

Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

DATE: Thursday, March 14, 2024

LOCATION: Central Community College, 550 S Technical Blvd, Bldg 9, Franzen Conference Room, Hastings, NE and Video Conference

DURATION: 10:14 am to 12:54 pm (CT)

AGENDA ITEM #1: Call to Order

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on March 14, 2024 at approximately 10:14 am (CT).

Bryan Bequette, Chief Elected Officials Board (CEOB) member, called the CEOB meeting to order on March 14, 2024 at approximately 10:14 am (CT).

AGENDA ITEM #2: Roll Call

Jami called the roll for the GNWDB and a quorum was established.

GNWDB Members Present (15):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Autumn Schleicher
Stacey Weaver
Lisa Wilson

GNWDB Members Absent (3):

Elaine Anderson
Michael Gage
Bethanne Kuck

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Jami called the roll for the CEOB and a quorum was not established.

CEOB Members Present (3):

Bryan Bequette
Joe Hewgley
Troy Uhler

CEOB Members Absent (3):

Stanley Clouse
Hal Haeker
William Stewart

AGENDA ITEM #3: Notice of Publications

Jami reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: Approval of Minutes

Stacey Weaver noted the following errors in the previous minutes:

- Lisa Wilson was unable to attend in person, so Stacey Weaver called the meeting to order and asked for public comment.
- Agenda Item #B (Board Appointments) – Troy Uhlir made the motion to extend terms, but Hal Haeker seconded, not Bryan Bequette.
- Agenda Item #6O (State Plan Alignment Workgroup) – Greta was the one who updated the group on the Alignment Workgroup activities.
- Agenda Item #6P (Policy) – Adult and Dislocated Worker Program Services was seconded by Denise Pfeifer, not Greta Kickland. Individualized Training Accounts that we also voted on isn't listed at all, that was motioned by Dan Mauk and seconded by Greta Kickland, but am unsure of who was for/against/abstained.
- Agenda Item #6R (Transfer of Funds) – Karen Stohs is listed as For, but she Abstained.

These corrections were made in the official minutes.

Dan Mauk motioned to approve the September 21, 2023 CEOB and GNWDB Joint Meeting Minutes as amended. Greta Kickland seconded. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (12):

Kayla Brewer
Joy Bronson
Cristal Dimas
Alicia Fries
Amy Gerloff
Matt Gotschall
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (3):

Emily Duncan
Gary Kelly
Autumn Schleicher

GNWDB Members Absent (3):

Elaine Anderson
Michael Gage
Bethanne Kuck

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

No motion to approve the September 21, 2023 CEOB and GNWDB Joint Meeting Minutes as quorum was not established.

AGENDA ITEM #5: Announcements

Kim Schumacher has retired and stepped down from the board.

NEW BUSINESS:

AGENDA ITEM #6A: Board Appointments

Attendance records of all board members was presented and discussed.

The following Board members had terms that were set to expire May 25, 2024. Since the printing of the board book, Elaine Anderson requested to not have her term extended. It was proposed to extend the remaining board members' terms to May 25, 2027.

Amy Gerloff Gary Kelly Greta Kickland Roy Lamb II Dan Mauk Elaine Anderson

No motion to extend Board terms as quorum was not established.

Due to an updated State policy, Greater Nebraska had several categories that needed to be filled. Vacancies and potential candidates to fill the vacancies were discussed.

Kim Schumacher has retired and stepped down from the Board. It is recommended to vote Sarah Heller-Glen to fill her seat.

The CEOB received the following nominations for the Greater Nebraska Workforce Development Board:

Sarah Heller-Glen to replace Kim Schumacher

No motion to approve Board nominations as quorum was not established.

