

# Employment Certificate (for Minors 14 and 15 Years of Age)

This form must be completed in full and certified by the issuing officer.



Date: \_\_\_\_\_ (Valid for 1 year)

## Minor's Information

This certificate authorizes the employment of \_\_\_\_\_  
(First/Last Name of Minor)

\_\_\_\_\_  
(Address of Minor, city, state, zip) (County)

Sex: Male Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Female (City, State)

Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Distinguishing Facial Marks: \_\_\_\_\_

Name of Parent(s): \_\_\_\_\_ Telephone Number: \_\_\_\_\_

## Employment Information

\_\_\_\_\_  
(Name of Employer/Business) (Employer's Telephone Number)

\_\_\_\_\_  
(Address of Employer, city, state, zip) (County)

\_\_\_\_\_  
(Nature of Business) (Work to be Done by Minor)

Days per week: \_\_\_\_\_ Hours per week: \_\_\_\_\_ Hours per day: \_\_\_\_\_ Hourly Wage: \_\_\_\_\_

Day's work to start at: \_\_\_\_\_ a.m. p.m. Day's work to end at: \_\_\_\_\_ a.m. p.m.

## Certification

Evidence of Age Accepted: \_\_\_\_\_ Grade Completed: \_\_\_\_\_  
(Birth certificate, school records, etc.)

Signature of Minor: \_\_\_\_\_

**I certify that:** I have examined and approved the appropriate documents, the minor's identification has been verified, the certificate is completed in full, and the minor has signed this certificate in my presence.

**Note:** State and Federal Child Labor Laws are different. It is the responsibility of the employer to be aware of which law applies and to be governed by the more restrictive. Information regarding Federal Child Labor Laws may be obtained from the U.S. Department of Labor, Wage and Hour Division, Omaha, NE. 402-221-4682

### Federal Hour Restrictions:

- No more than 3 hours on a school day
- No more than 18 hours in a school week
- No more than 8 hours on a non-school day
- No more than 40 hours in non-school week
- Not before 7 a.m. nor after 7 p.m.  
(9 p.m. from June 1 - Labor Day)

### Nebraska Hour Restrictions:

- No more than 8 hours in one day
- No more than 48 hours in one week
- Not before 6 a.m. nor after 10 p.m.

\_\_\_\_\_  
Issuing Officer's Signature

\_\_\_\_\_  
Title Telephone Number

\_\_\_\_\_  
Name of School County

\_\_\_\_\_  
Address of School

\_\_\_\_\_  
City State

Equal Opportunity Program/Employer TDD: 1.800.833.7352  
Auxiliary aids and services are available upon request to individuals with disabilities.