Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

**DATE:** Thursday, September 15, 2022

**LOCATION:** Beatrice AJC, Beatrice, NE & Video Conference

**DURATION:** 10:00 am to 11:59am (CT)

AGENDA ITEM #1: Call to Order

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on September 15, 2022 at approximately 10:00 am (CT).

Stanley Clouse, Chief Elected Officials Board (CEOB) Chair, called the CEOB meeting to order on September 15, 2022 at approximately 10:01 am (CT).

AGENDA ITEM #2: Roll Call

Bobbi Jo Howard called the roll for the GNWDB and a quorum was established.

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| **GNWDB Members Present (14):**  Elaine Anderson\*  Erin Brandyberry  Emily Duncan  Michelle Engel  Alicia Fries\*  Amy Gerloff  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Absent (5):**  Wayne Brozek  Mindie Druery  Michael Gage  Matt Gotschall  Greta Kickland |

\*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Bobbi Jo Howard called the roll for the CEOB and a quorum was established.

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| **CEOB Members For (4):**  Stanley Clouse  Hal Haeker  Joe Hewgley  Troy Uhlir | **CEOB Members Absent (3):**  Bryan Bequette  Tony Kaufman  William Stewart |

AGENDA ITEM #3: Notice of Publication

Bobbi Jo Howard reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: Approval of Minutes

Stacey Weaver proposed a correction to the minutes showing Emily Duncan and Mindie Druery had abstained from voting toward the end of the previous meeting, when they had left the meeting early. A correction was made to show them each as absent.

Roy Lamb motioned to approve the May 26, 2022 CEOB and GNWDB Joint Meeting Minutes as amended. Kim Schumacher seconded. A GNWDB voice vote was taken and the motion carried.

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| **GNWDB Members For (9):**  Erin Brandyberry  Emily Duncan  Michelle Engel  Amy Gerloff  Gary Kelly  Roy Lamb II  Denise Pfeifer  Stacey Weaver  Lisa Wilson  **GNWDB Members Against (0):** | **GNWDB Members Abstained (5):**  Elaine Anderson  Alicia Fries  Dan Mauk  Kim Schumacher  Karen Stohs  **GNWDB Members Absent (5):**  Wayne Brozek  Mindie Druery  Michael Gage  Matt Gotschall  Greta Kickland |

Bryan Bequette motioned to approve the May 26, 2022 CEOB and GNWDB Joint Meeting Minutes as amended. Stanley Clouse seconded. A CEOB voice vote was taken and the motion carried.

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| **CEOB Members For (4):**  Stanley Clouse  Hal Haeker  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Bryan Bequette  Tony Kaufman  William Stewart  **CEOB Members Abstain (0):** |

AGENDA ITEM #5: Announcements

Autumn Schleicher has accepted the position of Regional Manager in the Mid-Plains region and will oversee the North Platte and Lexington offices.

Jami Canham has accepted the position of Greater Nebraska Program Coordinator and will oversee the WIOA Title I Adult, Dislocated Worker, and Youth programs.

NEW BUSINESS:

AGENDA ITEM #6A Board Appointments

The CEOB voted to extend the terms of Kim Schumacher and Matt Gottschall. Stanley Clouse initiated the motion with a second from Hal Haeker. This motion was called for a voice vote and the motion carried.

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| **CEOB Members For (4):**  Stanley Clouse  Hal Haeker  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Bryan Bequette  Tony Kaufman  William Stewart  **CEOB Members Abstain (0):** |

The Greater Nebraska Workforce Development Board voted to appoint Jana Dye to the System Coordination Committee and Autumn Schleicher to the Strategic Planning Committee. Dan initiated the vote with a second from Denise Pfeifer. This motion was called for a voice vote and the motion carried.

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| **GNWDB Members For (12):**  Erin Brandyberry  Emily Duncan  Michelle Engel  Amy Gerloff  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (5):**  Wayne Brozek  Mindie Druery  Michael Gage  Matt Gotschall  Greta Kickland  **GNWDB Members Against (0):** |

AGENDA ITEM #6B Service Agreements

The current agreements are set to expire June 30, 2023 and may be renewed for one two-year period. Bobbi Jo presented each agreement to the Board. No changes, other than the extension and updated signatures, were proposed.

Chief Elected Officials Agreement

Stanley Clouse moved to approve the extension. Hal Haeker seconded. A GNCEOB roll-call vote was taken and the motion carried.

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| **CEOB Members For (4):**  Stanley Clouse  Hal Haeker  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Bryan Bequette  Tony Kaufman  William Stewart  **CEOB Members Abstain (0):** |

Responsibilities & Duties (GNWDB & CEOB)

Stacey Weaver moved to approve the extension. Denise Pfeifer seconded. A GNWDB roll-call vote was taken and the motion carried.

