

Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

DATE: Thursday, January 28, 2020

LOCATION: WebEx Video Conference

DURATION: 10:00 am to 12:30 pm (CST)

AGENDA ITEM #1: CALL TO ORDER:

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on January 28, 2020 at approximately 10:00 am (CST).

Pam Lancaster, Chief Elected Officials Board (CEOB) Chair, called the CEOB meeting to order on January 28, 2020 at approximately 10:00 am (CST).

AGENDA ITEM #2: ROLL CALL

Bobbi Jo Howard called the roll for the GNWDB and a quorum was established.

GNWDB Members Present (15):

Elaine Anderson
Erin Brandyberry
Mindie Druery
Emily Duncan
Michael Gage
Matt Gotschall
Gary Kelly
Greta Kickland
Randy Kissinger
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (2):

Wayne Brozek
Alicia Fries

Bobbi Jo Howard called the roll for the CEOB and a quorum was established.

CEOB Members Present (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Pamela Lancaster
William Stewart

CEOB Members Absent (3):

Joe Hewgley
Tony Kaufman
Christian Ohl

AGENDA ITEM #3: NOTICE OF PUBLICATION:

Bobbi Jo Howard reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: APPROVAL OF MINUTES:

No corrections were made to the minutes.

Michael Gage motioned to approve the May 28, 2020 CEOB and GNWDB Joint Meeting Minutes. Kim Schumacher seconded. A GNWDB voice vote was taken and the motion carried.

Stanley Clouse motioned to approve the November 30, 2020 CEOB Meeting Minutes. Hal Haeker seconded. A CEOB voice vote was taken and the motion carried unanimously.

AGENDA ITEM #5: ANNOUNCEMENTS

Ann Chambers was presented the Workforce Development Excellence Award in October and since retired from her position with Central Community College.

Emily Duncan has replaced Ann Chambers on the Greater Nebraska Workforce Development Board.

Autumn Hild will be joining Nebraska Department of Labor as Program Coordinator for the Greater Nebraska WIOA program.

Nebraska Department of Labor and Kearney Works have collaborated to begin offering reemployment services and assistance with unemployment applications at Kearney Works.

NEW BUSINESS:

AGENDA ITEM #6A Labor Market Information

Bobbi Jo Howard provided a brief overview of the labor market information located on pages 21-26 of the meeting booklet. Sixty openings and expansions were reported from March through December. Fast Facts for discussion focused on Income and Poverty. Map Facts for discussion focused on Self-Employment in Nebraska.

10:15 am (CST) Dan Mauk joined the meeting.

AGENDA ITEM #6B Regional Updates

Bobbi Jo Howard provided a brief overview of the Regional Updates located on pages 31-36 of the meeting booklet.

AGENDA ITEM #6C Performance

Bobbi Jo Howard reviewed the PY19 Quarter 4 performance charts located on pages 37-40 and PY20 Quarter 1 performance charts on pages 41-44 of the board book.

AGENDA ITEM #6D Negotiated Levels of Performance

Bobbi Jo Howard reviewed the PY2020 and PY2021 negotiated levels of performance and explained the methodology used for negotiations. The Board was advised that local area performance measures that are higher than the State's performance measures will not carry financial sanctions, but will have Technical Assistance requirements and recommendations.

AGENDA ITEM #6E Reappointments to Workforce Board

Pamela Lancaster requested a motion to reappoint Greta Kickland, Wayne Brozek, Gary Kelly, Roy Lamb II, Dan Mauk, and Elaine Anderson to the Greater Nebraska Workforce Development Board (GNWDB).

Stanley Clouse moved to reappoint Greta Kickland, Wayne Brozek, Gary Kelly, Roy Lamb II, Dan Mauk, and Elaine Anderson to the GNWDB. Bryan Bequette seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Pamela Lancaster
William Stewart

CEOB Members Absent (3):

Tony Kaufman
Joe Hewgley
Christian Ohl

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #6F Appointments to Workforce Board

Pamela Lancaster requested a motion to appoint new member Melicca Carpenter and to reinstate Karen Stohs to the Greater Nebraska Workforce Development Board (GNWDB). The motion included releasing Randy Kissinger from his duties to the GNWDB.

