

NEBRASKA

Good Life. Great Connections.

DEPARTMENT OF LABOR

GREATER NEBRASKA  
**WORKFORCE DEVELOPMENT AREA**



# Workforce System Guide

This guide is not intended to take the place of the law, but to provide you with a general understanding of some of the requirements. This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operations of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Administrative Procedure Act. If you believe that this guidance document imposes additional requirements or penalties on regulated parties, you may request a review of the document.

Revised: 8/21/17

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# Contents

<b>Programs</b>	<b>3</b>
<b>Service Locations</b>	<b>12</b>

Equal Opportunity Program/Employer TDD: 800-833-7352

Auxiliary aids and services are available upon request to individuals with disabilities.

## Centro Hispano

Centro Hispano offers Education services including GED and Pre-GED (in Spanish) computer classes and Micro Business Development Program services (Networking Breakfasts, OSHA, Seminars, Business Courses), and Immigration Services.

**WEBSITE** [centrohispano.com](http://centrohispano.com)

**POINTS OF CONTACT** See **Service Locations**.

### Eligibility Requirements

There are no eligibility requirements.

## CONNECT

CONNECT is an industry-driven strategy that focuses on the reemployment of long-term unemployed workers and bridges the skills and education gaps between the available workforce and employment positions in the Information Technology (IT) industry. Through a combination of education and work-based training programs, CONNECT provides structured training opportunities in which participants gain the knowledge, competencies, and abilities necessary to be successful in the IT industry. Eligible individuals can participate in paid on-the-job training programs, paid internships, and other earn-and-learn opportunities.

### Eligibility Requirements

- 18 years or older
- High school diploma or GED equivalent

**AND** if either of the following apply, you may qualify for CONNECT:

- **Long-term Unemployed** - Unemployed 27 weeks or more and are available for full-time work
- **Underemployed** - Lost job during recent recession or shortly after (Dec. 2007 - Dec. 2010) and have obtained short-term or part-time employment that does not match your education, skills, and previous salary

**WEBSITE** [connectnebraska.org](http://connectnebraska.org)

**POINTS OF CONTACT** [ndol.connect\\_grant@nebraska.gov](mailto:ndol.connect_grant@nebraska.gov)

## Employment First (ResCare)

**WEBSITE** [www.rescare.com](http://www.rescare.com)

**POINTS OF CONTACT** See **Service Locations**.

ResCare Workforce Services offers employment services such as job search workshops, ESL classes, independent job search, employment retention, non-paid work experience, community service programs and on the job training.

### Eligibility Requirements

Referrals for services are received from the Department of Health and Human Services. Employment First participants receive cash assistance (ADC) and SNAP.

## Goodwill Industries of Greater Nebraska, INC.

**WEBSITE**

**POINTS OF CONTACT** See **Service Locations**.

**SERVICES:** Behavior Health, Developmental Disability, Employment and Career and Housing and Homeless Services.

### Eligibility Requirements

## Job Corps

**SERVICES** High School Diploma or equivalent and leadership and employability skills.

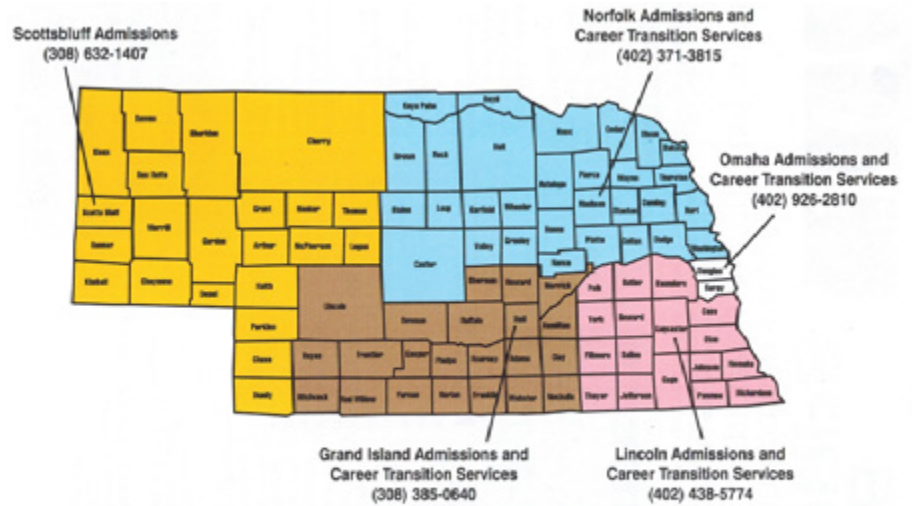
Students can earn industry credentials in any of the following areas

