the finding on case notes pertaining to Equal Opportunity.

AGENDA ITEM #6N Local Plan

Greta provided a summary of the report out made to the committee. An employer summit was held with manufacturing employers to identify barriers to filling open positions. Lack of soft skills and deficiency in basic math and technical skills were the top two barriers identified.

AGENDA ITEM #6O State Plan Alignment Workgroup

Greta provided an updated on the Alignment Workgroup activities. The group will be focusing on Common Intake and plans to host Chris Mendoza, Federal Project Officer to learn about best practices.

AGENDA ITEM #6P Policy

The Board was presented with policy updates, which were put to a voice vote.

Administrative and One-Stop Policies

Administrative Cost Limitations and Fiscal Management
Complaint, Grievance, and Appeal Procedures
Equal Opportunity and Nondiscrimination
Monitoring
Priority of Service
Security and the One-Stop Delivery System

Greta Kickland motioned to approve the policies as presented. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Amy Gerloff*

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Matt Gotschall
Gary Kelly

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Adult and Dislocated Worker Program Services

Dan Mauk motioned to approve the policy as presented. Denise Pfeifer seconded the motion. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Amy Gerloff*

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Matt Gotschall
Gary Kelly

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Individual Training Account

Dan Mauk motioned to approve the policy as presented. Greta Kickland seconded the motion. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Amy Gerloff*

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Matt Gotschall
Gary Kelly

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Work Based Learning/On the Job Training

Dan Mauk motioned to approve the policy as presented. Denise Pfeifer seconded the motion. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Amy Gerloff*

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Matt Gotschall
Gary Kelly

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Supportive Services

Dan Mauk motioned to approve the policy as presented. Greta Kickland seconded the motion. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Amy Gerloff*

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Matt Gotschall
Gary Kelly

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Youth Program

Dan Mauk motioned to approve the policy as presented. Stacey Weaver seconded the motion. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Amy Gerloff*

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Matt Gotschall
Gary Kelly

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Basic Skills Deficiency

Greta Kickland motioned to approve the policy as presented. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Amy Gerloff*

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Matt Gotschall
Gary Kelly

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Record Retention

Denise Pfeifer motioned to approve the record retention section update in all remaining policies. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Karen Stohs
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Amy Gerloff*

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Matt Gotschall
Gary Kelly

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6Q Finance Report

Denise provided the Board with an update on the finance report as discussed during the Strategic Planning Committee

AGENDA ITEM #6R Transfer of Funds

A motion was made by Dan Mauk to transfer \$100,000.00 from Dislocated Worker to Adult. Greta Kickland seconded. A voice vote was called and the motion carried.

GNWDB Members For (9):

Elaine Anderson
Cristal Dimas
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver

GNWDB Members Against (0):

GNWDB Members Abstained (2):

Lisa Wilson*
Karen Stohs

GNWDB Members Absent (6):

Emily Duncan
Michelle Engel* (no response)
Alicia Fries
Michael Gage
Amy Gerloff* (no response)
Matt Gotschall
Gary Kelly

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Troy Uhlir motioned to transfer \$100,000.00 from Dislocated Worker to Adult. Stanley Clouse seconded. A voice vote was called and the motion carried.

AGENDA ITEM #6S One-Stop Operator Report

Denise walked the Board through the latest OSO report. This report focused on PY22 coordination of services, the RESEA expansion proposal, internal monitoring, and the most recent quarterly partner meeting.

AGENDA ITEM #6T Partner Programs

Denise highlighted partner report outs given during the committee meeting, focusing on the reentry team’s partnership with Probation.

AGENDA ITEM #6U Letter of Support

Denise updated the Board on a letters of support provided to Southeast Community College, Central Community College, and Nebraska Children and Families Foundation.

AGENDA ITEM #6V Regional Plan

Denise provided the Board with an update on the Library Partnership and Career Pathways efforts.

AGENDA ITEM #6W Customer Satisfaction Survey Results

Denise shared the Customer Satisfaction Survey Results. 360 responses were received from March through August. Distance traveled was again a focus area as 71% of individuals served received services in person.

AGENDA ITEM #6X Employer Satisfaction Survey Results

Denise shared the Employer Satisfaction Survey Results. 101 responses were received from March through August. Josh recommended marketing videos focused on OJTs and Veteran Services.

AGENDA ITEM #7: PUBLIC COMMENT

Stacey Weaver requested public comments for the Greater Nebraska Workforce Development Board. There were none.

Stanley Clouse requested public comments for the Chief Elected Officials Board. There were none.

AGENDA ITEM #8: UPCOMING MEETINGS:

Stanley Clouse reviewed the upcoming meeting schedule:

March 14, 2024	10 a.m. – 12 p.m. (CT)	Hastings	GNWDB & CEOB
September 19, 2024	10 a.m. – 12 p.m. (CT)	Columbus	GNWDB & CEOB
March 20, 2025	10 a.m. – 12 p.m. (CT)	TBD	GNWDB & CEOB

AGENDA ITEM #9: ADJOURNMENT:

Denise Pfeifer motioned to adjourn the GNWDB Meeting. Dan Mauk seconded. A GNWDB voice vote was taken, and the motion carried. The GNWDB meeting was adjourned at 12:13pm (CST).

Troy Uhlir motioned to adjourn the GNCEOB Meeting. Stanley Clouse seconded. A GNCEOB voice vote was taken, and the motion carried. The GNCEOB meeting was adjourned at 12:14pm (CST).