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DEPARTMENT OF LABOR

GREATER NEBRASKA  
**WORKFORCE DEVELOPMENT AREA**

# Greater 88 **Workforce Opportunity and Innovation Act Title 1 Boards**

Meeting Materials — **May 25, 2017**



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# Agenda — May 25, 2017

**LOCATION** Fairfield Inn & Suites, 805 Allen Drive, Grand Island, Nebraska 68803

**CHIEF ELECTED OFFICIALS** 10-11:30 a.m.

**WORKFORCE DEVELOPMENT** 2:15 - 3:30 p.m.

\* Requires motion and vote.

1. Call to Order  
**Pam Lancaster**  
**Lisa Wilson**
2. Roll Call  
**Wendy Sieler**
3. Notice of Publications  
**Pam Lancaster**  
**Lisa Wilson**
4. Approval of Minutes\*  
**Pam Lancaster**  
**Lisa Wilson**
5. Old Business  
**Pam Lancaster**  
**Lisa Wilson**
6. New Business  
**Administrative Entity (Joint Items)**  
A. Labor Market Trends  
B. Reduced PY17 Funding  
C. Return Funds PY14/FY15  
D. **(D3) Local Area Designation\***  
**2. Board Certification and Attendance (CEOB Item)**  
**Workforce Development Board**  
E. Overview of Activities  
**Greater Omaha Workforce Development Board**  
**Erin Porterfield**  
D. (D1) Local & Metro Regional Plan\*  
**Greater Lincoln Workforce Development Board**  
**Jan Norlander-Jensen**  
E. Local & Southeast Regional Plan\*  
**Strategic Planning Committee**  
**Chris Callihan**  
F. Memorandums of Understanding  
G. Meeting Locations\*  
H. Scottsbluff (1) and Tri-Cities (2) Regional Plans  
I. Bylaws  
**System Coordination Committee**  
**Stacey Weaver**  
J. Greater Nebraska Workforce System\*  
K. American Job Center Certification  
L. Greater Nebraska Local Plan  
M. One-Stop Operator Request for Proposal  
N. Performance & Quality Assurance  
O. Customer Satisfaction Survey Results
7. Public Comment  
**Pam Lancaster**  
**Lisa Wilson**
8. Adjournment\*  
**Pam Lancaster**  
**Lisa Wilson**

## Working Lunch

**LOCATION** Fairfield Inn & Suites, 805 Allen Drive, Grand Island, Nebraska 68803;

**DURATION** 11:30 a.m. - 12:30 p.m.

## Career Pathways Tour

**LOCATION** Career Pathways Institute, 1213 S Adams Street, Grand Island, Nebraska 68801;

**DURATION** 4-5 p.m.

# Committee Agendas

**LOCATION** Fairfield Inn & Suites, 805 Allen Drive, Grand Island, Nebraska 68803;

**DURATION** 1-2 p.m.

\* Requires motion and vote.

## Strategic Planning Committee

**Duties:** Employee Engagement, Sector Strategies, Developing Career Pathways, Grant Development, Financial Monitoring, Board Bylaws, Regional Planning

1. Welcome
2. Review of Minutes (1/9)\* **Chris Callihan**
3. New Business **Shannon Grotrian**
  - F. Memorandums of Understanding
  - G. Meeting Locations\*
  - H. Scottsbluff (1) and Tri-Cities (2) Regional Plans
  - I. Bylaws
4. Adjournment **Chris Callihan**

## System Coordination Committee

**Duties:** Performance; One-Stop System; Youth Program; Accessibility, Equal Opportunity, Non-discrimination; Policy Alignment, Local Plan

1. Welcome
2. Review of Minutes (1/9)\* **Stacey Weaver**
3. New Business **Dylan Wren**
  - J. Greater Nebraska Workforce System\*
  - K. Amercian Job Center Certification
  - L. Greater Nebraska Local Plan
  - M. One-Stop Operator Request for Proposal
  - N. Performance & Quality Assurance
  - O. Customer Satisfaction Survey Results
4. Adjournment **Stacey Weaver**

# Minutes

## Chief Elected Officials Board

January 9, 2017; 9:30 – 11:16 a.m.

Fairfield Marriott, 805 Allen Drive, Grand Island, Nebraska 68803

### Call to Order

Pam Lancaster called the Greater Nebraska Chief Elected Officials Board Meeting to order at approximately 9:40 a.m. on January 9, 2017.

### Roll Call

For establishing a quorum, roll call was called by Erica Wertz, Staff Assistant II for the Department of Labor.

#### Members Present (4):

Jack Anderson	Hal Haeker
Kent Greenwalt	Pam Lancaster

#### Members Absent (7):

John Fagot	Stanley Clouse	Joe Hewgley
William Stewart	Hilary Maricle	
Steve Erdman	Christian Ohl	

#### Staff and Guests Present (8):

Dylan Wren, Shannon Grotrian, Erica Wertz, Chris Callihan, Ann Chambers, Lisa Wilson, Kim Schumacher, Matt Gotschall, Cherisa Price Wells

While there was a quorum when the meeting was established, there was not one at the time of the meeting.