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| **GNWDB Members For (12):**  Erin Brandyberry  Emily Duncan  Michelle Engel  Amy Gerloff  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (5):**  Wayne Brozek  Mindie Druery  Michael Gage  Matt Gotschall  Greta Kickland  **GNWDB Members Against (0):** |

Hal Haeker moved to approve the extension. Stanley Clouse seconded. A GNCEOB roll-call vote was taken and the motion carried.

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| **CEOB Members For (4):**  Stanley Clouse  Hal Haeker  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Bryan Bequette  Tony Kaufman  William Stewart  **CEOB Members Abstain (0):** |

Grant Recipient Services (NDOL, Governor, & CEOB)

Stanley Clouse moved to approve the extension. Hal Haeker seconded. A GNCEOB roll-call vote was taken and the motion carried.

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| **CEOB Members For (4):**  Stanley Clouse  Hal Haeker  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Bryan Bequette  Tony Kaufman  William Stewart  **CEOB Members Abstain (0):** |

Service Agreement Adult & DLW (NDOL, CEOB, & GNWDB)

Dan Mauk moved to approve the extension. Roy Lamb seconded. A GNWDB roll-call vote was taken and the motion carried.

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| **GNWDB Members For (12):**  Erin Brandyberry  Emily Duncan  Michelle Engel  Amy Gerloff  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (5):**  Wayne Brozek  Mindie Druery  Michael Gage  Matt Gotschall  Greta Kickland  **GNWDB Members Against (0):** |

Hal Haeker moved to approve the extension. Stanley Clouse seconded. A GNCEOB roll-call vote was taken and the motion carried.

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| **CEOB Members For (4):**  Stanley Clouse  Hal Haeker  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Bryan Bequette  Tony Kaufman  William Stewart  **CEOB Members Abstain (0):** |

Service Agreement Youth (NDOL, CEOB, & GNWDB)

Denise Pfeifer moved to approve the extension. Kim Schumacher seconded. A GNWDB roll-call vote was taken and the motion carried.

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| **GNWDB Members For (12):**  Erin Brandyberry  Emily Duncan  Michelle Engel  Amy Gerloff  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (5):**  Wayne Brozek  Mindie Druery  Michael Gage  Matt Gotschall  Greta Kickland  **GNWDB Members Against (0):** |

Stanley Clouse moved to approve the extension. Hal Haeker seconded. A GNCEOB roll-call vote was taken and the motion carried.

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| **CEOB Members For (4):**  Stanley Clouse  Hal Haeker  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Bryan Bequette  Tony Kaufman  William Stewart  **CEOB Members Abstain (0):** |

AGENDA ITEM #6C Employer Led Initiatives (Ignite Nebraska)

Joni Wheeler presented on the Ignite Nebraska project led by Blue Cross Blue Shield to take individuals who have work experience in any field and interest in the tech sector, but did not have the support and resources needed to complete training to enter the industry and provide Customized Training in an Apprenticeship setting. The project provides participants with classroom training, on the job training, mentorship, and a support system for navigating and preparing for the benefits cliff. Blue Cross Blue Shield works heavily with DHHS, NDOL, and Title I providers to create a care team for each individual. The first cohort has an 80% success rate and the second cohort began in early September. Ignite Nebraska is looking to expand to other employers throughout the state in 2023.

AGENDA ITEM #6D State Initiative (ARPA)

Brad Pierce and Jana Dye were unable to present. A video recording outlining this initiative will be emailed to the Board.

AGENDA ITEM #6E Regional Updates

Managers provided updates and highlights from their respective service delivery areas.

AGENDA ITEM #6F Labor Market Information

Josh walked the Board through openings and expansions and highlighted articles from recent Nebraska Trends issues.

Bobbi Jo walked the Board through economic indicators and by county maps showing unemployment, employment, and recruiting data.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6G Enrollments

Stacey directed the Board to and reviewed the Enrollments map.

AGENDA ITEM #6H Active Participants by County

Stacey reviewed the Active Participants by County map.

AGENDA ITEM #6I Priority of Service

Stacey reviewed the Priority of Service data. 86.67% of enrollments during PY22 to date have been Priority Level Two.

AGENDA ITEM #6J Limited English Proficiency Plan

Stacey provided the Boards with an update on the Limited English Proficiently Plan activities discussed during the System Coordination Committee.

AGENDA ITEM #6K Performance

Stacey reviewed the PY21 Quarter 3 and Quarter 4 performance charts, noting all measures were met for the program year.

AGENDA ITEM #6L State Monitoring Event

Stacey walked the Board through the Monitoring report received from the State and the corrective action plan submitted in response. Greater Nebraska received one finding, one area of concern, and recognition for two best practices.

AGENDA ITEM #6M Internal Audits/Local Area Monitoring

Stacey reported on the Internal Audits discussed during the System Coordination Committee. Case Notes have been a strong focal point at this time.

AGENDA ITEM #6N Local Plan

Stacey recapped the Career Pathway report out provided by Josh Hanson during the System Coordination Committee.