Hal Haeker moved to appoint Melicca Carpenter and reappoint Karen Stohs. William Stewart seconded. A GNCEOB roll-call vote was taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Pamela Lancaster
William Stewart

CEOB Members Absent (3):

Tony Kaufman
Joe Hewgley
Christian Ohl

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #6G Appointment to System Coordination Committee

Lisa Wilson opened the motion to appoint Emily Duncan and Melicca Carpenter to the GNWDB's System Coordination Committee.

Gary Kelly moved to appoint Emily Duncan and Melicca Carpenter to the GNWDB's System Coordination Committee. Roy Lamb II seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (15):

Elaine Anderson
Erin Brandyberry
Mindie Druery
Emily Duncan
Michael Gage
Matt Gotschall
Gary Kelly
Greta Kickland
Randy Kissinger
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (2):

Wayne Brozek
Alicia Fries

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #6H Customer Satisfaction Survey Changes

Greta Kickland updated the Board on suggested changes to the survey, including having it available in multiple formats and keeping it open with regular report outs. Bobbi Jo will check into whether a pop up can be created at sign off from NEworks.

AGENDA ITEM #6I Customer Satisfaction Survey Results

Bobbi Jo Howard directed the Board to the Customer Satisfaction Survey results located on pages 63-78. Bobbi Jo provided a brief overview of the results.

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6J Finance Report

Roy Lamb II reviewed the finance charts located on pages 50-51.

AGENDA ITEM #6K Funds Transfer from DLW to Adult

Roy Lamb II cited WIOA Sec. 133(b)(4) and reported the need to transfer DLW funds to the Adult program. In accordance with WIOA Section 133(b)(4), a local board may transfer, if such transfer is approved by the Governor, up to and including 100 percent of the funds allocated to the local area under the Adult or Dislocated Worker programs, between such programs. It was proposed to transfer \$55,000 from Program Year 10 and \$245,000 from Fiscal Year 20 for a total amount of \$300,000.

Lisa Wilson requested a motion to transfer the funds as proposed. Gary Kelly moved to approve the plan modification. Stacey Weaver seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (15):

Elaine Anderson
Erin Brandyberry
Mindie Druery
Emily Duncan
Michael Gage
Matt Gotschall
Gary Kelly
Greta Kickland
Randy Kissinger
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (2):

Wayne Brozek
Alicia Fries

GNWDB Members Against (0):

GNWDB Members Abstain (0):

Pamela Lancaster requested a motion to to transfer the funds as proposed. Stanley Clouse moved to approve the plan modification. Hal Haeker seconded. A CEOB roll-call vote was

taken and the motion carried.

CEOB Members For (5):

Bryan Bequette
Stanley Clouse
Hal Haeker
Pamela Lancaster
William Stewart

CEOB Members Absent (3):

Tony Kaufman
Joe Hewgley
Christian Ohl

CEOB Members Against (0):

CEOB Members Abstain (0):

AGENDA ITEM #6L Next Steps for One-stop Operator

Roy Lamb II updated the Board on Next Steps for One-stop Operator (OSO). Roy recapped the Board's previous vote to fill the OSO through sole-source procurement to contract directly with NDOL. Roy updated the Board with the Department of Administrative Services determination that creation of a position would be a Program Coordinator.