### Notice of Publication

Pam asked Erica to read the notice of publication.

"Adequate legal notice of this meeting was posted in the Beatrice Daily Sun, Columbus Telegram, Grand Island Independent, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, Scottsbluff Star-Herald, and the Sidney Sun-Telegraph. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meetings Law is available at this meeting and can be obtained from the legal counsel or administrative staff".

### Approval of Minutes

The minutes could not be approved at this meeting since there wasn't a quorum.

### Old Business

There wasn't any old business.

## New Business

### Agenda Item 6-a, b, c, & d, ResCare's Proposals\*

Lisa presented on this Item. On September 9th of 2016 the Department of Labor on behalf of the CEOB and GNWDB issued a request for proposal to provide the Workforce Innovation and Opportunity Act Title 1 Services. Four options for bidding included; One-Stop Operator, Adult and Dislocated Worker Service Provider and Youth Service Provider. ResCare submitted their proposals for four of the five options. No proposals were submitted for the Administrative Entity. On January 4th, 2017 the RFP Committee met with ResCare Workforce Services to conduct oral interviews.

Lisa presented the Board Recommendations:

**Recommendation #1** – The GNWDB and CEOB ask Nebraska Department of Labor Commissioner, John Albin to continue providing WIOA Title 1 programs, one-stop operator services, and administrative entity services.

Lisa explained the reasons for this.

- The bidder has a lack of WIA/WIOA experience and actual performance history for a rural geographical area as big as the Greater Nebraska Area.
- Cost per participant were not as competitive as current for two out of three options.
- The number of participants served was not as competitive as current for two out of three options.
- For the past 10 years, NDOL has done an excellent job in program performance, enrollment goals and expenditure benchmarks.

**Recommendation #2** – The board remain open to issue a new RFP if the circumstances change in the future.

**Recommendation #3** - Ask administrative entity to draft options for rebidding on the One-Stop operator role as soon as possible.

Lisa explained that it is important to make sure that clients are being served and making sure that the One-Stop Operator role is being addressed. Pam stated that she felt that Greater Nebraska is better served in the current situation. She then asked Hal Haeker if he add anything to add. Hal stated that was he was disappointed in the outcome of the oral interviews with ResCare.

### Agenda Item 6-e, Business Position for the Greater Nebraska Workforce Development Board.

Dylan pointed out that each board member received nominations forms for candidates; 3 for education and 1 for business. Kim Schumacher from Cargill Inc is the Business Candidate. She presented at the last board meeting. Kim is present today. Dylan asked Kim share some information about herself.

Kim shared her desire for joining the board. Kim said that she was sad that the Columbus Works project was coming to an end but she felt that joining the GNWDB was the right path for her.

Dylan explained that Kim would be excellent addition to the board in many ways. She would provide much needed representation for Region 5. She also has a lot of experience working with NDOL and collaborating with Greater Nebraska.

### Agenda Item 6-f, Education Position for the Greater Nebraska Workforce Development Board.

During the meeting on September 29, 2016 a motion was made to table this item. Dylan continued on this item. Dylan pointed out that there were three Education Position candidates; one from Mid Plains Community College, one from Central Community College and one from Southeast Community College. One of the candidates, Matt Gotschall was present from Central Community College. Matt is based in Columbus so he would also be representing region 5.

Matt explained that he has a lot of experience with One-Stops and even though he is based in Columbus, he has area wide responsibilities in a 25 county area.

The board could make a recommendation for Matt to be the Education Position. Dylan noted that there is another Central Community College member on the board. Ann Chambers, also from Central Community College noted that while she does work for Central Community College, she actually represents the Adult Literacy part of it. Pam then asked Thomas Ukinski if they were able to make a recommendation with only four members present. A recommendation could be made but any appointments would need to be done at a later date when a quorum is established.

### **Agenda Item 6-g, Monitor Review**

One concern that came up during the Monitor Review, was that the board did not have a formal Workforce Development Oversight Policy Attachment in the local plan. Dylan said that a policy has been drafted and will be presented to the Workforce Development Board that afternoon, which will put the board back into compliance. Pam asked for a summary. Dylan explained that they will report details to the system coordination committee. These details include, ways of checking up on eligibility, making sure funds are being spent appropriately, etc.

State monitor findings included; not a complete oversight policy attached to the local plan. These were things that were already being done, but there was no formal policy. Adding an academic component for work experience. Up until this point there has only been the occupational component. The service provider is bringing the work experiences into compliance.

