Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

**DATE:** Thursday, October 21, 2021

**LOCATION:** Kearney Works, Kearney NE and Video Conference

**DURATION:** 10:00 am to 11:41 am (CT)

AGENDA ITEM #1: CALL TO ORDER:

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on October 21, 2021 at approximately 10:00 am (CT).

Stanley Clouse, Chief Elected Officials Board (CEOB) Chair, called the CEOB meeting to order on October 21, 2021 at approximately 10:00 am (CT).

AGENDA ITEM #2: ROLL CALL

Bobbi Jo Howard called the roll for the GNWDB and a quorum was established.

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| **GNWDB Members Present (12):**  Erin Brandyberry  Melicca Carpenter  Michael Gage  Gary Kelly  Greta Kickland  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Absent (7):**  Elaine Anderson  Wayne Brozek  Mindie Druery  Emily Duncan  Michelle Engel  Alicia Fries  Matt Gotschall |

Bobbi Jo Howard called the roll for the CEOB and a quorum was established.

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| **CEOB Members Present (3):**  Bryan Bequette  Stanley Clouse  William Stewart  Troy Uhlir | **CEOB Members Absent (3):**  Tony Kaufman  Hal Haeker  Joe Hewgley |

AGENDA ITEM #3: NOTICE OF PUBLICATION:

Bobbi Jo Howard reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: APPROVAL OF MINUTES:

No corrections were made to the minutes.

Dan Mauk motioned to approve the May 27, 2021 CEOB and GNWDB Joint Meeting Minutes. Stacey Weaver seconded. A GNWDB voice vote was taken and the motion carried.

Bryan Bequette motioned to approve the May 27, 2021 CEOB Meeting Minutes. William Stewart seconded. A CEOB voice vote was taken and the motion carried unanimously.

AGENDA ITEM #5: ANNOUNCEMENTS

Lisa Laws has transitioned from her role as Manager of the Sidney office to that of Reemployment Services Administrator. She now oversees the Panhandle, Mid-Plains, and Central region offices, in addition to several programs.

Pam Lancaster has submitted her resignation from the CEOB due to family reasons.

Troy Uhlir, Madison County Commissioner has joined the CEOB.

Michelle Engel with Eaton Corporation has joined the GNWDB.

NEW BUSINESS:

AGENDA ITEM #6A Labor Market Information

Josh Hanson provided a brief overview of the labor market information located in the meeting booklet. Sixty-nine openings and expansions were reported from March through June.

Workforce Trends focused on staffing shortages across the state. Josh walked the boards through the efforts being made by field staff to address these shortages.

AGENDA ITEM #6B Regional Updates

Managers provided updates and highlights from their respective service delivery areas.

AGENDA ITEM #6C Performance

Autumn Schleicher reviewed the PY20 Quarter 4 performance charts, highlighting the increase in Measurable Skills Gains and Credentials.

AGENDA ITEM #6D CEOB Chair and Vice Chair

This agenda item was moved to the January meeting.

AGENDA ITEM #6E One-Stop Operator Report

Josh provided the boards with a brief synopsis of the report sent via email September 9th and included in the board book. It was determined this report would be done quarterly.

AGENDA ITEM #6F Library Partnership Update

Josh provided the boards with an update on meetings held with Library System leadership. Several trainings have now been held at both the local level and statewide as part of the library weekly webinar series. Two libraries have been identified to pilot placement of SCSEP participants.

AGENDA ITEM #6G One-Stop Operator Business Plan

Josh provided the boards with a brief synopsis of the One-Stop Operator Business Plan sent via email September 9th and included in the board book. He provided several updates on initiatives currently underway, including efforts to address under-utilized strategies.

AGENDA ITEM #6H Customer Service Survey

Greta Kickland reviewed the customer service survey results from July-September. This was the first survey done using the new QR codes and keeping the survey open ongoing.

AGENDA ITEM #6I Employer Satisfaction Survey

Greta Kickland reviewed the employer satisfaction survey results from July-September. This was the first survey done using the new QR codes and keeping the survey open ongoing.

STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6J Finance Report

Randy Kissinger reviewed the finance charts located on pages 47-48. Remaining Adult/DLW funds have not yet been received, but are expected soon. TET has ended, so DLW expenditures will now be charged to WIOA. Randy explained funds returned to the state due to low expenditures. Additional FTE’s have been added to the Youth team to increase services throughout Greater Nebraska.

