Chief Elected Officials Board & Greater Nebraska Workforce Development Board Joint Meeting Minutes

**DATE:** Thursday, March 16, 2023

**LOCATION:** Hampton Inn North Platte, NE & Video Conference

**DURATION:** 10:07am to 12:06pm (CT)

AGENDA ITEM #1: Call to Order

Lisa Wilson, Greater Nebraska Workforce Development Board (GNWDB) Chair, called the GNWDB Meeting to order on March 16, 2023 at approximately 10:07 am (CT).

Stanley Clouse, Chief Elected Officials Board (CEOB) Chair, called the CEOB meeting to order on March 16, 2023 at approximately 10:08 am (CT).

AGENDA ITEM #2: Roll Call

Bobbi Jo Howard called the roll for the GNWDB and a quorum was established.

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| **GNWDB Members Present (12):**  Elaine Anderson\*  Erin Brandyberry  Emily Duncan  Alicia Fries\*  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson | **GNWDB Members Absent (7):**  Wayne Brozek  Mindie Druery  Michelle Engel  Michael Gage  Amy Gerloff  Matt Gotschall  Greta Kickland |

\*Board member attending remotely from a place not included in Notice of Publication and abstained from all voting to avoid violation of the Open Meetings Act.

Bobbi Jo Howard called the roll for the CEOB and a quorum was established.

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| **CEOB Members For (4):**  Bryan Bequette  Stanley Clouse  Joe Hewgley  Troy Uhlir | **CEOB Members Absent (2):**  Hal Haeker  William Stewart |

AGENDA ITEM #3: Notice of Publication

Bobbi Jo Howard reported that adequate legal notice of this joint meeting was posted in the Grand Island Independent, Beatrice Daily Sun, and the Scottsbluff Star-Herald. The notice was published in accordance with the Open Meetings Act and a copy was available for review.

AGENDA ITEM #4: Approval of Minutes

Stacey Weaver noted two corrections. Karen Stohs had seconded the appointment of Jana Dye to the System Coordination Committee and Autumn Schleicher to the Strategic Planning Committee. Stacey also noted that Roy Lamb had motioned to adjourn the previous meeting and that Kim Schumacher had seconded. A later review of the recording showed both Kim Schumacher and Gary Kelly had seconded the motion.

Dan Mauk motioned to approve the September 15, 2022 CEOB and GNWDB Joint Meeting Minutes as amended. Gary Kelly seconded. A GNWDB voice vote was taken and the motion carried.

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| **GNWDB Members For (10):**  Erin Brandyberry  Emily Duncan  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson  **GNWDB Members Against (0):** | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (7):**  Wayne Brozek  Mindie Druery  Michelle Engel  Michael Gage  Amy Gerloff  Matt Gotschall  Greta Kickland |

Bryan Bequette motioned to approve the September 15, 2022 CEOB and GNWDB Joint Meeting Minutes as amended. Joe Hewgley seconded. A CEOB voice vote was taken and the motion carried.

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| **CEOB Members For (4):**  Bryan Bequette  Stanley Clouse  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (2):**  Hal Haeker  William Stewart  **CEOB Members Abstain (0):** |

AGENDA ITEM #5: Announcements

John O’Keefe has started with Nebraska Department of Labor as the new Director of Reemployment Services.

Case New Holland presented St Paul High School with $21,000 for new welding equipment to support the Career and Technical Education program.

NEW BUSINESS:

AGENDA ITEM #6A Board Appointments

With Erin Brandyberry exiting the Greater Nebraska Workforce Development Board due to a change in position, the CEOB voted to appoint Cristal Dimas to the GNWDB. Bryan Bequette initiated the vote and Joe Hewgley seconded. This motion was called for a voice vote and the motion carried.

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| **CEOB Members For (4):**  Bryan Bequette  Stanley Clouse  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (2):**  Hal Haeker  William Stewart  **CEOB Members Abstain (0):** |

The Greater Nebraska Workforce Development Board voted to appoint Cristal Dimas to the Strategic Planning Committee. Stacey Weaver initiated the vote with a second from Denise Pfeifer. This motion was called for a voice vote and the motion carried.