- Automotive
- Construction
- Health Care
- Business and Finance

Job training is also offered in the following areas:

- Welding
- Carpentry
- Cement Masonry
- Culinary Arts
- Security Protective
- Clinical Medical Assisting and CAN
- Building Technologies
- Bricklaying
- Pharmacy Technology
- Tile Setting
- Painting
- Office Administration and Medical Office Support
- Material Handling and Distribution Operations
- Network Cable Installation

## Map of Service Area - Job Corps



Contact the nearest Job Corps office to find out about the centers closest to you and if you qualify for the program.

**WEBSITE** [recruiting.jobcorps.gov](http://recruiting.jobcorps.gov)

**POINTS OF CONTACT** See **Service Locations**.

## Jobs for Veterans State Grant (JVSG)

### WEBSITE

[dol.nebraska.gov/EmploymentAndTraining/Veterans/VeteranServices/Overview](http://dol.nebraska.gov/EmploymentAndTraining/Veterans/VeteranServices/Overview)

**POINTS OF CONTACT** See **Service Locations**.

Assists Veterans with significant barriers to employment. Intensive services are provided by a Disabled Veteran Outreach Program (DVOP). The Local Veterans Employment Representative (LVER) provides outreach to area businesses.

### Eligibility Requirements

Veterans that meet the criteria set to designate them as having a significant barrier to employment.

## The Literacy Council of Grand Island

**WEBSITE** [www.giliteracy.org/](http://www.giliteracy.org/)

**POINTS OF CONTACT** See **Service Locations**.

**SERVICES** One-on-One Tutoring, Group Classes including: ESL classes at several levels, civics or citizenship, GED or High School Equivalency, math, health literacy and financial literacy.

## Nebraska Commission for the Blind and Visually Impaired (NCBVI)

**WEBSITE** [ncbvi.nebraska.gov](http://ncbvi.nebraska.gov)

**POINTS OF CONTACT** See **Service Locations**.

NCBVI operates a comprehensive and coordinated program designed to assist individuals who are blind to gain remunerative employment, enlarge economic opportunities, increase the range and diversity of available occupations, stimulate other efforts that aid blind persons in becoming self-supporting, and provide training in the skills of blindness for independent living.

### Eligibility Requirements

Must be legally blind or have sight which is so defective as to seriously limit the ability to engage in ordinary vocations and daily activities of life. The individual must be a U.S. Citizen or legal alien, physically present in Nebraska and must require rehabilitation services to achieve their vocational or independent living goals.

