



September 18th, 2025

From: Burlington Trailways
PO Box 531
West Burlington, IA 52655

To: Nebraska Department of Labor
Attn: Office of Employment and Training– Dislocated Worker Unit
550 S 16th Street
Lincoln, NE 68508

Re: Notice about Business Closure

To whom this may concern,

We regret to inform you that Burlington Trailways is expected to permanently close all locations listed below, which will unfortunately result in the termination of all employment.

- 906 Broadway St, W. Burlington IA 52655
- 3211 Division St, Burlington IA 52601
- 8735 NW Blvd, Davenport IA 52806
- 304 W River Dr, Davenport IA 52801
- 21818 Lippisch Place SW, Cedar Rapids IA 52401
- 1614 E. Euclid Ave, Des Moines IA 50316
- 1601 Jackson St, Omaha NE 68102

Normal business operations are expected to end on September 27th, 2025. The last day staff will be performing normal work duties will be on or about September 30th, 2025. However, Burlington Trailways will continue employed staff's normal compensation through October 18th, 2025 while employees assist with shut down operations. Staff were officially notified of this closure on or about August 18, 2025, through staff meetings, physical letters and notices through our employee learning management system.

This layoff will affect approximately 11 employees based in Nebraska. It is possible that one or more individuals may remain employed for a limited time after the end of business operations at 906 Broadway Street, West Burlington, Iowa, and 3211 Division Street, Burlington, Iowa. These individuals will be conducting tasks needed for wind down and closing of the business; some employees may still perform work until December 31st, 2025 and/or as late as March 2026. Other individuals, who may have to assist with administrative and other tasks related to the closing of the business and facilities, may remain employed for a limited time not to exceed 365 days.

We are working with a motorcoach company who is interested in the following employees and locations.

- Omaha: Depot staff and Drivers.
- Des Moines: Drivers (station is a commission agent so that will likely remain the same).
- Cedar Rapids: Ticket agents.
- Davenport: Ticket agents.
- Iowa City: commission agent station likely to remain the same. We will provide information as it becomes available.

If circumstances change and the company is able to remain open, notification to employees and the state will occur as soon as it is known.



Employees are not represented by a union and there are no bumping rights.

If you have any questions regarding this notice, please contact Mark Moore, Chief Operating Officer at (319)753-2864 x130, mark@burlingtontrailways.com.

This notice is provided in accordance with the **Iowa Worker Adjustment and Retraining Notification (WARN) Act Chapter 84C**, which requires employers to give at least **30 calendar days' advance notice** of a plant closing or mass layoff.

Sincerely,

Ron and Lori Moore

By signing below, I acknowledge that I have received the WARN Notice regarding Burlington Trailways closure.

Printed Name: _____ Signature: _____ Date: _____



Location(1)	Default Department
Omaha	Ticket Agent
Omaha	Driver
Omaha	Ticket Agent
Omaha	Depot Manager
Omaha	Driver
Omaha	Driver
Omaha	Assistant Depot Manager
Omaha	Baggage Handler
Omaha	Driver
Omaha	Ticket Agent
Omaha	Baggage Handler