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| **GNWDB Members For (10):**  Erin Brandyberry  Emily Duncan  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson  **GNWDB Members Against (0):** | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (7):**  Wayne Brozek  Mindie Druery  Michelle Engel  Michael Gage  Amy Gerloff  Matt Gotschall  Greta Kickland |

AGENDA ITEM #6B Service Agreements

The current One-Stop Operator agreement is set to expire June 30, 2023 and may be renewed for a one-year period. No changes, other than the extension and updated signatures, were proposed.

Bryan Bequette moved to approve the extension. Joe Hewgley seconded. A GNCEOB roll-call vote was taken and the motion carried.

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| **CEOB Members For (4):**  Bryan Bequette  Stanley Clouse  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Hal Haeker  William Stewart  **CEOB Members Abstain (0):** |

Dan Mauk moved to approve the extension. Stacey Weaver seconded. A GNWDB roll-call vote was taken and the motion carried.

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| **GNWDB Members For (10):**  Erin Brandyberry  Emily Duncan  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson  **GNWDB Members Against (0):** | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (7):**  Wayne Brozek  Mindie Druery  Michelle Engel  Michael Gage  Amy Gerloff  Matt Gotschall  Greta Kickland |

The existing Memorandums of Understanding and Infrastructure Funding Agreements are also set to expire June 30, 2023. Negotiations took place in January and February of 2023, with all partners in agreement to send to the GNCEOB and GNWDB for approval.

MOU

Bryan Bequette moved to approve the MOU as presented by the partners. Joe Hewgley seconded. A GNCEOB roll-call vote was taken and the motion carried.

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| **CEOB Members For (4):**  Bryan Bequette  Stanley Clouse  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Hal Haeker  William Stewart  **CEOB Members Abstain (0):** |

Gary Kelly moved to approve the MOU as presented by the partners. Dan Mauk seconded. A GNWDB roll-call vote was taken and the motion carried.

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IFA

Stanley Clouse moved to approve the IFA as presented by the partners. Bryan Bequette seconded. A GNCEOB roll-call vote was taken and the motion carried.

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Erin Brandyberry moved to approve the IFA as presented by the partners. Denise Pfeifer seconded. A GNWDB roll-call vote was taken and the motion carried.

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AGENDA ITEM #6C Regional Updates

Managers provided updates and highlights from their respective service delivery areas.

AGENDA ITEM #6D Labor Market Information

Bobbi Jo walked the Board through openings and expansions, economic indicators, and by county maps showing unemployment, employment, and recruiting data.

SYSTEM COORDINATION COMMITTEE

AGENDA ITEM #6E Enrollments

Stacey directed the Board to and reviewed the Enrollments map.

AGENDA ITEM #6F Active Participants by County

Stacey reviewed the Active Participants by County map.

AGENDA ITEM #6G Priority of Service

Stacey reviewed the Priority of Service data. 82.4% of enrollments during PY22 to date have been priority level one or two.

AGENDA ITEM #6H Performance

Stacey reviewed the PY22 Quarter 1 and Quarter 2 performance charts, noting all measures were met for the program year.

AGENDA ITEM #6I USDOL ETA Key Provisions Review and Response

Stacey walked the Board through the Monitoring report received from USDOL ETA and the corrective action plan submitted in response. Greater Nebraska received one finding, one area of concern, and recognition for two best practices.

AGENDA ITEM #6J Internal Audits/Local Area Monitoring

Stacey walked the Board through the new local area monitoring report as presented to the System Coordination Committee.

AGENDA ITEM #6K State Monitoring Event

Stacey updated the Board on Greater Nebraska’s efforts to address the finding on case note timeliness received from the State. The Board is required to monitor the local area on this issue for one year from the date of Greater Nebraska’s corrective action response.