The Greater Nebraska Workforce Development Board received the following recommendations for committee appointments:

Strategic Planning Committee – Sarah Heller-Glen

Stacey Weaver motioned to appoint Sarah Heller-Glen as an at-large member to the Strategic Planning Committee and Gary Kelly seconded. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (15):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Autumn Schleicher
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (3):

Elaine Anderson
Michael Gage
Bethanne Kuck

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

AGENDA ITEM #6B: Wait List

Jami reported that Greater Nebraska has been under a hiring freeze since March 2023. Due to upcoming retirements and other issues, the local area will be operating under a 57% staffing level. For this reason, the Greater Nebraska Board submitted a technical assistance request to the State to resolve this issue. To date, this issue has not been resolved, so it is recommended the Boards vote to implement a wait list to protect program quality and ensure our team has the capacity to serve their respective areas well.

The GNWDB decided to move forward with this agenda item by drafting a letter to the Governor and pursuing a conversation with the Commissioner and Director to rectify the situation. This was supported by the CEOB members in attendance. The conversation was successful, and impression was left that the vacancies would be filled. At this time, the Wait List has been tabled due to the offer of resolution.

Dan Mauk motioned for a vote and Gary Kelly seconded. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (1):

Autumn Schleicher

GNWDB Members Absent (3):

Elaine Anderson
Michael Gage
Bethanne Kuck

GNWDB Members Against (0):

AGENDA ITEM #6C: Request for Proposal

Jami advised the Board that Greater Nebraska did not receive any bids during the first RFP that ran from November/December. At the Commissioner's urging the RFP was again issued for January/February. Bid opening day was February 27th and there were no bids. Since there were no bids, the Board chose to vote NDOL as continued service provider for the local area WIOA and One-Stop provider beginning July 1, 2024.

Dan Mauk motioned to approve NDOL as the continued provider and Denise Pfeifer seconded. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (1):

Autumn Schleicher

GNWDB Members Absent (3):

Elaine Anderson
Michael Gage
Bethanne Kuck

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and

abstained from all voting to avoid violation of the Open Meetings Act.

No motion to approve NDOL as the continued provider as quorum was not established.

AGENDA ITEM #6D: Regional Updates

Managers provided updates and highlights from their respective service delivery areas.

AGENDA ITEM #6E: Nebraska Trends

Josh shared data pertaining to Nebraska's Labor Availability study, focusing on the top reasons individuals reported for working multiple jobs.

AGENDA ITEM #6F: UI and Wagner-Peyser Data

Jami walked the Board through Unemployment and Wagner-Peyser data.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6G: Enrollments

Greta directed the Board to and reviewed the Enrollments map.

AGENDA ITEM #6H: Active Participants by County

Greta reviewed the Active Participants by County map.

AGENDA ITEM #6I: Priority of Service

Greta reviewed the Priority of Service data. 75.4% of enrollments during PY23 have been priority level one, two, or three. Priority level four enrollments have been paused to maintain that 75% threshold. Youth enrollments under Requires Additional Assistance have been 0 for PY23.

AGENDA ITEM #6J: Performance

Greta reviewed the PY23 Quarter 1 and Quarter 2 performance charts. Measurable Skills Gains on were the highest they have ever been. While it looks like we are short of the goal for the quarter for Dislocated Worker and Youth, Measurable Skills Gains are measured for the year, and we have exceeded the measure for all three programs.

AGENDA ITEM #6K: JAG Partnership

Greta updated the Board on the ongoing partnership with the JAG program. It was reported that during PY21 the Macy JAG GPA average was 2.29, compared to the overall student GPA of 1.85. In PY22, the Macy JAG GPA average was 2.40, compared to the overall student GPA of 1.95. Graduation rates of JAG students were compared to non-JAG students and shared with the Board. Impact statements from Youth in the last Macy JAG cohort were provided to the Board.

AGENDA ITEM #6L: Internal Audits/Local Area Monitoring

Janell updated the Board on Greater Nebraska's efforts to prepare for the upcoming state monitoring event. It will take place in the next few months and focus on the Youth program. A total of 142 cases were reviewed and a breakdown of the issues were reported. Great improvements have been made over the past 6 months as the team has addressed the issues as they arise.

AGENDA ITEM #6M: Complaint Log

Greta walked the Board through the complaints received through the complaint system from September to December. There were a total of 13 document complaints during this period.