Lisa Wilson requested a motion to approve the OSO agreement and create the One-stop Operator position as a Program Coordinator with NDOL. Gary Kelly moved to approve the agreement and creation of the role. Greta Kickland seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (13):

Elaine Anderson
Erin Brandyberry
Mindie Druery
Emily Duncan
Michael Gage
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Lisa Wilson

GNWDB Members Absent (2):

Wayne Brozek
Alicia Fries

GNWDB Members Against (1):

Stacey Weaver

GNWDB Members Abstain (1):

Randy Kissinger

AGENDA ITEM #6M Beatrice American Job Center Certification

Roy Lamb II recapped the committee discussion regarding the Beatrice American Job Center

and One-stop System review completed on 7/13/2020.

Lisa Wilson requested a motion to approve certifying the Grand Island American Job Center and One-stop System. Michael Gage moved to approve certifying the center. Denise Pfeifer seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (15):

Elaine Anderson
Erin Brandyberry
Mandie Druery
Emily Duncan
Michael Gage
Matt Gotschall
Gary Kelly
Greta Kickland
Randy Kissinger
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (2):

Wayne Brozek
Alicia Fries

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #6N Continuity of Service Plan

Roy Lamb II briefed the Board on the Continuity of Service Plan to ensure the actions the Board will take in the event an AJC is not certified or a One-stop Operator is not in place.

Lisa Wilson requested a motion to approve the Continuity of Service Plan. Michael Gage moved to approve the plan. Greta Kickland seconded. A GNWDB roll-call vote was taken and the motion carried.

GNWDB Members For (15):

Elaine Anderson
Erin Brandyberry
Mandie Druery
Emily Duncan
Michael Gage
Matt Gotschall
Gary Kelly

GNWDB Members Absent (2):

Wayne Brozek
Alicia Fries

Greta Kickland
Randy Kissinger
Roy Lamb II
Dan Mauk
Denise Pfeifer
Kim Schumacher
Stacey Weaver
Lisa Wilson

GNWDB Members Against (0):

GNWDB Members Abstain (0):

AGENDA ITEM #6O Letter of Support: Northeast Community College

Roy Lamb II reviewed the letter of support for Northeast Community College located on page 55.

AGENDA ITEM #6P Letter of Support: Southeast Community College

Roy Lamb II reviewed the letter of support for Southeast Community College located on page 56.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6Q Enrollments

Greta Kickland directed the Board to and reviewed the Enrollments graph found on page 60.

AGENDA ITEM #6R Active Participants by County

Greta Kickland reviewed the Active Participants by County graph found on page 60.

AGENDA ITEM #6S Federal Key Provisions Review Report

Bobbi Jo Howard provided a brief overview of the Federal Monitor review including the review dates, findings, and resolution of findings.

AGENDA ITEM #6T Internal Audits

Greta Kickland updated the committee on internal audits completed for the Greater Nebraska WIOA Adult, Dislocated Worker, and Youth programs.

AGENDA ITEM #7: PUBLIC COMMENT

Lisa Wilson requested public comments for the Greater Nebraska Workforce Development Board. There were none.

Pamela Lancaster requested public comments for the Chief Elected Officials Board. There were none.

AGENDA ITEM #8: UPCOMING MEETINGS:

Pam Lancaster reviewed the upcoming scheduled meeting for the GNWDB and CEOB:

| | | | |
|-------------------|----------------------|----------------|--------------|
| February 25, 2021 | TBD | TBD | GNWDB & CEOB |
| May 27, 2021 | 9 a.m. - 2 p.m. (CT) | TBD, Valentine | GNWDB & CEOB |
| October 21, 2021 | 9 a.m. - 2 p.m. (CT) | TBD | GNWDB & CEOB |

AGENDA ITEM #8: ADJOURNMENT:

Dan Mauk motioned to adjourn the GNWDB Meeting. Gary Kelly seconded. A GNWDB voice vote was taken and the motion carried. The GNWDB meeting was adjourned at 11:10 pm (CST).

Bryan Bequette motioned to adjourn the GNCEOB Meeting. Hal Haeker seconded. A GNCEOB voice vote was taken and the motion carried. The GNCEOB meeting was adjourned at 11:10 pm (CST).