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STATE OF NEBRASKA

DEPARTMENT OF LABOR
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Division of Reemployment Services

Notice

Nebraska Department of Labor (NDOL) Division of Reemployment Services (DRS) 550 South 16 th Street Lincoln, NE 68508 402.471.9000 ndol.wioa_policy@nebraska.gov	Issuance Number 19-05
	Effective date December 6, 2020
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TO

Chief Elected Officials (CEOs)
Local Workforce Development Boards (Local Boards)
Local Workforce Development Area Administrative Entities (Local Area Admin Entities)

FROM

John H. Albin
Commissioner of Labor/State WIOA Liaison

SUBJECT

Submission of regional and local plans for Program Years 2021 – 2024

PURPOSE

The purpose of this Notice is to provide instructions and timelines to CEOs, Local Boards, and Local Area Admin Entities for submission of the required *single* regional plan and *individual* local plans for Program Years 2021 through 2024 (July 1, 2021 – June 30, 2025).

ACTION

All Local Boards in Nebraska's *single* statewide planning region, in collaboration with all CEOs in the planning region, are collectively responsible for conducting regional planning activities that result in the preparation, submission, and approval of a *single* four-year *regional* plan.¹

In addition, each Local Board is responsible for conducting local planning activities, in collaboration with the CEO for the local workforce development area (local area), that result in the preparation, submission, and approval of a four-year *local* plan for the local area.²

Instructions for submission of the regional plan and local plans are provided below.

SUBSTANCE

Prior to submission of the regional and local plans

Prior to submission of the *regional* plan *but no later than March 1, 2021*, one Local Area Admin Entity representative must, on behalf of the statewide planning region:

- provide the name of individual that will be submitting the regional plan on behalf of the CEOs and Local Boards in the statewide planning region;
- provide confirmation that the individual has been designated by the CEOs, Local Boards, and Local Area Admin Entities as the submitter of the regional plan; and
- send the designated individual's name and confirmation of designation to Deb Andersen by email at deb.andersen@nebraska.gov, copying all CEOs, Local Board Chairs, and Local Area Admin Entities in the statewide planning region.

Prior to submission of *local* plans *but no later than March 1, 2021*, each Local Area Admin Entity must:

- provide DRS with the name of the individual that will be submitting the local plan on behalf of the CEO and Local Board for the local area;
- provide confirmation that the individual has been designated by the CEO and Local Board for the local area as the submitter of the local plan; and
- send the designated individual's name and confirmation of designation to Deb Andersen by email at deb.andersen@nebraska.gov, copying the CEO and Local Board Chair for the local area.

¹ 20 CFR § 679.510

² 20 CFR § 679.550

Submission of regional and local plans

The *regional* plan for Nebraska's statewide planning region must be submitted by the designated individual:

- no later than Thursday, April 1, 2021;
- as a single, accessible³ Microsoft Word document; and
- by email to ndol.wioa_policy@nebraska.gov, copying all CEOs, Local Board Chairs, and Local Area Admin Entities in the statewide planning region.

Each *local* plan must be submitted by the designated individual:

- no later than Thursday, April 1, 2021;
- as a single, accessible Microsoft Word document; and
- by email to ndol.wioa_policy@nebraska.gov, copying the CEO and Local Board Chair for the local area.

The approval process for submitted regional and local plans is described in the State's⁴ current policy on regional and local plans.⁵

CONTACT

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REFERENCE

Federal and state laws, regulations, rules, and other guidance and documentation relied upon for the development of this issuance are cited in footnotes.

³ An *accessible* document is a document created to be as easily readable by a low-vision or non-sighted reader as it is by a sighted reader.

⁴ The term "State" refers to the Nebraska Workforce Development Board and the Nebraska Department of Labor (acting on the Governor's behalf pursuant to the Governor's Executive Order No. 15-03).

⁵ The policy is accessible at <https://dol.nebraska.gov/EmploymentAndTraining/Training/WIOA/Policies> under *Governance > Regional and Local Plans, MOUs, and Funding Agreements*.