

Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

DATE: Thursday September 18th, 2025

LOCATION: Bluffs Business Center 1517 Broadway, Scottsbluff NE

DURATION: 10:05 am to 12:10 PM (MT)

AGENDA ITEM #1: Call to Order

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on September 18, 2025 at approximately 10:05 am (MT).

No CEOB members were attendance so order was not called.

AGENDA ITEM #2: Roll Call

Jami Canham called the roll for the GNWDB and a quorum was established.

GNWDB Members Present (10):		GNWDB Members Absent (3):	
Cristal Dimas	Denise Lemke	Mike Gage	Roy Lamb
Jody Stutzman	Denise Pfeifer	Sarah Heller-Glen	
Bernie Hansen	Stacey Weaver		
Gary Kelly	Lisa Wilson		
Josh Hanson	Greta Kickland		
	Emily Duncan*		
	Joy Bronson*		

*Attended virtually, not counting towards Quorum

Jami Canham did not call the roll for the CEOB, as no members were in attendance. A quorum was not established.

CEOB Members Present (0):	CEOB Members Absent (4):
	Troy Uhler
	Joe Hewgley*
	Bryan Bequette
	Hal Haeker

*Joined meeting virtually at 11AM, not counting towards Quorum.

AGENDA ITEM #3: Notice of Publication

Elliott Cain reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: Approval of Minutes

Stacey Weaver noted discrepancies that it was reported that Elliott Cain gave reports on Enrollments, Active Participants by County, Priority of Service and Performance. Andrew Baumgardner reported on these sections.

All voting charts should have contained the information that Emily Duncan joined the reconvening meeting at 8:13AM and Amy Gerloff was included as a voting member in the charts, but had resigned prior to that meeting.

Stacey Weaver motioned to approve the meeting minutes. Gary Kelly seconded. A roll call vote was called and the motion carried.

Since there was no quorum for the CEOB, a motion to approve minutes did not occur. Votes on meeting minutes will occur in March 2026.

AGENDA ITEM #5: Announcements

Elliott Cain reported the following announcements

- Tim Faunce has been hired as the new Regional Manager for the Beatrice Office, replacing Karen Stohs.
- Brent LeClair has been hired as the new Regional Manager for the North Platte/Lexington Office, replacing Shawn Sims.
- Erick Carillo has been selected as the new Reemployment Services Director, replacing John O'Keefe.
- Elliott Cain is the new Administrator overseeing Greater Nebraska.
- Kim Neesen New BSR/Inter Agency Program Coordinator
- Janell Daughenbaugh New Responsibilities with Trade and Rapid Response
- Registered Apprenticeship Program Coordinator position has been refilled and the new Program Coordinator will start on October 6th.
- After vote for approval in the May reconvening meeting, The Local Plan and Regional Plan were submitted and approved

NEW BUSINESS

AGENDA ITEM #6B: Board Appointments

Elliott Cain reported that due to CEOB not having quorum at this time, board and committee meeting nominations will be completed in March 2026 and that Greater NE is still trying to fill vacancies in the board that were outlined in the policy last year. These vacancies include 3 Small Business, 6 Large Business. 2 Workforce Labor. Kayla Brewer is with Rare Earth Salts and fits the requirement of the board position. The board discussed an orientation process for new members.

AGENDA ITEM #6C: RFP

Elliott Cain reported that a Request for Proposal will be taking place in November and conclude in January.

AGENDA ITEM #6D: Regional Updates

Managers provided updates and highlights from their respective service delivery areas.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6E: Nebraska Trends

Andrew Baumgardner updated the board on the trends in Nebraska. Noting a mismatch between education and job demand, skill shortages across all levels and yet there has been continued growth in the Nebraska Labor force.

Josh Hanson inquired about popular career pathways for participants.

AGENDA ITEM #6F: Unemployment and Wagner-Peyser Data

Elliott Cain updated the board on Nebraska Unemployment data and how Nebraska maintained one of the highest labor force participation rates in the nation, low unemployment, and some demographic shifts in participation with 1,500 individuals served statewide, with 140 new enrollments and 285 active participants in Greater Nebraska.

