

Pam Lancaster  
CEOB Chair

Lisa Wilson  
GNWDB Chair

# Meeting Minutes – Greater Nebraska Workforce Development Board

## Thursday, January 18 2018

**LOCATION** Nebraska One Box Convention Center, 2750 South 27th Avenue, Broken Bow, NE 68822

**CHIEF ELECTED OFFICIALS** 12:45– 2:15pm **WORKFORCE DEVELOPMENT** 12:45– 2:15pm

### CALL TO ORDER:

GNWDB Chair Lisa Wilson called the meeting of the Greater Nebraska Workforce Development Board's to order at approximately 1:00 pm on Thursday, January 18, 2018.

CEOB Chair Pamela Lancaster called the meeting of the Chief Elected Official's Board to order at approximately 1:00 pm on Thursday, January 18, 2018.

### ROLL CALL:

Staff Assistant, Wendy Sieler called the roll for the Greater Nebraska Workforce Development Board. A quorum was established.

### Members Present (13):

Roy Lamb II  
Jill Smith  
Stacey Weaver  
Lisa Wilson  
Gary Kelly  
Elaine Anderson  
Wayne Brozek  
Kim Schumacher  
Kelsey Miller  
Greta Kickland  
Dan Mauk  
Chris Callihan  
Erin Brandyberry

### Members Absent (5):

Denise Pfeifer  
Charlene Lant  
Ann Chambers  
Alicia Fries  
Matt Gotschall

Staff Assistant, Wendy Sieler called the roll for the Chief Elected Officials Board. A quorum was established.

**Members Present (9):**

Jack Andersen  
Stanley Clouse  
John Fagot  
Kent Greenwalt  
Hal Haeker  
Joe Hewgley  
Pamela Lancaster  
Hilary Maricle  
William Stewart

**Members Absent (2):**

Christian Ohl  
Bryan Bequette

**Nebraska Department of Labor (NDOL) Staff in Attendance (4):**

Shannon Grotrian, Workforce Services Administrator, Office of Employment and Training  
Dylan Wren, Program Coordinator, Office of Employment and Training  
Thomas Ukinski, Legal Counsel, Nebraska Department of Labor (by phone)  
Wendy Sieler, Staff Assistant, Office of Employment and Training

**Guest (10):**

Stan Odenthal, Director, Employment and Training, Nebraska Department of Labor  
Linda Black, Nebraska Department of Economic Development  
Bernie Hansen, Nebraska Department of Labor  
Becky Maggart, Nebraska Department of Labor  
Pat Comfort, Nebraska Department of Labor  
Karen Stohs, Nebraska Department of Labor  
Randy Kissinger, Nebraska Department of Labor  
Mary Kay Versen, WNCC  
Stan Zimbelman, Kearney Works

**NOTICE OF PUBLICATION:**

Wendy Sieler announced that adequate legal notice of this meeting was posted in the Columbus Telegram, Custer County Chief, Grand Island Independent, Beatrice Daily News, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, and the Scottsbluff Star-Herald. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meetings Law is available at this meeting and can be obtained from the legal counsel or administrative staff.

**APPROVAL OF MINUTES:**

GNWDB Chair, Lisa Wilson motioned to approve the minutes for the October 26<sup>th</sup>, 2017 Greater Nebraska Workforce Development Board Meeting. *Stacey Weaver made the motion and Chris*

*Callihan seconded. All members present voted by a voice vote to approve the motion with some corrections made, which carried unanimously.*

CEOB Chair, Pamela Lancaster motioned to approve the minutes for the October 26<sup>th</sup>, 2017 Chief Elected Officials Board Meeting. *Jack Andersen made the motion and John Fagot seconded. All members present voted by a voice vote to approve the motion, which carried unanimously.*

#### **OLD BUSINESS:**

There was no Old Business to be discussed at this meeting.

#### **NEW BUSINESS:**

### **Administrative Entity**

Dylan Wren presented the Roles and Responsibilities of the Chief Elected Official's Board. Dylan also provided the Boards with the most recent Labor Market information which included unemployment rates, business openings and other information from a labor availability study for the Tri- Cities.

Dylan gave an overview of the findings from the State Monitor Review. The findings involved the workforce board, youth program/work experience and the grievance process. The workforce board finding would be addressed at this meeting by voting to appoint a new member to the GNWDB. Dylan clarified that nothing alarming has been identified in the findings.

### **Appointment to the Workforce Board**

Dylan notified the CEOB that the law requires that a workforce member representing a community-based organization with demonstrated experience and expertise in addressing employment, training or education needs of individuals with barriers to employment, including organizations that serve Veterans or provide or support competitive integrated employment for individuals with disabilities be represented on the workforce board. CEOB members were notified prior to the meeting that Stan Zimbelman, a current candidate, fits this criteria.