AGENDA ITEM #6L Local Plan

Greater Nebraska is required to submit a two-year modification for the four-year Local Plan. The plan was sent to the Board for review prior to the meeting and will be made available to the public for a public comment period.

Dan Mauk motioned to approve submission of the Local Plan after the public comment period. Gary Kelly seconded the motion. A voice vote was called and the motion carried.

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| **GNWDB Members For (10):**  Erin Brandyberry  Emily Duncan  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson  **GNWDB Members Against (0):** | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (7):**  Wayne Brozek  Mindie Druery  Michelle Engel  Michael Gage  Amy Gerloff  Matt Gotschall  Greta Kickland |

Bryan Bequette motioned to approve submission of the Local Plan after the public comment period. Joe Hewgley seconded the motion. A voice vote was called and the motion carried.

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| **CEOB Members For (4):**  Bryan Bequette  Stanley Clouse  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Hal Haeker  William Stewart  **CEOB Members Abstain (0):** |

AGENDA ITEM #6M State Plan Alignment Workgroup

Stacey provided an updated on the Alignment Workgroup activities. The group will be focusing on Common Intake and plans to host Chris Mendoza, Federal Project Officer to learn about best practices.

AGENDA ITEM #6N Policy

The Board was presented with policy updates, which were put to a voice vote.

Administrative Cost Limitations

Erin Brandyberry motioned to approve the policy. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

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Adult, Dislocated Worker, & Youth Eligibility

Kim Schumacher motioned to approve the policy. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

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Adult and Dislocated Worker Program Services

Denise Pfeifer motioned to approve the policy. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

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Conflict of Interest

Gary Kelly motioned to approve the policy. Kim Schumacher seconded the motion. A voice vote was called and the motion carried.

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Monitoring

Kim Schumacher motioned to approve the policy. Denise Pfeifer seconded the motion. A voice vote was called and the motion carried.

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Work Based Learning/On the Job Training

Erin Brandyberry motioned to approve the policy. Gary Kelly seconded the motion. A voice vote was called and the motion carried.

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Training Limits

Denise Pfeifer motioned to approve the policy. Lisa Wilson seconded the motion. A voice vote was called and the motion carried.

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Youth Program

Gary Kelly motioned to approve the policy. Stacey Weaver seconded the motion. A voice vote was called and the motion carried.

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Security and the One-Stop Delivery System

Erin Brandyberry motioned to approve the policy. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

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STRATEGIC PLANNING COMMITTEE

AGENDA ITEM #6O Finance Report

Dan provided the Board with an update on the finance report as discussed during the Strategic Planning Committee

AGENDA ITEM #6P Transfer of Funds

While Dislocated Worker enrollments have increased, Greater Nebraska is still projecting a surplus of DLW funds. A motion was made by Gary Kelly to transfer $100,000.00 from Dislocated Worker to Adult. Denise Pfiefer seconded. A voice vote was called and the motion carried.

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Stanley Clouse motioned to transfer $100,000.00 from Dislocated Worker to Adult. Bryan Bequette seconded. A voice vote was called and the motion carried.

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| **CEOB Members For (4):**  Bryan Bequette  Stanley Clouse  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Hal Haeker  William Stewart  **CEOB Members Abstain (0):** |

AGENDA ITEM #6Q AJC Certifications

Dan provided the Board with a summary of the AJC Certification review process in Beatrice and Grand Island, with a recommendation to certify both sites.

Stacey Weaver motioned to approve the Beatrice office for certification. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

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Dan Mauk motioned to approve the Grand Island office for certification. Lisa Wilson seconded the motion. A voice vote was called and the motion carried.

