

Pamela Lancaster
CEOB Chair

Lisa Wilson
GNWDB Chair

8/23 Annual Funding Agreement with Greater Nebraska

Hello [Partner Name]:

Thank you for attending the Annual Funding Agreement (AFA) meeting for Nebraska's three local workforce development boards. I sincerely appreciate your thoughts and feedback. While this is a challenging topic, we must proceed, as this is a requirement under the law. Greater Nebraska is committed to finding a fair and reasonable way to calculate each partner's proportionate share and relative benefit received.

- Greater Nebraska's Annual Funding Budget is \$128,238.96.

This budget covers the Beatrice and Grand Island American Job Centers and includes the **resource rooms**, **common area space**, and **navigator cost**. Resource room and common area space allocations include:

- lease cost,
- facility maintenance,
- property & casualty insurance,
- security services,
- cleaning services,
- utilities, &
- equipment cost.

The resource rooms and common area space are classified under allowable local workforce delivery system infrastructure costs and totals \$21,325.48. Additional cost include staffing a resource room navigator at both centers will cost \$106,913.48. If the partners cannot come to an agreement and the Governor is forced to assign cost, the resource room navigator will not be included. This would negatively affect services in the American Job Centers.

There are four methodologies that Greater Nebraska has considered for determining reasonable cost.

1. **Share Based:** each core partner is assigned 1 share and all other required partners split 1 share.
2. **Full-Time Equivalent (FTE):** partners FTE's is divided by the total number of all partner FTE's to determine a percentage of workforce usage.
3. **Customers Served:** partners customers served number is divided by the total number of all partner customers served number to determine a percentage of workforce usage.
4. **Blend:** take the total partner liability from the above methodologies and divide it by three.

Since we are all new to this, **Greater Nebraska recommends using the blend method.** This method seems to smooth out many of the deficiencies associated with each individual method.

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I have attached a spreadsheet that demonstrates each method listed above. These numbers are incomplete as not all partner numbers have been reported. Additionally, some numbers are not proportionately reported in contrast to other partner numbers. The attachment also includes the annual budget.

Moving forward: please take this week to roll this over with your agency. Under the proposed blend method your program would be responsible for \$ [insert amount]. These numbers will change as we collect better data.

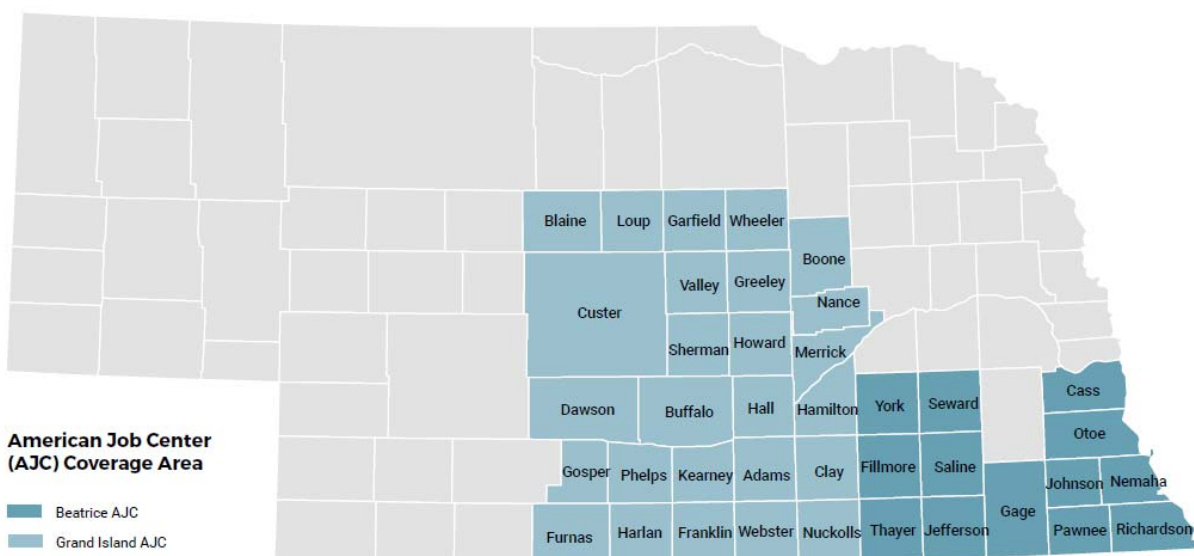
To sure up the numbers, Greater Nebraska is providing the following definitions:

Customers served: This should reflect the number of clients receiving employment and/or training services from the partner agency. A client's service plan may have employment and/or further education included as service goals.

This number is not limited to clients being served at an AJC or Career Center. It should be linked to employment and training activities provided in the defined local area and at any service point within those boundaries.

Total number of customers served should reflect a program year such as July 1, 2016 to June 31, 2017 or the most recent reporting year for the partner.

- Beatrice American Job Center District
York, Seward, Fillmore, Saline, Jefferson, Thayer, Gage, Johnson, Pawnee, Richardson, Nemaha, Otoe, and Cass
- Grand Island American Job Center District
Blaine, Loup, Garfield, Wheeler, Custer, Valley, Greeley, Sherman, Howard, Nance, Merrick, Hall, Hamilton, Buffalo, Phelps, Kearney, Adams, Clay, Harlan, Franklin, Webster, and Nuckolls



If programs are not physically present in either of the American Job Center districts (i.e. Pine Ridge Job Corps & Siouxland Human Investment Partnership) it is acceptable not to report customer served numbers. Program services must still be provided in the American Job Centers via direct linkage.

Full-Time Equivalent (FTE): Any staff person who assist with employment and training activities in the above defined districts regardless of being stationed at an American Job Center.

If programs are not physically present in either of the American Job Center districts (i.e. Pine Ridge Job Corps & Siouxland Human Investment Partnership) it is acceptable not to report FTE's. Program services must still be provided in the American Job Centers via direct linkage.

With October 2 as the drop dead date, Greater Nebraska proposes the following timeline:

- **September 1** – Report to Greater Nebraska corrected numbers and if your agency would be willing to accept the recommended method for determining reasonable cost.
- **September 7** – If your program does not accept the recommended method for determining cost, plan to attend the Greater Nebraska Workforce Development Board's Executive Committee meeting in Grand Island to suggest a fair method for calculating cost for your program. If unable to attend, a letter to the committee would be acceptable. The meeting will be hosted at the Grand Island Public Library, 211 N Washington St, Grand Island, NE 68801 and will start at 10:30 on September 7.
- **September 14** – The Greater Nebraska Workforce Development Board's Executive Committee will review AFA terms for partners. Partners are welcome to attend this meeting which will be hosted at the City of Madison City Hall, 211 S Lincoln St, Madison, NE 68748 and will start at 10:30 on September 14.
- **September 15 to September 28** – AFA out for signature
- **October 2** – Report outcomes to State WIOA team. If an agreement is not met by all required one-stop partners this subject will be given to the Governor to sort out. Collectively, as workforce partners it is in our best interest to avoid this at all costs.

Please take a few business days to review the attachments and what was discussed at the AFA meeting. **Be sure to confirm that your program numbers match the revised definition of customers served and FTE's assigned. These numbers should be reported to the board by September 1.**

Thank you for supporting the Greater Nebraska Workforce System.