

Pam Lancaster  
CEOB Chair

Lisa Wilson  
GNWDB Chair

# Meeting Minutes – Greater Nebraska Workforce Development Board

**Thursday, October 26<sup>th</sup>, 2017**

**LOCATION** Central Community College – Hastings Campus  
550 S Technical Blvd Hastings, NE 68902  
Dawson Building – Room 163 (Cedar Room)

**DURATION** 10:10 am to 11:35 am (CST)

**CALL TO ORDER:**

GNWDB Chair Lisa Wilson called the meeting of the Greater Nebraska Workforce Development Board's Executive Committee to order at approximately 10:10 a.m. on Thursday, October 26<sup>th</sup>, 2017.

**ROLL CALL:**

Staff Assistant, Wendy Sieler called the roll for the Greater Nebraska Workforce Development Board. A quorum was established.

**Members Present (13):**

Roy Lamb II  
Denise Pfeifer  
Jill Smith  
Stacey Weaver  
Lisa Wilson  
Gary Kelly  
Charlene Lant  
Elaine Anderson  
Way Brozek  
Ann Chambers  
Alicia Fries  
Kim Schumacher  
Matt Gotschall

**Members Absent (4):**

Kelsey Miller  
Greta Kickland  
Dan Mauk  
Chris Callihan

**Nebraska Department of Labor (NDOL) Staff in Attendance (4):**

Shannon Grotrian, Workforce Services Administrator, Office of Employment and Training  
Dylan Wren, Program Coordinator, Office of Employment and Training

Thomas Ukinski, Legal Counsel, Nebraska Department of Labor  
Wendy Sieler, Staff Assistant, Office of Employment and Training

**Guest (10):**

John Albin, Commissioner of Labor, Nebraska Department of Labor  
Linda Black, Nebraska Department of Economic Development  
Courtney Dentlinger, Nebraska Department of Economic Development  
Bernie Hansen, Nebraska Department of Labor  
Becky Maggart, Nebraska Department of Labor  
Pat Comfort, Nebraska Department of Labor  
Karen Stohs, Nebraska Department of Labor  
Randy Kissinger, Nebraska Department of Labor  
Mary Kay Versen, WNCC  
Erin Brandyberry, Nebraska Commission for the Blind and Visually Impaired

**NOTICE OF PUBLICATION:**

Wendy Sieler announced that adequate legal notice of this meeting was posted in the Columbus Telegram, Grand Island Independent, Beatrice Daily News, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, and the Scottsbluff Star-Herald. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meetings Law is available at this meeting and can be obtained from the legal counsel or administrative staff.

**APPROVAL OF MINUTES:**

Lisa Wilson motioned to approve the minutes for the May 25<sup>th</sup>, 2017 Greater Nebraska Workforce Development Board Meeting. *Gary Kelly made the motion and Matt Gotschall seconded. All members present voted by a voice vote to approve the motion with some corrections made, which carried unanimously.*

**ANNOUNCEMENTS:**

Lisa Wilson announced that Cristina Thaut had accepted a job with the Asian Center in Lincoln and will no longer be serving on the Greater Nebraska Workforce Development Board.

**OLD BUSINESS:**

**Local Plan Modification: Approve Local Infrastructure Funding Agreement**

Dylan Wren, Program Coordinator, gave an overview of Local Infrastructure Funding Agreement.

Lisa Wilson motioned for the Greater Nebraska Workforce Development Board to approve the Local Infrastructure Funding Agreement with the adjustment to remove “common space” from the formula. *Stacey Weaver made the motion and Wayne Brozek seconded the motion. All Board*

members present voted by a roll call vote to approve the motion. The motion carried with 10 votes “for” and 3 abstentions.

## NEW BUSINESS:

### **Labor Market Information**

Dylan Wren updated the Board with the most recent Labor Market Information for Greater Nebraska including unemployment rates and the top industry sectors in each Micropolitan Area.

### **Regional Activities**

Dylan Wren updated the Board with recent accomplishments in Greater Nebraska. These activities included Registered Apprenticeships in Albion and Wayne, SNAP/NDOL partnership expanded to Columbus and Hastings, Regional Planning in Norfolk and Columbus, and Industry Partnerships in Nebraska City and Columbus.

### **Plan Modification: Transfer of Funds**

Lisa Wilson motioned for the Greater Nebraska Workforce Development Board to approve the transfer of \$200,000 from the Dislocated Worker program to the Adult Program. *Charlene Lant made the motion and Jill Smith seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Plan Revision: Sole Source Procurement**

Dylan Wren notified the Board that because no bids were received for the role of the One Stop Operator, that they would need to document in the Local and Regional Plan that the Board used a sole source-procurement process.

Lisa Wilson motioned for the Greater Nebraska Workforce Development Board to approve the Sole-Source Procurement. *Roy Lamb made the motion and Kim Schumacher seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Service Strategy for Sidney**

Courtney Dentlinger, the Director of Nebraska Department of Economic Development, updated the Board with the current service strategy for Sidney, NE.

### **Plan Revision: Supportive Services**

Stacey Weaver presented to the Board the current policy and training limits for Greater Nebraska Programs. The System Coordination Committee has proposed that the Greater Nebraska Workforce Development Board increase the supportive service limit from \$1,000 to \$2,000.

Lisa Wilson motioned for the Greater Nebraska Workforce Development Board to approve the supportive service amount of \$2,000. *Jill Smith made the motion and Ann Chambers seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Customer Satisfaction**

Stacey Weaver shared the results from the customer satisfaction surveys with the Board.

### **Performance**

Stacey Weaver updated the Board with enrollment numbers across all of the NDOL career centers within Greater Nebraska for each program.

### **Financial Report**

Denise Pfeifer shared with the Board, a report of the current funds for Greater Nebraska programs. The report showed a need for the transfer of funds from the Dislocated Worker Program to the Adult Program.

### **Regional Plan**

Denise Pfeifer gave an overview of the addendums to the Regional Plans for Scottsbluff, Columbus and Norfolk.

### **Plan Revision & Service Agreement**

Amy Novak from Central Community College gave a presentation on the N-PACE Program (Nebraska Precision Ag Center for Excellence).

Lisa Wilson motioned for the Greater Nebraska Workforce Development Board to approve the Nebraska Precision Ag Center for Excellence (N-PACE), Regional Plan Revision and Service Agreement. *Wayne Brozek made the motion and Stacey Weaver seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Sector Strategies and Industry Partnerships**

Linda Black from Nebraska Department of Economic Development presented on the Kearney, Scottsbluff, Nebraska City and Columbus area Next Generation Industry Partnerships. Kearney

and Nebraska City are focusing on manufacturing. The Columbus area workforce partnerships selected manufacturing and healthcare for their sector strategies. The Panhandle workforce partners agreed that at this time, the Next Generation Industry Partnership model does not fit their local needs.

### **Executive Committee Updates**

Jill Smith gave a brief update on the recent activities of the Executive Committee which included Reviews and Approvals of Scottsbluff, Norfolk and Columbus Regional Plans and the Annual Funding Agreement.

**PUBLIC COMMENT:** There was no public comment at this meeting.

**MEETING DATES:**

January 18, 2018 – GNWDB and CEOB – BD Life Sciences, Broken Bow

May 24, 2018 – GNWDB and CEOB – Columbus

October 18, 2018 – GNWDB and CEOB – North Platte

**ADJOURNMENT:**

Lisa Wilson motioned to adjourn the Greater Nebraska Workforce Development Board meeting at 11:35 pm. *Gary Kelly made the motion and Roy Lamb seconded. All Board members present voted by a voice vote to approve the motion, which carried unanimously.*