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| **GNWDB Members For (10):**  Erin Brandyberry  Emily Duncan  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Stacey Weaver  Lisa Wilson  **GNWDB Members Against (0):** | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  Karen Stohs  **GNWDB Members Absent (7):**  Wayne Brozek  Mindie Druery  Michelle Engel  Michael Gage  Amy Gerloff  Matt Gotschall  Greta Kickland |

AGENDA ITEM #6R One-Stop Operator Report

Dan walked the Board through the latest OSO report. The Board discussed public transportation, business hours, and accessibility. It was noted that Greater Nebraska offices are well situated in communities to act as hubs for staff that perform a lot of outreach and offsite services throughout the service delivery area.

The Board also received an update on operations in the Sidney office, including a strategic plan developed with stakeholders to increase service delivery. The importance of maintaining established relationships was emphasized by the Board.

AGENDA ITEM #6S Partner Programs

Dan highlighted partner report outs given during the committee meeting, focusing on Job Corps, Native American programs, and TANF.

AGENDA ITEM #6T Letter of Support

Dan updated the Board on a letter of support provided to Twin Cities Development.

AGENDA ITEM #6U Regional Plan

Greater Nebraska is required to submit a two-year modification for the four-year Regional Plan. The plan was sent to the Board for review prior to the meeting and will be made available to the public for a public comment period.

Lisa Wilson motioned to approve submission of the Regional Plan after the public comment period. Dan Mauk seconded the motion. A voice vote was called and the motion carried.

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| **GNWDB Members For (10):**  Erin Brandyberry  Emily Duncan  Gary Kelly  Roy Lamb II  Dan Mauk  Denise Pfeifer  Kim Schumacher  Karen Stohs  Stacey Weaver  Lisa Wilson  **GNWDB Members Against (0):** | **GNWDB Members Abstained (2):**  Elaine Anderson  Alicia Fries  **GNWDB Members Absent (7):**  Wayne Brozek  Mindie Druery  Michelle Engel  Michael Gage  Amy Gerloff  Matt Gotschall  Greta Kickland |

Bryan Bequette motioned to approve submission of the Regional Plan after the public comment period. Joe Hewgley seconded the motion. A voice vote was called and the motion carried.

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| **CEOB Members For (4):**  Bryan Bequette  Stanley Clouse  Joe Hewgley  Troy Uhlir  **CEOB Members Against (0):** | **CEOB Members Absent (3):**  Hal Haeker  William Stewart  **CEOB Members Abstain (0):** |

AGENDA ITEM #6V Industry Sector Survey

Dan provided the Board with an update on the latest Industry Sector Survey results.

AGENDA ITEM #6W Customer Satisfaction Survey Results

Dan shared the Customer Satisfaction Survey Results. 415 responses were received from September through February. Distance traveled and professionalism were reviewed.

AGENDA ITEM #6X Employer Satisfaction Survey Results

Dan shared the Employer Satisfaction Survey Results. 173 responses were received from September through February. Employer familiarity with services has been improving.

AGENDA ITEM #7: PUBLIC COMMENT

Lisa Wilson requested public comments for the Greater Nebraska Workforce Development Board. Autumn Schleicher thanked both Boards for visiting the North Platte office.

Stanley Clouse requested public comments for the Chief Elected Officials Board. There were none.

AGENDA ITEM #8: UPCOMING MEETINGS:

Stanley Clouse reviewed the upcoming meeting schedule:

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| September 14, 2023 | 10 a.m. – 12 p.m. (CT) | Norfolk | GNWDB & CEOB |
| March 14, 2024  September 19, 2024 | 10 a.m. – 12 p.m. (CT)  10 a.m. – 12 p.m. (CT) | Hastings  Columbus | GNWDB & CEOB  GNWDB & CEOB |
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AGENDA ITEM #8: ADJOURNMENT:

Gary Kelly motioned to adjourn the GNWDB Meeting. Lisa Wilson seconded. A GNWDB voice vote was taken, and the motion carried. The GNWDB meeting was adjourned at 12:05pm (CST).

Joe Hewgley motioned to adjourn the GNCEOB Meeting. Bryan Bequette seconded. A GNCEOB voice vote was taken, and the motion carried. The GNCEOB meeting was adjourned at 12:06pm (CST).