The Work Experience Program currently gives incentives for improving skills test scores, obtaining a GED, having a high GPA, or gaining a certification. Incentives must be directly tied to the results. Skills test improvements will no longer receive an incentive. They will be more focused on the end result. Current policies were reviewed and updated. The GNWDB will vote on the policy this afternoon.

### **Agenda Item 6-h, Reduction of FY17 Funding**

Dylan presented information on the reduction of funding for FY17. This was a reduction in funding for the Adult and Dislocated Worker Programs. This change is across the board for all local areas. Changes in local plan were made to adjust the funds. The budget now reflects that change. The enrollment totals are steady.

### **Agenda Item 6-i, Finance and Performance Review**

Shannon presented the information for the finance review. She explained the tables on page 25 of the meeting materials packet, showing the current and projected totals for Adult, Dislocated Worker, Out of School Youth and In School Youth. Dylan pointed out that the program is very well funded at this point. The program was preparing for a transition to a new service provider. Dylan said that he did not believe those funds would be needed now for that. Dylan pointed out that the enrollment numbers would be reported to the board more often than in the past.

Shannon presented on the performance review. She explained that the Greater Nebraska programs are transitioning from WIA to WIOA and that anyone enrolled after July 1, 2016 will be on WIOA reporting. The WIA reporting has anyone enrolled before June 30th, 2016. She pointed out that as people exit the program, the totals will get smaller and smaller. Dylan mentioned that one of the positive things about the new performance measures is that they are shared with the core partners of WIOA.

## **Board Member Updates**

### **Agenda Item 7, Finance and Performance Review**

Agenda Item 7 is Board Member Updates. Pam asked if anyone had an update.

## **BOARD MEMBERS:**

- Pam mentioned that is she on a national workforce development board and recently moved to the Executive Committee. She also talked about her positive experience with the Columbus Works program and Cargill Inc.
- Ann added that most of the people who participated in the Columbus Works program had returned to Cargill after completing their training which increased their life and work skills dramatically.

## **Meeting Dates**

February 2, 2017 – Executive Committee – City of Grand Island City Library

May 25, 2017 – GNWDB and CEOB – Location TBD

October 26, 2017 – GNWDB and CEOB – Location TBD

## **Public Comment**

Pam asked if there was a public comment. There was none.

## **Adjournment**

The Chief Elected Officials Board Meeting was adjourned 10:45am.

# GNWBD Board Meeting Minutes

January 9, 2017; 2:15 – 3:30 p.m.

Fairfield Marriott, 805 Allen Drive, Grand Island, Nebraska 68803

## Call to Order

The meeting of the Greater Nebraska Workforce Development Board was called to order at 2:15 PM on January 9, 2017.

## Roll Call

For the purposes of establishing a quorum, Erica made the roll call.

### Members Present (9):

Alicia Fries	Stacey Weaver	Kelsey Miller
Wayne Brozek	Denise Pheifer	
Lisa Wilson	Dan Mauk	
Elaine Anderson	Chris Callihan	
Ann Chambers	Roy Lamb II	

### Members Absent (5):

Gary Kelly	Greta Kickland
Jill Smith	Charlene Lant
Peggy Sandall-Bertrand	Cristina Thaut

### Staff and Guests Present (9):

**Nebraska Department of Labor** – Shannon Grotrian, Dylan Wren, Erica Wertz

**Cargill** – Kim Schumacher

**Central Community College** – Matt Gotschall

**ResCare** – Cherisa Price Wells

## Notice of Publication

Lisa asked Erica to read the notice of publication

“Adequate legal notice of this meeting was posted in the Beatrice Daily Sun, Columbus Telegram, Grand Island Independent, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, Scottsbluff Star-Herald, and the Sidney Sun-Telegraph. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meetings Law is available at this meeting and can be obtained from legal counsel or administrative staff”.

## Approval of Minutes

### \*MOTION:

Lisa confirmed that everyone had received a copy of the minutes from September 29, 2016 Greater Nebraska Workforce Development Board meeting.

Lisa asked for a motion to approve the September 29, 2016 Greater Nebraska Workforce Development Board meeting\*.

There were no corrections to be made. Dan made the motion to approve the September 29, 2016 Greater Nebraska Workforce Development Board meeting minutes. Chris seconded.

Voice approved. Motion carried.

## Old Business

Lisa asked if there was any old business that needed to be discussed. There was none.

## New Business

Effective September 29, 2016 Alicia Fries now holds one of the business positions for the board. Alicia has worked in telecommunications for 14 years and is currently working for Allo Communications in Imperial, NE. She is the Residential Customer Service Manager for the areas outside of Lincoln. Alicia lives in Imperial with her husband and three children.