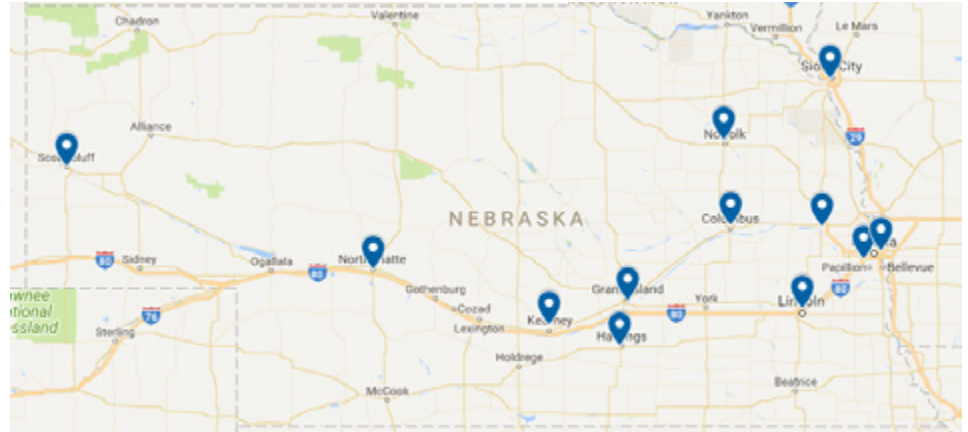
## Nebraska VR

Nebraska VR offers assistance to individuals with disabilities get jobs or advance in their careers. Clients meet with a counselor and develop a work plan. Services can include career planning, training, job placement, on the job supports, and counseling.

### Eligibility Requirements

People with disabilities who want to work (16 and older).

### Map of Service Area - Nebraska VR



**WEBSITE** [www.vr.nebraska.gov/](http://www.vr.nebraska.gov/)

**POINTS OF CONTACT** See **Service Locations**.

## Platte Valley Literacy Association

Services: English as a Second Language (6 levels), GED and AEB, Spanish and family literacy classes.

### Eligibility Requirements

- **ESL** - must be 18 and NOT enrolled in High School (no fee)
- **GED** - special requirements for individuals 16 & 17 years old. (no fee for classes- but test fee)
- **Citizenship** - no requirement
- **Spanish Class** - no requirements (fee required)
- **Family Literacy** – Must be between the ages of 4 and 12 years old

**WEBSITE** [www.plattevalleyliteracy.org](http://www.plattevalleyliteracy.org)

**POINTS OF CONTACT** See **Service Locations**.

**Project Help**

**WEBSITE** [www.projecthelpcareers.com/](http://www.projecthelpcareers.com/)  
 or [www.facebook.com/ProjectHELPOfNebraska/](https://www.facebook.com/ProjectHELPOfNebraska/)

**POINTS OF CONTACT** See **Service Locations**.

This program helps income-eligible individuals achieve a higher education and train for high-demand jobs in health care. Project help provides success and career coaching, tuition scholarships, uniforms, class supplies, laptops gas cards for educational and job search purposes, success planning and information regarding community referrals.

**Eligibility Requirements**

Eligibility is based on federal regulations regarding citizenship status and income, as well as a computer generated random selection process.

**Proteus**

**WEBSITE**

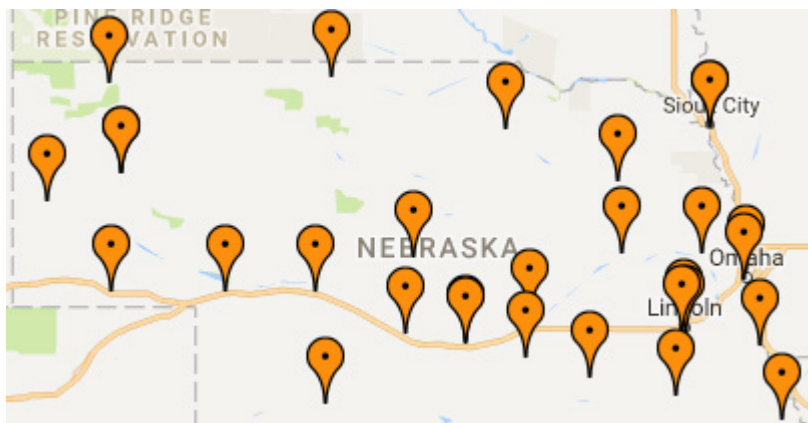
**POINTS OF CONTACT** See **Service Locations**.

Proteus offers vocational training with an hourly stipend, mileage assistance, skills training, tuition and books, as well as assistance with job searching and completing resumes and applications.

**Eligibility Requirements**

Must be below poverty guidelines, 51% of income needs to be formwork related.