AGENDA ITEM #6N: Local Plan

Greta shared the timeline for updating the Local Plan for PY2025-2027 over the next few months. The goal is to have the plan drafted for the Board to review and vote on during the September meeting. Bobbi Jo emailed the previous plan, which has now been turned into a draft for the next plan. Jami walked the Board through some discussion topics, which will help with development of the plans.

AGENDA ITEM #6O: State Plan Alignment Workgroup

Greta reported that the Alignment Workgroup continues to host statewide trainings. The team is still working on implementing ShareFile to further our common intake efforts and will be working with the State on a project to develop and/or accept shared documents across program partners.

AGENDA ITEM #6P: Policy

The Board was presented with policy updates, which were put to a voice vote.

Administrative Cost Limitations and Fiscal Management

Fiscal Management

Payments

Funds Transfer

Report

Kayla Brewer motioned to approve the policies as presented. Matt Gotschall seconded the motion. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Denise Pfeifer
Autumn Schleicher
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (4):

Elaine Anderson
Michael Gage
Bethanne Kuck
Dan Mauk (no response)

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Adult, Dislocated Worker, & Youth Eligibility

Dislocated Worker Source Documentation
Definitions

Gary Kelly motioned to approve the policies as presented. Alicia Fries seconded the motion. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (13):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Denise Pfeifer
Autumn Schleicher
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (5):

Elaine Anderson
Michael Gage
Bethanne Kuck
Dan Mauk (no response)
Stacey Weaver (no response)

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Adult & Dislocated Worker Program Services

Basic Career Services
Training Services
Supportive Services
Co-enrollment and Coordination of Services
Follow-up
Documentation

Greta Kickland motioned to approve the policies as presented. Denise Pfeifer seconded the motion. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries

GNWDB Members Abstained (0):

GNWDB Members Absent (4):

Elaine Anderson
Michael Gage
Bethanne Kuck

Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Denise Pfeifer
Autumn Schleicher
Stacey Weaver
Lisa Wilson

Dan Mauk (no response)

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

CEOB/GNWDB
New Policy

Stacey Weaver motioned to approve the policy as presented. Gary Kelly seconded the motion. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Denise Pfeifer
Autumn Schleicher
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (4):

Elaine Anderson
Michael Gage
Bethanne Kuck
Dan Mauk (no response)

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Eligible Training Providers and Contracting with Training Providers
Contracting with Training Providers
Record Retention

Matt Gotschall motioned to approve the policies as presented. Alicia Fries seconded the motion. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Denise Pfeifer
Autumn Schleicher
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (4):

Elaine Anderson
Michael Gage
Bethanne Kuck
Dan Mauk (no response)

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Individual Training Accounts
Requirement to Pay

Denise Pfeifer motioned to approve the policy as presented. Joy Bronson seconded the motion. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Denise Pfeifer
Autumn Schleicher
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (4):

Elaine Anderson
Michael Gage
Bethanne Kuck
Dan Mauk (no response)

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Supportive Services

Needs Related Payments

Kayla Brewer motioned to approve the policy as presented. Denise Pfeifer seconded the motion. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Denise Pfeifer
Autumn Schleicher
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (0):

GNWDB Members Absent (4):

Elaine Anderson
Michael Gage
Bethanne Kuck
Dan Mauk (no response)

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Training Limits

Employer Training Limits

Stacey Weaver motioned to not accept the recommendation to the policy and not impose on-the-job training funding limits for employers. Gary Kelly seconded the motion. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Autumn Schleicher

GNWDB Members Abstained (0):

GNWDB Members Absent (4):

Elaine Anderson
Cristal Dimas (no response)
Michael Gage
Bethanne Kuck

Stacey Weaver
Lisa Wilson

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

One-Stop Delivery System & One-Stop Centers
New Policy

Due to this being a new policy, it was decided to vote on it at September board meeting so there is more time to review it.