### \*MOTION

Lisa presented **Agenda Item 6-a, motion to approve ResCare Workforce Services for the One-Stop Operator.\***

On September 9th of 2016 the Department of Labor on behalf of the CEOB and GNWDB issued a request for proposal to provide the Workforce Innovation and Opportunity Act Title 1 Services. Four options for bidding included; One-Stop Operator, Adult and Dislocated Worker Service Provider and Youth Service Provider. ResCare submitted their proposals for four of the five options. No proposals were submitted for the Administrative Entity. On January 4th, 2017 the RFP Committee met with ResCare Workforce Services to conduct oral interviews.

Lisa presented the Board Recommendations:

**Recommendation #1** – The GNWDB and CEOB ask Nebraska Department of Labor Commissioner, John Albin to continue providing WIOA Title 1 programs, one-stop operator services, and administrative entity services.

Lisa explained the reasons for this.

- The bidder has a lack of WIA/WIOA experience and actual performance history for a rural geographical area as big as the Greater Nebraska Area.
- ResCare's purposed cost per participant was not as competitive as that of the NDOL's for two out of three options.
- ResCare's number of participants served was not as competitive as NDOL's for two out of three options.
- For the past 10 years, NDOL has done an excellent job in program performance, enrollment goals and expenditure benchmarks.

**Recommendation #2** – The board remain open to issue a new RFP if the circumstances change in the future.

**Recommendation #3** - Ask administrative entity to draft options for rebidding on the One-Stop operator role as soon as possible.

Dylan handed out notes from the RFP Committee Oral Interviews. Chris asked for a timeline on this decision for reissuing an RFP. Dylan explained that March, at the earliest, is the most realistic date. Dan asked if NDOL didn't want to continue or if they were unable to continue providing this service. Dylan explained that NDOL was open to providing services and that the decision was for the board to make. Dan mentioned that not as many people would be able to be served if ResCare became the One-Stop because their cost per participant was higher than NDOL's.

**\*MOTION**

Lisa asked for a motion to approve ResCare Workforce Services as the One-Stop Operator beginning July 1, 2017. A vote against this motion would result in the Nebraska Department of Labor continuing to function as the One-Stop Operator. Stacey made a motion to approve ResCare Workforce Services as the One-Stop Operator. Chris seconded the motion.

**For (0):**

**Against (10):**

Alicia Fries	Ann Chambers	Chris Callihan
Wayne Brozek	Stacey Weaver	Roy Lamb II
Lisa Wilson	Denise Pheifer	
Elaine Anderson	Dan Mauk	

**Abstain (1):**

Kelsey Miller

**Absent (6):**

Gary Kelly	Greta Kickland
Jill Smith	Charlene Lant
Peggy Sandall-Bertrand	Cristina Thaut

**The motion to approve ResCare Workforce Services as the One-Stop Operator was rejected.**

**\*MOTION**

Lisa presented **Agenda Item 6-b, motion to approve ResCare Services for Adult and Dislocated Worker Service Provider.\*** Lisa asked if there were any questions. There were none.

Lisa asked for a motion to approve ResCare Workforce Services as the Adult and Dislocated Worker Service Provider beginning July 1, 2017. A vote against this motion would result in the Nebraska Department of Labor continuing to function as the Adult and Dislocated Service Provider. Roy made the motion to approve ResCare Workforce Services as the Adult and Dislocated Worker Service Provider. Chris seconded the motion.

**For (0):**

**Against (10):**

Alicia Fries	Ann Chambers	Chris Callihan
Wayne Brozek	Stacey Weaver	Roy Lamb II
Lisa Wilson	Denise Pheifer	
Elaine Anderson	Dan Mauk	

**Abstain (1):**

Kelsey Miller

**Absent (6):**

Gary Kelly	Peggy Sandall-Bertrand	Charlene Lant
Jill Smith	Greta Kickland	Cristina Thaut

**The motion to approve ResCare Workforce Services for Adult and Dislocated Worker Service Provider was rejected.**

**\*MOTION**

Lisa presented **Agenda Item 6-c, motion to approve ResCare for the Youth Service Provider.\*** Lisa asked if there were any questions. There were none.

Lisa asked for a motion to approve ResCare Workforce Services as the Youth Service Provider beginning July 1, 2017. A vote against this motion would result in the Nebraska Department of Labor continuing to function as the Youth Service Provider. Chris made the motion to approve ResCare Workforce Services as the Youth Service Provider. Stacey seconded the motion.

**For (0):**

**Against (10):**

Alicia Fries	Ann Chambers	Chris Callihan
Wayne Brozek	Stacey Weaver	Roy Lamb II
Lisa Wilson	Denise Pheifer	
Elaine Anderson	Dan Mauk	

**Abstain (1):**

Kelsey Miller

**Absent (6):**

Gary Kelly	Peggy Sandall-Bertrand	Charlene Lant
Jill Smith	Greta Kickland	Cristina Thaut

**The motion to approve ResCare Workforce Services as the Youth Service Provider was rejected.**

**\*MOTION**

Lisa presented **Agenda Item 6-d, motion for the board to Renew Nebraska Department of Labor as the Administrative Entity.\***

There were no bids for the Administrative Entity. Lisa asked for a motion for the board to Renew Nebraska Department of Labor as the Administrative Entity. Ann made the motion for the board to Renew Nebraska Department of Labor as the Administrative Entity. Roy seconded.