AGENDA ITEM #6O State Plan Alignment Workgroup

Stacey provided an updated on the Alignment Workgroup activities. The group is currently hosting monthly cross trainings for all partners and will be focusing on Common Intake items beginning in October.

AGENDA ITEM #6P Policy

The Board was presented with the Basic Skills Deficiency policy, developed to provide staff with more defined guidance on measuring BSD. The intent of this policy is to reduce barriers to enrollment and improve Measurable Skills Gains.

Gary Kelly moved to approve the policy. Roy Lamb seconded. A voice vote was called and the motion carried.

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| **GNWDB Members For 12):**  Erin Brandyberry  Emily Duncan  Michelle Engel  Amy Gerloff  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (5):**  Wayne Brozek  Mindie Druery  Michael Gage  Matt Gotschall  Greta Kickland  **GNWDB Members Against (0):** |

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6Q Finance Report

Roy provided the Board with an update on the finance report as discussed during the Strategic Planning Committee

AGENDA ITEM #6R Transfer of Funds

It was noted that Greater Nebraska is experiencing a decrease in Dislocated Worker enrollments due to very low unemployment and high employment participation. A motion was made by Erin Brandyberry to transfer $300,000.00 from Dislocated Worker to Adult to allow Managers to better plan and increase capacity. Dan Mauk seconded. A voice vote was called and the motion carried.

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| **GNWDB Members For (12):**  Erin Brandyberry  Emily Duncan  Michelle Engel  Amy Gerloff  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (5):**  Wayne Brozek  Mindie Druery  Michael Gage  Matt Gotschall  Greta Kickland  **GNWDB Members Against (0):** |

AGENDA ITEM #6S High Poverty Areas

Roy provided the Board with an update on the high poverty areas identified by the State. Greater Nebraska will be focusing outreach in these areas to increase enrollments and service delivery.

AGENDA ITEM #6T AJC Certifications

Roy advised the Board that AJC Certifications will need to be completed in 2023 and that committees will be formed. Erin Brandyberry and Stacey Weaver volunteered for the Grand Island committee. Dan Mauk and Stacey Weaver volunteered for the Beatrice committee.

AGENDA ITEM #6U One-Stop Operator Report

Roy updated the Board on the Economic Mobility Task Force activities and the APHSA grant received by DHHS and NDOL to drive Career Pathways.

AGENDA ITEM #6V Partner Programs

The Board was joined by Jason Hudson and Aaron Grill with US Department of Labor Employment and Training Administration, who were in Nebraska to monitor the Trade grant. Jason and Aaron provided an overview of their roles and what they look for in a monitoring event. They also discussed how the Board can improve collaboration and coordination in the Local Area.

AGENDA ITEM #6W Regional Plan

Roy provided the boards with an update on the Library project, which will expand to include NCBVI and Nebraska VR partners.

AGENDA ITEM #6X Industry Sector Survey

Roy walked the Board through the latest Industry Sector survey data. 20% of employers indicated wages are a significant barrier to employee retention. Greater Nebraska Business Service field staff are utilizing area labor market information to assist in identifying wages and additional benefit options, in addition to offering workforce incentives and work-based training programs to assist employers in increasing their competitiveness and investment in new and existing employees.

AGENDA ITEM #6Y Customer Satisfaction Survey Results

Roy shared the Customer Satisfaction Survey Results. 94 responses were received from April through August. Distance traveled was reviewed, highlighting the need for the Library project and additional outreach.

AGENDA ITEM #6Z Employer Satisfaction Survey Results

Roy shared the Employer Satisfaction Survey Results. 74 responses were received from April through August. The local area is still showing a high rate of employers reporting they are unfamiliar with various services.

AGENDA ITEM #7: PUBLIC COMMENT

Lisa Wilson requested public comments for the Greater Nebraska Workforce Development Board. There were none.

Stanley Clouse requested public comments for the Chief Elected Officials Board. There were none.

AGENDA ITEM #8: UPCOMING MEETINGS:

Stanley Clouse reviewed the upcoming meeting schedule:

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| September 15, 2022 | 10 a.m. – 12 p.m. (CT) | Beatrice | GNWDB & CEOB |
| March 16, 2023  September 14, 2023 | 10 a.m. – 12 p.m. (CT)  10 a.m. – 12 p.m. (CT) | North Platte  Norfolk | GNWDB & CEOB  GNWDB & CEOB |
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AGENDA ITEM #8: ADJOURNMENT:

Stacey Weaver motioned to adjourn the GNWDB Meeting. Gary Kelly seconded. A GNWDB voice vote was taken, and the motion carried. The GNWDB meeting was adjourned at 11:58pm (CST).

Hal Haeker motioned to adjourn the GNCEOB Meeting. Stanley Clouse seconded. A GNCEOB voice vote was taken, and the motion carried. The GNCEOB meeting was adjourned at 11:59pm (CST).