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| **Requires Additional Assistance**  **Policy** | Policy No. | 20 |
| **Greater Nebraska Workforce Development Area**  550 South 16th Street  Lincoln, NE 68508  402.471.9878  [ndol.greaternebraska@nebraska.gov](mailto:ndol.greaternebraska@nebraska.gov) | Effective Date | 7/1/2017 |
| Supersedes |  |
| Revision Date |  |
| Revision No. |  |
| Approval | GNWDB |

**Purpose**

This policy establishes criteria in determining if additional assistance is needed for training activities under WIOA Title 1B.

**Action**

Effective 7/1/2017, regional managers, workforce coordinators, and other service provider staff must implement this policy.

**Policy**

When making the determination about whether an individual requires assistance, a One-Stop operator may take into consideration the full cost of participating in training services, including the costs of dependent care and transportation, and other appropriate costs.[[1]](#footnote-1)

The Greater Nebraska Workforce Development Board defines “requires additional assistance to complete an educational program or to secure and hold employment” as meeting one or more of the following applications:

* Youth who have not completed high school or other educational programs necessary to secure and maintain entry-level employment;
* Youth who are deficient in basic skills and/or pre-employment/work maturity skills, including those needing English as a Second Language instruction and remedial training for GED;
* Youth who have been identified as a dropout risk, unlikely to graduate due to a lack of credits, and other risk factors cited by school, law enforcement, or community officials such as eligibility to receive free or reduced lunch benefits;
* Youth who are defined as “neediest” – youth in foster care (especially those aging out of foster care), youth in the juvenile justice system, children of incarcerated parents, migrant youth, Native American youth, Indian youth, and youth with disabilities including learning disabilities;
* Youth residing in a defined Area of Substantial Unemployment and/or in the core of the city of Lincoln;
* Youth who have been unable to obtain or secure employment during the last six months

The case file must contain a determination of need for training services under 20 CFR § 680.210 as determined through the interview, evaluation, or assessment, and career planning informed by local market information and training provider performance information, or through any other career service received. There is no requirement that career services be provided as a condition to receipt of training services; however, if career services are not provided before training, the local board must document the circumstances that justified its determination to provide training without first providing the services described in 20 CFR § 680.220.[[2]](#footnote-2) There is no Federally-required minimum time period for participation in career services before receiving training services.[[3]](#footnote-3)

**Disclaimer**

This policy is based on Greater Nebraska’s reading of the applicable statutes, regulations, rules and guidance released by the U.S. Government and the State of Nebraska. This policy is subject to change as revised or additional statutes, regulations, rules and guidance are issued.

1. WIOA Section 134(c)(3)(B)(i) [↑](#footnote-ref-1)
2. 20 CFR § 680.220(b) [↑](#footnote-ref-2)
3. 20 CFR § 680.220(c) [↑](#footnote-ref-3)