Jack Andersen made a motion to appoint Alicia Fries as Representative of Business. Joe Hewgley seconded the motion. Stan Clouse requested a point of discussion regarding geographical location. The board discussed the matter before proceeding with their vote. Vote as follows:

**For (10):**

Alicia Fries	Ann Chambers	Chris Callihan
Wayne Brozek	Stacey Weaver	Roy Lamb II
Lisa Wilson	Denise Pheifer	
Elaine Anderson	Dan Mauk	

**Against (0):**

**Abstain (1):**

Kelsey Miller

**Absent (6):**

Gary Kelly  
Jill Smith

Peggy Sandall-Bertrand  
Greta Kickland

Charlene Lant  
Cristina Thaut

**The motion carried.**

**\*MOTION**

Chris Callihan presented **Agenda Item 6-e, motion to approve the Regional Planning Schedule.\***

To comply with Nebraska Department of Labor’s (NDOL) Regional and Local Plan Policy, the board must provide a regional and local plan timeline for preparation of the regional plans for the remaining areas of economic concentration. Area Five, which includes Grand Island, Hastings, and Kearney will be submitted as part of the regional and local plan no later than March 15, 2017. Areas 1-6 and 9-10 must be included in the timeline. On page 30 you will find a map of WIOA planning regions and the time line. It is proposed that the Greater Nebraska Workforce Development Board vote to approve this timeline.

April 2017	July 2017	November 2017	September 2017
<b>Area 1</b> – Scotts Bluff (Scottsbluff)	<b>Area 3</b> - Lincoln County (North Platte)	<b>Area 6</b> – Platte County (Columbus)	
<b>Area 2</b> – Cheyenne County (Sidney)	<b>Area 4</b> – Red Willow (McCook)	<b>Area 9</b> – Madison (Norfolk)	<b>Area 10</b> – Holt County (O’Neill)

Lisa asked if there were any questions. There were none. Lisa asked for a motion to approve the regional planning schedule. Dan made a motion to approve the regional planning schedule. Denise seconded the motion.

**For (11):**

Alicia Fries  
Wayne Brozek  
Lisa Wilson  
Elaine Anderson

Ann Chambers  
Stacey Weaver  
Denise Pheifer  
Dan Mauk

Chris Callihan  
Roy Lamb II  
Kelsey Miller

**Against (0):**

**Abstain (0):**

**Absent (6):**

Gary Kelly  
Jill Smith

Peggy Sandall-Bertrand  
Greta Kickland

Charlene Lant  
Cristina Thaut

**The motion carried.**

**\*MOTION**

Chris presented **Agenda Item 6-f, Motion to Approve Financial Request & Reporting System Policy.\***

It is proposed that the Greater Nebraska Workforce Development Board vote to approve Financial Request and Recording System Policy. Effective October 1, 2016 The Greater Nebraska Workforce Development Board will submit financial information and supporting documentation through the Request and Reporting System (RRS) at least once per month on local area expenditures and obligations.

Expenditures will be approved by the Administrative Entity and then submitted to the Office of Finance, Nebraska Department of Labor. Submissions will include any required supporting documentation. The Office of Finance will enter expenditures into Enterprise One, NDOL's general ledger system, this information is then uploaded into RRS each Friday.

The workforce administrator is designated to approve expenditures. The local area acknowledges NDOL's due dates for submission of expenditure information and documentation. This information is detailed in Table 2 of handout 6-f.

As financial commitments are made, non-participant and participant-specific obligations will be entered and tracked in RRS by the administrative entity.

For oversight purposes, the administrative entity will run monthly and quarterly obligation reports. Quarterly financial reports include details on; cash on hand, matching funds, any income or profits earned and indirect costs. Due dates for submission of quarterly financial reports are detailed in Table 3 of 6-f on page 33 of the meeting materials packet.

Lisa asked if there were any questions. There were none. Lisa asked for a motion for the board to approve the Financial Request & Reporting System Policy. Roy made the motion to approve the Financial Request and Reporting System Policy. Chris seconded the motion.