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6Q: Finance Report

Dan provided the Board with an update on the finance report as discussed during the Strategic Planning Committee. Greater Nebraska will operate at the 75/25 requirement beginning July 1st, until otherwise notified by the State. A request has been submitted a request to utilize Governor's Set-Aside funds to support In-School Youth JAG work experience placements in PY24 and are awaiting notification on whether that will be awarded.

AGENDA ITEM #6R: Funds Transfer from DLW to Adult

A motion was made by Stacey Weaver to transfer \$125,000.00 from Dislocated Worker to Adult. Greta Kickland seconded. A GNWDB voice vote was taken, and the motion carried.

GNWDB Members For (14):

Kayla Brewer
Joy Bronson
Cristal Dimas
Emily Duncan
Alicia Fries
Amy Gerloff
Matt Gotschall
Gary Kelly
Greta Kickland
Roy Lamb II
Dan Mauk
Denise Pfeifer
Stacey Weaver
Lisa Wilson

GNWDB Members Abstained (1):

Autumn Schleicher

GNWDB Members Absent (3):

Elaine Anderson
Michael Gage
Bethanne Kuck

GNWDB Members Against (0):

*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

No motioned to approve the transfer of funds as quorum was not established.

AGENDA ITEM #6S: Annual Assessments

Dan report that the Board is required to ensure the local area conducts an annual assessment of physical and programmatic accessibility and a risk assessment of safety and security. With the help of the Managers, these assessments were completed in February. Several assessments completed in 2023 had findings, which the Managers confirmed were corrected on the current assessment forms. The local area used the forms required by the State to conduct these assessments.

AGENDA ITEM #6T: One Stop Operator Report

Dan provided an overview of the OSO report. He also walked through Kansas data and the Statistical Adjustment Model to provide a visual reference on how SCSEP co-enrollments affect WIOA performance. Kansas has been co-enrolling 100% of SCSEP participants into WIOA since 2017 and it has been going very well for them.

AGENDA ITEM #6U: Partner Programs

Dan provided the Board with an update on the SCSEP, Trade, SNAP Next Step, and RESEA partnerships. A focus was the changes to RESEA and how that has shifted responsibilities in the local offices.

AGENDA ITEM #6V: Letters of Support

Dan updated the Board on a letters of support provided to the City of Crete for their United States Department of Transportation Reconnecting Communities and Neighborhoods grant application.

AGENDA ITEM #6W: Regional Plan

Dan shared the timeline for updating the Regional Plan for PY2025-2027 over the next few months. The goal is to have the plan drafted for the Board to review and vote on during the September meeting. Bobbi Jo emailed the previous plan, which has now been turned into a draft for the next plan. Jami walked us through discussion topics, which will be used to develop the plans.

AGENDA ITEM #6X: Customer Satisfaction Survey Results

Josh shared the Customer Satisfaction Survey Results. 283 responses were received from September 2023 through January 2024.

AGENDA ITEM #6Y: Employer Satisfaction Survey Results

Josh shared the Employer Satisfaction Survey Results. 62 responses were received from September 2023 through January 2024.

AGENDA ITEM #7: PUBLIC COMMENT

Lisa Wilson requested public comments for the Greater Nebraska Workforce Development Board. There were none.

Bryan Bequette requested public comments for the Chief Elected Officials Board. There were none.

AGENDA ITEM #8: UPCOMING MEETINGS:

Lisa Wilson reviewed the upcoming meeting schedule:

September 19, 2024	9 a.m. – 12 p.m. (CT)	Lexington, Sidney, Scottsbluff	GNWDB & CEOB GNWDB & CEOB
March 20, 2025	9 a.m. – 12 p.m. (CT)	Nebraska City	
September 18, 2025	9 a.m. – 12 p.m. (CT)	TBD	GNWDB & CEOB

AGENDA ITEM #9: ADJOURNMENT:

Matt Gotschall motioned to adjourn the GNWDB Meeting. Gary Kelly seconded. A GNWDB voice vote was taken, and the motion carried. The GNWDB meeting was adjourned at 12:53 pm (CST).

No motion to adjourn the CEOB Meeting as quorum was not established. The GNCEO meeting was adjourned at 12:54 pm (CST).