**Supplemental Nutrition Assistance Program (SNAP) – Employment and Training**



**POINTS OF CONTACT** See **Service Locations**.

**WEBSITE**

Assists SNAP recipients towards self-sufficiency through employment via a combination of training, supportive services, and referrals to other community resources.

**Eligibility Requirements**

Primarily provides services to able bodied adults without dependents. Enrolls adults with children who are not receiving cash assistance.

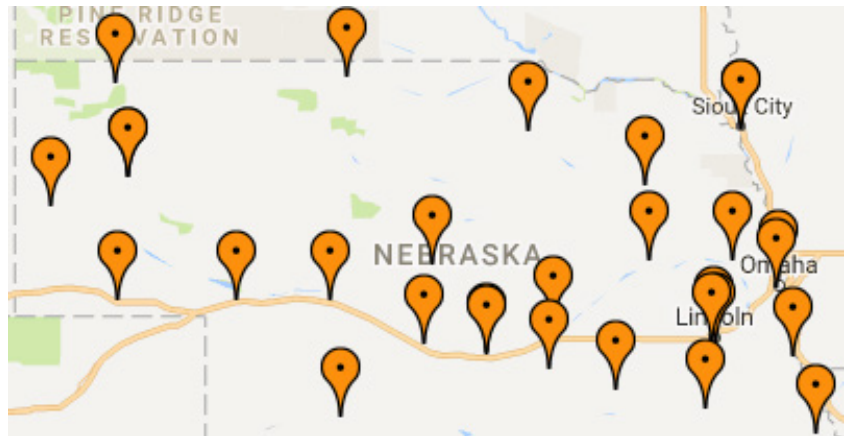


## Temporary Assistance for Needy Families (TANF)

### SERVICES

### Eligibility Requirements

### Map of Service Area - TANF



#### WEBSITE

**POINTS OF CONTACT** See **Service Locations**.

#### CO-LOCATED OFFICES

#### OTHER LOCATIONS

## Trade Act Programs

The Trade Act programs, Trade Adjustment Assistance (TAA) and Reemployment Trade Adjustment Assistance (RTAA), assist individuals who have become unemployed as a result of increased imports from, or shifts in production to, foreign countries. The goal of the Trade Act programs is to help trade-affected workers return to suitable employment as quickly as possible. To facilitate this goal, TAA certified workers may access a menu of services that include income support, relocation allowances,

**WEBSITE** [dol.nebraska.gov/EmploymentAndTraining/EmployerResources/LayoffsAndDownsizing/TradeAdjustmentAssistance](https://dol.nebraska.gov/EmploymentAndTraining/EmployerResources/LayoffsAndDownsizing/TradeAdjustmentAssistance)

**POINTS OF CONTACT** See **Service Locations**.

job search allowances, and a health coverage tax credit (HCTC). TAA participants that require retraining in order to obtain suitable employment may receive occupational training.

### Eligibility Requirements

Each category has its own set of eligibility requirements and can be found on their website. A TAA petition must be filed.

## Unemployment Insurance Benefits

**WEBSITE** [networks.nebraska.gov](http://networks.nebraska.gov) or [dol.nebraska.gov/UIBenefits](http://dol.nebraska.gov/UIBenefits)

**POINTS OF CONTACT** See **Service Locations**.

This program provides payments of UI Benefits to eligible claimants, referral to employment services through the Neres program, approved training and all other programs authorized on Nebraska's Unemployment Compensation Law.

## Eligibility Requirements

### 2017 MONETARY REQUIREMENTS

- Minimum earnings of \$4145.75 in the base period.
- At least one base period quarter containing \$1850
- Another base period quarter containing \$800
- Separation of employment do to no fault of the worker

## Columbus Housing Authority

**WEBSITE** [www.columbushousingauthority.com](http://www.columbushousingauthority.com)

**POINTS OF CONTACT** See **Service Locations**.

**SERVICES** Columbus Housing Authority operates Section 8 and Public housing programs funded under the Department of Housing and Urban Development in partnership with the City of Columbus.