**For (11):**

Alicia Fries  
Wayne Brozek  
Lisa Wilson  
Elaine Anderson

Ann Chambers  
Stacey Weaver  
Denise Pheifer  
Dan Mauk

Chris Callihan  
Roy Lamb II  
Kelsey Miller

**Against (0):**

**Abstain (0):**

**Absent (6):**

Gary Kelly  
Jill Smith

Peggy Sandall-Bertrand  
Greta Kickland

Charlene Lant  
Cristina Thaut

**\*MOTION**

Chris presented **Agenda Item 6-g, Memorandums of Understanding and Funding of Local Workforce Delivery System Operations.**

Chief Elected Officials and Local Workforce Development Boards are required to Establish Memorandums of Understanding (MOU) with required one-stop partners in their local workforce development areas. This includes funding of the local workforce delivery system operations. The chair of the local board must designate a member or members of the local board who will be responsible for negotiation of each MOU and each funding agreement. In agreement with the Chief Elected Officials Board, The Greater Nebraska Workforce Development board will give final approval of all MOU and funding agreements. On page 33, table 1 outlines the required one-stop partners and the legislations authorizing their programs.

Other Federal, state and local entities responsible for administering employment and training programs and activities in the local area may serve as optional partners in the local area workforce delivery system if the local board and CEO approve the entities' inclusion. Optional one-stop partners and their authorizing legislation are listed in Table 2 on page 34. This list of potential option one-stop partners is not exhaustive.

The committee has designated Chris Callihan and Dan Mauk to represent Greater Nebraska. An invitation to participant will be extended to Gary Kelly as well.

Lisa asked Randy to explain the MOU'S. Randy explained that the MOU process formalizes what is already being done. The law requires MOU's with mandated partners. The goal is to consolidate as much as possible, by service provider, by partner and by region. Lisa asked if there were any questions. There were none.

Stacey Weaver presented **Agenda Item 6-h, Customer Satisfaction Surveys.**

The local area is required to measure customer satisfaction for employers and participants. At the November 3rd meeting the board created customers satisfaction surveys to meet this requirement. See attachment 1 and 2 (pages 38-40). All participants and employers will be invited to provide feedback when exiting the program or completing an on-the-job training. Information collected will be reported out to the board. Lisa asked if there were any questions. There were none.

**\*MOTION**

Stacey presented **Agenda Item 6-i, the motion to approve the Oversight Policy.\***

It is proposed that the Greater Nebraska Workforce Development Board vote to approve the Oversight Policy. The Greater Nebraska Workforce Development Board System Coordination Committee is assigned the responsibility of program oversight for the Greater Nebraska Workforce Development area.

The Committee has the authority to monitor all recipients of the Workforce Innovation and Opportunity Act funds awarded by the Greater Nebraska Workforce Development Board, examine records, question employees, interview clients, and enter any premise or site in which any part of the program or activity of a recipient is conducted or records of the recipient are kept.

At each meeting the GNWDB will review the budget status, including current obligations and expenditures, status of enrollments, and most recent quarterly performance results. The service provider will also be present at each meeting to present on these items as needed and answer any questions. The Administrative Entity will review client files on a regular basis, searching for compliance with eligibility, employment strategy implementation, and fiscal regulations. Results will be presented to the Committee and GNWDB. Findings will also be shared with the service provider. Depending on the severity or frequency of the findings, corrective action may be required.

**For (11):**

Alicia Fries	Ann Chambers	Chris Callihan
Wayne Brozek	Stacey Weaver	Roy Lamb II
Lisa Wilson	Denise Pheifer	Kelsey Miller
Elaine Anderson	Dan Mauk	

**Against (0):**

**Abstain (0):**

**Absent (6):**

Gary Kelly	Peggy Sandall-Bertrand	Charlene Lant
Jill Smith	Greta Kickland	Cristina Thaut

**The motion carried.**

**\*MOTION**

Stacey presented **Agenda Item 6-j, the Motion to Approve the Incentive Policy.\***

Program participants may receive monetary stipends as incentive for recognition and achievement directly tied to training activities and work experiences.

Incentives may be awarded for: There were some adjustments made at the System Coordination Meeting.

Credential Attainment of a degree or certificate.

- \$200 will be paid for credential completion. This is limited to one Credential Incentive per participant.

Incentives may be awarded for: **Attainment of the GED**

- \$200 will be paid upon attainment of the GED.

Incentives may be awarded for: based on the **GPA** system.

- Participants will be paid between \$75 and \$150 to correspond with their cumulative GPA. Participants are limited to one GPA Incentive at the end of their training program.

Incentives may also be awarded for **Work Experience**.

- Once they have completed 250 hours (within one year) of work experience and have met all required attendances, work duties and professional conduct standard participants will be paid \$200.

Lisa asked for a Motion to approve the Incentive Policy. Chris made the motion. Roy seconded.

### **For (11):**

Alicia Fries

Ann Chambers

Chris Callihan

Wayne Brozek

Stacey Weaver

Roy Lamb II

Lisa Wilson

Denise Pheifer

Kelsey Miller

Elaine Anderson

Dan Mauk

### **Against (0):**

### **Abstain (0):**

### **Absent (6):**

Gary Kelly

Peggy Sandall-Bertrand

Charlene Lant

Jill Smith

Greta Kickland

Cristina Thaut

### **The motion carried.**

Stacey presented **Agenda Item 6-k, Quality Assurance Review.**

The administrative entity has reviewed twelve (12) Work Experience enrollments since July 1, 2016 and is in the process of bringing eight (8) into compliance. Finance will be notified to make any needed adjustments for expenditures on youth that do not meet the twenty percent (20%) academic/occupational component requirement.

