

DREP Participant Orientation

Participant Orientation must be completed at the time of enrollment, prior to participant beginning temporary employment. The items to be included in the orientation are:

1. Purpose of the DREP
2. Position is for temporary work, not to exceed 2,080 hours
3. Wages paid are the same as those paid to other employees in like positions at the Worksite, commensurate with experience and skills
4. Work will be supervised through the Worksite and temporary employees are treated as any other "regular" employee
5. Timesheets are completed by the Worksite and will be turned into the "Employer of Record" for processing, must include information regarding pay frequency and pay schedule
6. Disciplinary action will follow that of any other full-time employees
7. Safety equipment items (i.e. clothing, boots, goggles, etc.) must be worn as required by the Worksite and the participant is responsible for keeping track of these items
8. A recent tetanus shot and a physical exam are required prior to placement at any Worksite; physical must be "passed" to begin work (*debris positions only*)
9. Safety training must be successfully completed before working on the Worksite (*debris positions only*)
10. Complaint and grievance information
11. DREP staff contact person

By signing this I am attesting that program staff has reviewed the above information with me and I understand my roles and responsibilities as a program participant.

DREP Participant Signature _____ Date _____