## Eligibility Requirements

Referrals for services are received from the Department of Health and Human Services. Employment First participants receive cash assistance (ADC) and SNAP.

## Wagner-Peyser (Employment Services)

**WEBSITE** [networks.nebraska.gov](http://networks.nebraska.gov) or [dol.nebraska.gov/UIBenefits](http://dol.nebraska.gov/UIBenefits)

**POINTS OF CONTACT** See **Service Locations**.

Provides for employment services including workforce and labor market information, workshops, skills testing, application assistance, resumes and interviewing, and referral to job training resources. Business Services include outreach regarding recruitment/retention, labor market information, business resources, and information on employment laws.

## Eligibility Requirements

Any individual job seeker regardless of employment status.

## Worker Opportunity Tax Credit (WOTC)

# Service Locations

## Alliance

### Nebraska Department of Labor Career Center

1750 Sweetwater Ave., Room 009

Alliance, NE 69301

**PHONE** 308-763-2935 **FAX** 308-763-2936

**EMAIL** [ndol.alliancewfd@nebraska.gov](mailto:ndol.alliancewfd@nebraska.gov)

### ResCare Workforce Services NE WSA ALLIANCE

217 West 3rd Street

Alliance, NE 69301-3303

**PHONE?** 308-762-2146

## Beatrice

### Nebraska Department of Labor Career Center

5109 W. Scott Rd., Ste. 413

Beatrice, NE 68310-7059

**PHONE** 402-223-6060 **FAX** 402-223-6088

**EMAIL** [ndol.beatricewfd@nebraska.gov](mailto:ndol.beatricewfd@nebraska.gov)

### ResCare Workforce Services NE SESA BEATRICE

5109 West Scott Road

Beatrice, NE 68310-7059

**PHONE?** 402-228-1263

## Broken Bow

### RWS NE CSA BROKEN BOW

2475 South E Street Suite B

Broken Bow, NE 68822

**PHONE?** 308-872-6607

## Chadron

### RWS NE WSA CHADRON

1033 E 3rd St.

Chadron, NE 69337-2967

**PHONE?** 308-432-9966

## Columbus

### Central Community College (Columbus Campus)

4500 63rd St

PO Box 1027

Columbus, NE

**PHONE** 402-562-1288 or (877) CCC-0780

**EMAIL**

### GED and Pre-GED (in Spanish)

#### Centro Hispano

3020 18th Street Suite 7, Columbus, Nebraska

**PHONE** 402-564-2110

**EMAIL** [karina@centrohispanos.com](mailto:karina@centrohispanos.com)

### Columbus Housing Authority/Heritage House

2554 40th Ave, Columbus, Nebraska

**PHONE** 402-564-1131

**EMAIL** [bonnie@columbushousingauthority.com](mailto:bonnie@columbushousingauthority.com)

### Employment First

#### ResCare Workforce Services

3100 23rd St, Suite 11

Columbus, Nebraska

**PHONE** 402-562-6715 **FAX?** 402-562-6616

**EMAIL** [jeaniewood@rescare.com](mailto:jeaniewood@rescare.com)

**Nebraska Department of Labor Career Center**

3100 23rd St., Ste. 22  
Columbus, NE 68601-3161

**PHONE** 402-564-7160

**EMAIL** [ndol.columbuswfd@nebraska.gov](mailto:ndol.columbuswfd@nebraska.gov)

**ResCare Workforce Services**

3100 23rd St, Suite 11  
Columbus, Nebraska

**PHONE** 402-562-6715

**FAX?** 402-562-6616

**EMAIL** [jeaniewood@rescare.com](mailto:jeaniewood@rescare.com)

**Fairbury****Fremont****ResCare Workforce Services**

210 East 8th St Suite C  
Fremont, NE 68025

**PHONE?** 402-753-6499

**Grand Island****American Job Center**

203 East Stolley Park Rd, Ste. A  
Grand Island, NE 68801

**PHONE** 308-385-6300

**FAX** 308-385-6029

**EMAIL** [ndol.grandislandwfd@nebraska.gov](mailto:ndol.grandislandwfd@nebraska.gov)

**CCC (Adult Ed, GED, Project Help)**

3134 West Highway 34  
PO Box 4903  
Grand Island, NE

**PHONE** 308-398-7582

[rebecca fausett@cccneb.edu](mailto:rebecca fausett@cccneb.edu)