Twenty percent (20%) of all assigned cases including Adult, Dislocated Worker, and Youth Programs were reviewed in December 2016. The compliance check included:

- Has eligibility been determined and proper documentation been provided?
- Has supporting documentation been provided to confirm household and living arrangement?
- Has the Individual Employment Plan been completed, updated, and saved in ECM?
- Has the coordination of resources been documented?

All files were found to be in compliance. In accordance with the proposed Oversight Policy, monthly and quarterly quality assurance reviews will be conducted and presented to the board. Lisa asked if there were questions. There were none.

Dylan presented Agenda Item 6-l, the **Monitor Review**.

Dylan pointed out that most of the findings were corrected with the motions at this meeting. The board needed an oversight policy. The board had one in the local plan but it needed to be formalized. The second finding was allowable costs and accurate recording. Work Experience needed an academic component. Dylan said that this should be resolved. Incentives also needed to be directly tied to the results of the program.

Dylan presented Agenda Item 6-m, **Reduction of FY17 Funding**.

For all local areas, reduction in funding. The program budget has been adjusted. Adult, -\$1878 -\$2973 DLW. Dylan said this does not have a big impact on the funds and that there is plenty available.

**\*MOTION**

Dylan presented Agenda Item 6-n, the **Motion to Transfer Funds**.\*

The adult program is adequately funded but the board would like to transfer \$150,000 from the Dislocated Worker program funds to Adult program funds.

Lisa asked for a motion for the board to transfer \$150,000 of Dislocated Worker funds to the Adult program with all funds coming from FY16 funds, effective 01/09/17.

**For (10):**

Alicia Fries	Ann Chambers	Chris Callihan
Wayne Brozek	Stacey Weaver	Roy Lamb II
Lisa Wilson	Denise Pheifer	
Elaine Anderson	Dan Mauk	

**Against (0):**

**Abstain (1):**

Kelsey Miller

**Absent (6):**

Gary Kelly	Peggy Sandall-Bertrand	Charlene Lant
Jill Smith	Greta Kickland	Cristina Thaut

**The motion carried.**

**\*MOTION**

Shannon presented **Agenda Item 6-o, Finance & Performance Review**.

Shannon presented the information for the finance review. She explained the tables on page 25 of the meeting materials packet, showing the current and projected totals for Adult, Dislocated Worker, Out of School Youth and In School Youth. Dylan pointed out that the program is very well funded at this point. The program was preparing for a transition to a new service provider. Dylan said that he did not believe those funds would be needed for that. Dylan pointed out that the enrollment numbers would be reported to the board more often than in the past.

Shannon presented on the performance review. She explained that we are going from WIA to WIOA and that anyone enrolled after July 1, 2016 will be on WIOA reporting. The WIA reporting has anyone enrolled before June 30th, 2016. She pointed out that as people exit the program, the totals will get smaller and smaller. Dylan mentioned that one of the positive things about the new performance measures is that they are shared with the core partners of WIOA.

## **Board Member Update**

**Agenda Item 6-I is Board Member Updates.** This agenda item will allow each of us the opportunity to provide a brief snapshot of workforce conditions in your area, and any new initiatives or trends we should be aware of. Lisa took the time to introduce two candidates to the board.

Lisa introduced Kim Schumacher to the board. Kim said that she has worked for Central Community College for many years and currently works for Cargill. Kim is very interested in helping out, not only participants but also the employers of Greater Nebraska.

Lisa introduced Matt Gotschall with Central Community College. Worked with One-Stop career centers for 20 years in Kansas and Nebraska. Matt is also Division Regional Vice President of Workforce Development and Learning Services throughout Nebraska.

## **Meeting Dates**

February 2, 2017 – Executive Committee – City of Grand Island Library

May 25, 2017 – GNWDB and CEOB – Location TBD

October 26, 2017 – GNWDB and CEOB – Location TBD

## **Public Comment**

There was no public comment.

## **Adjournment**

**\*Motion:** Lisa adjourned the Greater Nebraska Workforce Development Board meeting at 3:33 P.M. on January 9th, 2017.

# Joint Items

## Agenda Item 6A: Labor Market Trends

**Source:** Nebraska Department of Labor, Labor Market Information, Local Area Unemployment Statistics (5/9/2017)

### Number of Unemployed per Job Opening

The table below shows the workforce development regions with the highest ratio of preliminary estimated number of unemployed (not seasonally adjusted) to number of advertised online job openings in Nebraska for March, 2017

Area Name	Number of Unemployed in March, 2017 (not Seasonally Adjusted)	Job Openings in March, 2017	Number of Unemployed per Job Opening in March, 2017
Greater Nebraska	13,449	21,211	.63
Greater Omaha	12,594	30,377	.41
Greater Lincoln	4,785	10,708	.45

### Employment Wage Statistics

The table below shows the workforce development regions with the highest preliminary estimated average weekly wages in Nebraska for the 3rd quarter, 2016.