AGENDA ITEM #6G: Enrollments

Greta Kickland reviewed the number of Enrollments for the past 6 months. There were 59 new enrollments over this time and a total of 140 for the program year.

AGENDA ITEM #6H: Active Participants by County

Greta Kickland reviewed the data concerning the number of active participants broken down by county for the past 6 months. There were 199 participants during that period of time for all of Greater Nebraska.

AGENDA ITEM #6I: Priority of Service

Greta Kickland reviewed Priority of Service. Greater Nebraska has a 91.7% enrollment rate, surpassing the state requirement of 75% for Adults with Youth reported at 5.4% requiring additional assistance with the CFR requiring 5% or less. No youth participants required additional assistance.

Board members inquired about the high percentage of Youth Requiring Additional Assistance. It was discussed that there may be an error within NEworks reporting because none are known to have the criteria to require Youth Requiring Additional Assistance.

AGENDA ITEM #6J: Performance

Greta Kickland reviewed performance. Statewide, the Adult Program exceeded all PY goals, while the Dislocated Worker (DLW) Program narrowly missed the employment rate by just over 1%. The Youth Program came close to meeting targets but fell short on employment rates in both Q2 and Q4. In Greater Nebraska, the Adult and DLW programs performed well, missing only the Measurable Skill Gain metric. The Youth Program in Greater Nebraska showed room for improvement, though both Q3 and Q4 reflected progress compared to the same periods in PY2023.

Lisa Wilson attributed the decline of some numbers in reporting due to staffing reduction in July 2024. Randy Kissinger informed the board about the change in process of how they are enrolling In School Youth that are participating in Project Search in Region 3, so that their participation does not affect Measurable Skills Gains performance numbers.

AGENDA ITEM #6K: Internal Audits/Local Area Monitoring

Janell Daughenbaugh discussed the monitoring report that took place from January to June, desk audits and preparing for a monitoring event likely to take place in October.

AGENDA ITEM #6L: Complaint System

Greta Kickland updated the board on all complaints received in Greater Nebraska during Q3 and Q4. There were 26 complaints, 24 directed at employers. 2 were related to Workforce offices. Brief discussion between Randy Kissinger and Bernie Hansen about the individual that filed both.

AGENDA ITEM #6M: Policy

Elliott Cain informed the board about the copy of all Greater NE policies with the changes that were voted no in May 2025 reconvening. The copy was for records only, and did not require a vote

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6N: Finance Report

Elliott Cain provided the Board with an update on current funds available, and funds to be received.

AGENDA ITEM #6O: One Stop Operator Report

Andrew Baumgardner updated the board on One Stop Operations in Greater Nebraska.

Local Managerial staff noted that changes to TEGLS 23-19 had impacted how staff have provide services to our participants. Federal Agencies continue to provide offices with Technical Assistance.

AGENDA ITEM #6P: Partner Programs

Andrew Baumgardner discussed that there were partner program updates regarding SCSEP and Trade.

AGENDA ITEM #6Q: Letters of Support

Andrew Baumgardner reported there were no letters of support.

AGENDA ITEM #6R: Customer Service Survey Results

Andrew Baumgardner shared with the board the number of survey responses, 138, up from 80 6 months prior.

AGENDA ITEM #6S: Employer Satisfaction Survey Results

Andrew Baumgardner reported that employer feedback showed steady improvement in participation and feedback. A total of 40 organizations responded during PY2025, more than double the 19 responses from PY2023.

AGENDA ITEM #7: Public Comment

Lisa Wilson requested public comments for the Greater Nebraska Workforce Development Board. There were none.

Lisa Wilson initiated a board discussion on improving attendance and quorum. Ideas were provided by Elliott Cain on consistency with meeting locations.

AGENDA ITEM #8: UPCOMING MEETINGS:

Lisa Wilson reviewed the upcoming meeting schedule: It was noted that future dates did not correspond correctly to Thursdays on the calendar and need to be updated.

ADJOURNMENT:

Greta Kickland Motioned. Denise Pfeifer seconded at 12:10PM MT.