[www.cccneb.edu/projecthelp](http://www.cccneb.edu/projecthelp)

**Goodwill Industries**

2223 North Webb Rd. Grand Island, NE 68803

**PHONE** 308-384-7010

[www.goodwillne.org/](http://www.goodwillne.org/)

[www.facebook.com/goodwillgreatne](https://www.facebook.com/goodwillgreatne)

**Platte Valley Literacy Association**

3020 18th Street Suite #4 Columbus NE 68601  
Mary Wiegand, Executive Director

**PHONE?** 402-562-1432

**EMAIL** [mwiegand.pvla@gmail.com](mailto:mwiegand.pvla@gmail.com)

**Hall County Housing Authority**

1834 West 7th St. Grand Island, NE 68803

**PHONE** 308-385-5530

**TDD** (hearing impaired) 308-385-5664

**EMAIL** [hcha1@hcha.net](mailto:hcha1@hcha.net)

[www.hcha.net](http://www.hcha.net)

**Literacy Council of Grand Island**

312 N. Elm St. - Suite. 101  
Grand Island, NE 68801

**PHONE** 308-385-5515

**EMAIL** [info@giliteracy.org](mailto:info@giliteracy.org)

[www.giliteracy.org/](http://www.giliteracy.org/)

**Multicultural Coalition**

221 W. 2nd Street  
Grand Island, NE 68801

**PHONE** 308-385-5242

**FAX** 308-675-0552

**EMAIL** [info@mcofgi.org](mailto:info@mcofgi.org)

[www.mcofgi.org/](http://www.mcofgi.org/)

## Locations

### Nebraska Vocational Rehabilitation

203 E Stolley Park Rd, Ste. B. Grand Island, NE 68801

**PHONE** 308-385-6200 **TOLL FREE** 800-862-3382

**FAX** 308-385-6104

**EMAIL** [VR.InfoGrandIsland@nebraska.gov](mailto:VR.InfoGrandIsland@nebraska.gov)

## Hastings

### Hastings Housing Authority

220 N. Hastings Ave.,

Hastings, NE 68901

**PHONE** 402-463-1061

[www.hastingshousingauthority.com](http://www.hastingshousingauthority.com)

### Nebraska Department of Labor Career Center

2727 W. 2nd St., Ste. 338

Hastings, NE 68901-4684

**PHONE** 402-462-1867 **FAX** 402-462-1896

**EMAIL** [ndol.hastingswfd@nebraska.gov](mailto:ndol.hastingswfd@nebraska.gov)

## Kearney

### Kearney Works

#### Nebraska Commission for the Blind and Visually Impaired

620 E 25 St., Ste. 1

Kearney, NE 68847-4657

**PHONE** 308-865-5441

**FAX** 308-865-5440

**EMAIL** [erin.brandyberry@nebraska.gov](mailto:erin.brandyberry@nebraska.gov)

## Lexington

### Nebraska Department of Labor Career Center

1501 Plum Creek Parkway, Ste. 3

Lexington, NE 68850

**PHONE** 308-324-2064

**FAX** 308-324-6320

**EMAIL** [ndol.lexingtonwfd@nebraska.gov](mailto:ndol.lexingtonwfd@nebraska.gov)

## Loup City

### ResCare Workforce Services

3537 W 13th St Suite 100

Grand Island, NE 68803

**PHONE?** 308-381-3687

### Proteus

2727 2nd Street Suite 229

Hastings, NE 68901

**PHONE?** 402-462-0356

[jodys@proteusinc.net](mailto:jodys@proteusinc.net)