Pamela Lancaster, motioned for the Chief Elected Official's Board to appoint Stan Zimbelman to the Greater Nebraska Workforce Development Board for a three year term beginning on January 18<sup>th</sup>, 2018 and ending on January 17<sup>th</sup>, 2021. *Stanley Clouse made the motion and Joe Hewgley seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Reappointments to the Workforce Board**

Dylan gave an overview of the reappointment schedule for the Greater Nebraska Workforce Development Board Members so that appointments are staggered.

Pamela Lancaster, motioned for the Chief Elected Official's Board to reappoint Chris Callihan, Roy Lamb II, Elaine Anderson, Ann Chambers and Dan Mauk to the Greater Nebraska Workforce Development Board for a three year term beginning on January 18<sup>th</sup>, 2018 and ending on January 17<sup>th</sup>, 2021. *Jack Andersen made the motion and Stanley Clouse seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Strategic Planning Committee**

Chris Callihan updated the Boards with a financial report for the Greater Nebraska programs. He also noted that Southeast Community College and Central Community college represent a major portion of occupational skills training expenses. On-the-job training now represents a notable portion of expenditures.

### **GNWDB Bylaws**

Pamela Lancaster motioned for the Chief Elected Official's Board to approve the amended Greater Nebraska Workforce Development Board Bylaws. *Joe Hewgley made the motion and Hal Haeker seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

Lisa Wilson motioned for the Greater Nebraska Workforce Development Board to approve the amended Greater Nebraska Workforce Development Board Bylaws. *Chris Callihan made the motion and Dan Mauk seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Youth Cohort**

Stacey Weaver notified the Board that the Administrative Entity has taken the opportunity to apply for a the Youth Cohort, which would consist of 2-5 participants from a local area that will collaborate though an organized process to develop solutions to improve system integration around the question, "What does it take to effectively engage and retain out-of-school youth throughout the program lifespan?" The cohort would combine "team time" (within own local area) with cross-local/state/regional collaboration. If selected, Kelsey Miller would have represented the Board for the local team, however Greater Nebraska was not selected to participate.

### **Mass Layoff Policy**

Stacey Weaver presented the Mass Layoff Policy to the Boards. This policy would only be for the Dislocated Worker Program.

Lisa Wilson motioned for the Greater Nebraska Workforce Development Board to approve the Mass Layoff Policy. *Greta Kickland made the motion and Wayne Brozek seconded the motion.*

*All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Relocation Assistance Policy**

Stacey Weaver presented the Relocation Assistance Policy to the Boards. This policy would be for Dislocated Worker, Adult and Youth Programs.

Lisa Wilson, GNWDB Chair, motioned for the Greater Nebraska Workforce Development Board to approve the Relocation Assistance Policy. *Gary Kelly made the motion and Chris Callihan seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Contracting with Training Providers Policy**

Stacey Weaver presented the Contracting with Training Providers Policy to the Boards. This policy would be for Dislocated Worker, Adult and Youth Programs.

Lisa Wilson, GNWDB Chair, motioned for the Greater Nebraska Workforce Development Board to approve the Contracting with Training Providers Policy. *Jill Smith made the motion and Gary Kelly seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **Work-Based Learning Policy**

Stacey Weaver presented the Work-Based Learning Policy to the Boards. This policy would be for Dislocated Worker, Adult and Youth Programs.

Lisa Wilson, GNWDB Chair, motioned for the Greater Nebraska Workforce Development Board to approve the Work-Based Learning Policy. *Jill Smith made the motion and Greta Kickland seconded the motion. All Board members present voted by a roll call vote to approve the motion, which carried unanimously.*

### **One-Stop Operator**

Linda Black from Nebraska Department of Economic Development provided the Boards with a One-Stop Operator update on sector strategies. Linda said that she had hired someone to fill the position that she will be introducing them to the Boards at a later date.

### **Apprenticeships**

Scott Asmus from the Nebraska Department of Labor provided an update in Registered Apprenticeships in Nebraska.

**PUBLIC COMMENT:** There was no public comment at this meeting.

**MEETING DATES:**

May 24, 2018 – GNWDB and CEOB – Columbus

October 18, 2018 – GNWDB and CEOB – North Platte

**ADJOURNMENT:**

Lisa Wilson motioned to adjourn the Greater Nebraska Workforce Development Board meeting at 2:35 pm. *Dan Mauk made the motion and Chris Callihan seconded. All Board members present voted by a voice vote to approve the motion, which carried unanimously.*

Pamela Lancaster motioned to adjourn the Chief Elected Officials Board meeting at 2:35 pm. *Joe Hewgley made the motion and Stanley Clouse seconded. All Board members present voted by a voice vote to approve the motion, which carried unanimously.*