

Supportive Services

Supportive services are to be provided to those participants who need such services to participate in the program and are unable to obtain supportive services through other programs. The frequency and utilization of supportive services is determined on an individual basis based on the participant's IEP/ISS. Supportive services is one of the required fourteen youth elements.

Supportive services are not intended to meet every need of the participant. Rather, they provide temporary assistance. For this reason, staff should assist the participant in developing a plan to cover the supported cost once Title I funds are no longer appropriate for the individual.

Payments are not allowed for:

- Expenses incurred prior to enrollment in a WIOA program.
- Business start-up costs.
- Rental or utility deposits
- Gas vouchers
- Any service in arrears

Each participant has a maximum supportive service limit of \$4,000 ensuring to not exceed the individual limit for each service or the lifetime participant cap of \$9,000.

Funded Supportive Services	Maximum Limit
Transportation	\$2,500
Child Care/ Dependent Care	\$1,000
Housing	\$1,000
Relocation/ Pre-employment Interviews	\$2,000
Educational Testing	\$4,000
Training-related Applications/ Tests/ Certifications	\$1,000
Reasonable Accommodations for Individuals with Disabilities	\$4,000
Referrals to Health Care	\$800
Uniforms/ Work Attire/ Work-related Tools	\$2,000
Books/ Fees/ School Supplies	\$4,000
Needs-related Payments	Maximum weekly UI benefit amount * 8

Detailed descriptions of each supportive service are available in the [Supportive Services Policy](#).

Required Action

Determine if the supportive service is allowable and appropriate. Determine if the customer has exhausted all other resources. Example, partner programs. Remember, WIOA funding is last resort funding. If another program can cover the cost you must refer the participant to that program for assistance first.

A supportive service activity cannot be a stand-alone activity. There must be a career, individualized, or training service open to open a supportive service activity.

Opening the NEworks Activity

If a supportive service is requested, open the corresponding NEworks activity and IEP/ISS objective on the first date services are provided. Follow the Opening an NEworks Activity procedures in Section 4 Documentation of this manual. Case note the service provided.

Adult & DLW NEworks Supportive Service Codes & Service, Course or Contract Name		
180	Child/ Dependent Care	
181	Transportation Assistance	
182	Medical	
184	Housing	
185	Other	
186	Seminar/ Workshop Allowance	
187	Job Search Allowance	
217	Out-of-Area Job Search/ Relocation Assistance	
326	Needs Related Payments	

Youth NEworks Supportive Service Codes & Service, Course or Contract Name		
480	Child/ Dependent Care	
481	Transportation Assistance	
482	Medical	
483	Housing	
484	Incentives/ Bonuses	
485	Other	
486	Counseling	
487	Assistance W/ Attire and Tools	
489	Linkage to Community Services	

Closing the NEworks Activity

Close the activity and IEP/ISS objective on the last day the services are provided. Examples: For tools, keep the activity open during the entire semester the student purchased the tools or the duration of the OJT. For rent, keep the activity open the entire month you paid for rent. Follow the Closing an NEworks Activity procedures in Section 4 Documentation of this manual.