### ResCare Workforce Services

2727 West 2nd St Suite 338

Hastings, NE 68901

**PHONE?** 402-462-2307

### ResCare Workforce Services

Northview Mall 8 West 56th St. Suite A-2

Kearney, Ne 68847

**PHONE** 308-236-8605

### ResCare Workforce Services - NE OPS 2ND AVE

4503 2nd Avenue Suite 104A

Kearney, NE 68847-2432

### ResCare Workforce Services NE WSA MCCOOK

201 W 2nd St.

McCook, NE 69001-2234

**PHONE** 308-345-4232

## Nebraska City

ResCare Workforce Services NE SESA NEBRA CITY

1601 Frontage Road Suites 2, 3, & 4

Nebraska City, NE 68410-1156

**PHONE** 402-873-9239

## Norfolk

### CHP International – Job Corps

401 S. 17th Norfolk, NE 68701

**PHONE** 402-371-3815 **FAX** 402-371-7048

### Nebraska Commission for the Blind and Visually Impaired

214 N. 7 Street, Ste. 11

Norfolk, NE 68701-4083

**PHONE** 402-370-3436 **FAX** 402-370-3508

**EMAIL** [connie.carlow@nebraska.gov](mailto:connie.carlow@nebraska.gov)

### Nebraska Department of Labor Career Center

105 E. Norfolk Ave., Ste. 120, Norfolk, NE 68701

**PHONE** 402-370-3430 **FAX** 402-370-4431

**EMAIL** [ndol.norfolkafd@nebraska.gov](mailto:ndol.norfolkafd@nebraska.gov)

## North Platte

### Nebraska Commission for the Blind and Visually Impaired

200 S Silber, North Platte, NE 69101-4298

**PHONE** 308-535-8170

**FAX** 308-535-8054

**EMAIL** [erin.brandyberry@nebraska.gov](mailto:erin.brandyberry@nebraska.gov)

## Scottsbluff

### Nebraska Commission for the Blind and Visually Impaired

505 A Broadway, Ste. 700

Scottsbluff, NE 69361-3515

**PHONE** 308-632-1304

**FAX** 308-633-1554

**EMAIL** [erin.brandyberry@nebraska.gov](mailto:erin.brandyberry@nebraska.gov)

### Platte Valley Literacy Association

3020 18th Street Suite #4, Columbus, NE 68601

Mary Wiegand, Executive Director

**PHONE** 402-562-1432

**EMAIL** [mwiegand.pvla@gmail.com](mailto:mwiegand.pvla@gmail.com)

### Proteus

306 East 6th Street, Suite 110

North Platte, Nebraska 69101

**PHONE?** 855-770-8387 **FAX?** 308-532-4699

### ResCare Workforce Services

105 East Norfolk Ave, Suite 204

Norfolk, NE 68701

**PHONE** 402-336-2182

### ResCare Workforce Services NE WSA NORTH PLATTE

1620 E 4th St Ste. 120

North Platte, NE 69101-4334

**PHONE** 308-696-0002

### Proteus

1423 1st Avenue

Scottsbluff, Nebraska

**PHONE?** 308-641-8563

**EMAIL** [annab@proteusinc.net](mailto:annab@proteusinc.net)

### ResCare Workforce Services RWS NE WSA SCOTTSBLUFF

1006 & 1010 Avenue I, Scottsbluff, NE 69361

**PHONE?** 308-633-1290

## Locations

### Sidney

#### **ResCare Workforce Services NE WSA SIDNEY**

1024 Toledo Street  
Sidney, NE 69162-2552  
**PHONE** 308-254-6936

### South Sioux City / Dakota City

#### **RWS NE NSA S SIOUX CITY**

1312 Dakota Avenue Suite A  
South Sioux City, NE 68776-2448  
**PHONE?** 402-494-1150

#### **ResCare Workforce Services NE OPS DATOKA**

1101 Dakota Avenue  
South Sioux City, NE 68776-2335  
**PHONE?** 402-494-1150