AGENDA ITEM #6K Career Pathways: Facebook Career Connections Update

Randy Kissinger provided the Board with an update on the Facebook Career Connections project. The project was successful and garnered positive feedback from both participants and employers. Greater Nebraska plans to replicate this model in house.

AGENDA ITEM #6L Regional Plan

Josh Hanson outlined action items focused on the areas of opportunity identified in the Regional Plan. An industry sector survey will soon be sent out to employers to identify needs and barriers. Responses will be provided to Business Services Consultants to service delivery. Collaborative efforts will include training providers to help prepare the workforce for opportunities.

AGENDA ITEM #6M Partner Programs: WIOA/Macy JAG Updated

Kim Neesen provided the Board with an update on the success of the Macy JAG project. Thirteen students were co-enrolled into WIOA and participated in a summer work experience learning food production/agricultural skills in gardens cultivated by the group. Work Experience wages totaled $14,845 for the project. Barriers to enrollment included near non-existent internet access in the Macy area.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6N Enrollments

Greta Kickland directed the Board to and reviewed the Enrollments graph found on page 56.

AGENDA ITEM #6O Active Participants by County

Greta Kickland reviewed the Active Participants by County graph found on page 56.

AGENDA ITEM #6P Internal Audits

Greta Kickland updated the committee on internal audits completed for the Greater Nebraska WIOA Adult, Dislocated Worker, and Youth programs. A full audit of all case files was recently conducted in preparation for a State monitoring event.

AGENDA ITEM #6Q Policy Updates

Greta Kickland reviewed the discussion held by the committee to expand the definition of “requires additional assistance” within the Eligibility policy. This policy will be brought to the Board for a vote in January. The committee also discussed the current supportive service expense limits and will review the limits at a future meeting.

Two policies were updated and brought to the Board for a vote. The Monitoring policy was updated to align with recently issued State guidance. The Work Based Learning and On the Job Training policies were combined and eligibility for these services was expanded to include additional barriers. Work Experience wages were also updated to be more flexible, allowing participants to be paid equivalent wages for the position they are placed in, up to $12/hour.

Mike Gage motioned to approve the Monitoring policy. Gary Kelly seconded. A GNWDB voice vote was called and the motion carried.

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| **GNWDB Members For (12):**  Erin Brandyberry  Melicca Carpenter  Michael Gage  Gary Kelly  Greta Kickland  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Absent (7):**  Elaine Anderson  Wayne Brozek  Mindie Druery  Emily Duncan  Michelle Engel  Alicia Fries  Matt Gotschall | |
| **GNWDB Members Against (0):** | | **GNWDB Members Abstain (0):** | |

Greta Kickland moved to approve the combined Work Based Learning/On the Job Training policy. Denise Pfeifer seconded. A voice vote was called and the motion carried.

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| **GNWDB Members For (12):**  Erin Brandyberry  Melicca Carpenter  Michael Gage  Gary Kelly  Greta Kickland  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Absent (7):**  Elaine Anderson  Wayne Brozek  Mindie Druery  Emily Duncan  Michelle Engel  Alicia Fries  Matt Gotschall | |
| **GNWDB Members Against (0):** | | **GNWDB Members Abstain (0):** | |

AGENDA ITEM #6R Local Plan Update

Josh Hanson reviewed completed and upcoming action items focused on the goals identified in the Local Plan.

AGENDA ITEM #7: PUBLIC COMMENT

Lisa Wilson requested public comments for the Greater Nebraska Workforce Development Board. There were none.

Stanley Clouse requested public comments for the Chief Elected Officials Board. There were none.

AGENDA ITEM #8: UPCOMING MEETINGS:

Stanley Clouse reviewed the upcoming scheduled meeting for the GNWDB and CEOB:

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| January 27, 2022 | 9 a.m. – 2 p.m. (CT) | Grand Island | GNWDB & CEOB |
| May 26, 2022  October 21, 2022 | 9 a.m. – 2 p.m. (CT)  9 a.m. – 2 p.m. (CT) | Ogallala  Norfolk | GNWDB & CEOB  GNWDB & CEOB |
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AGENDA ITEM #8: ADJOURNMENT:

Stacey Weaver motioned to adjourn the GNWDB Meeting. Dan Mauk seconded. A GNWDB voice vote was taken and the motion carried. The GNWDB meeting was adjourned at 11:40am (CST).

Pam Lancaster joined the meeting to adjourn for the final time. Bryan Bequette motioned to adjourn the GNCEOB Meeting. Stanley Clouse seconded. A GNCEOB voice vote was taken and the motion carried. The GNCEOB meeting was adjourned at 11:41am (CST).