Area Name	Total Average Employment	Average Hourly Wage*	Average Weekly Wage	Average Annual Wage
Greater Nebraska	Confidential	\$18.08	\$723	\$37,596
Greater Omaha	Confidential	Confidential	Confidential	Confidential
Greater Lincoln	349,182	\$19.18	\$767	\$39,884

\*Assumes a 40-hour week worked the year round

### Labor Force, Employment and Unemployment Distribution

The table below shows the workforce development regions with the highest preliminary unemployment rate in Nebraska for March, 2017. These figures are not seasonally adjusted.

Area Name	Unemployment Rate
Greater Nebraska	3.1%
Greater Omaha	3.2%
Greater Lincoln	2.7%

### Industries by Advertised Jobs

The table below shows the industries with the highest job openings advertised online on [NEworks.nebraska.gov](http://NEworks.nebraska.gov) in the Greater Nebraska Workforce Development Area on May 09, 2017

Industry	Job Openings
Health Care & Social Assistance	1,727
Retail Trade	1,503
Manufacturing	1,022
Finance & Insurance	741

Industry	Job Openings
Transportation & Warehousing	714
Administrative and Waste Services	697
Accommodations & Food Services	690
Public Administration	541
Educational Services	407
Wholesale Trade	366

## Agenda Item 6B: Reduced PY17 Funding

See following page.

## Agenda Item 6C: PY14/FY15 Return Funds - Issuance 16-07

**Background:** Funds allocated to local workforce development areas (local areas) for a program year for the WIOA Title IB Adult, Dislocated Worker, and Youth programs are available for expenditure by the local workforce development board (local board) during that program year and one (1) succeeding program year. Funds not expended during this two (2) year period of performance must be returned to the Nebraska Department of Labor (NDOL).

As required under 20 CFR § 683.110(c)(2), the board must return the unexpended amounts summarized below:

The Greater Nebraska Workforce Development Board must return \$3.15 in PY 2014 funds and \$30.63 in FY 2015 funds.

## Agenda Item 6B: Reduced PY17 Funding



GREATER NEBRASKA  
WORKFORCE DEVELOPMENT BOARD



Pete Ricketts, Governor

May 19, 2017

Joan Modrell, Director  
Office of Employment & Training  
Nebraska Workforce Development  
550 South 16<sup>th</sup> Street  
Lincoln, NE 68509-4600

Dear Director Modrell:

On behalf of the Greater Nebraska Local Area, I am submitting a Plan Revision. This revision is for the following purpose:

To comply with WIOA Issuance 16-04, change 1 dated April 21, 2017 and WIOA Issuance 15-05, change 2 dated May 11, 2017 which reduces Fiscal Year (FY) 2017 Advance Funding levels to Greater Nebraska by -\$719 for the Adult program and -\$505 for the Dislocated Worker Program.

Adult and Dislocated Worker program funds have been subtracted from our Local Plan.

Enclosed is a replacement page of the appropriate attachment to the Plan which has been revised to reflect this reduction in funding:

GN-Attachment B - Adult  
GN-Attachment C - DLW

Also enclosed is a revised Plan Signature sheet signed by the Chief Elected Officials Board chairperson and the chairperson of the Greater Nebraska Workforce Development Board. The effective date of this modification is requested as May 19, 2017.

Sincerely,

Dylan Wren  
Job Training Program Coordinator  
Greater Nebraska Workforce Development Local Area

Attachments

cc: John Albin, Commissioner of Labor  
Lisa Wilson, GNWDB Chairperson  
Pam Lancaster, CEOB Chairperson  
Deb Anderson, Policy Coordinator, Department of Labor

John H. Albin, Commissioner

Department of Labor | ADMINISTRATIVE ENTITY

P.O. Box 94600 OFFICE 402-471-9000  
550 S. 16<sup>th</sup> Street ndol.administrativeoffice@nebraska.gov  
Lincoln, Nebraska 68509

[dol.nebraska.gov](http://dol.nebraska.gov)

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# CEOB Items

## Agenda Item 6D2: CEOB Board Certification



April 25, 2017

Shannon Grotrian  
Workforce Administrator  
Greater Nebraska Workforce Development Area  
Nebraska Department of Labor  
555 South 16<sup>th</sup> Street  
Lincoln, NE 68508

Dear Shannon,

Thank you so much for taking the time last Friday to review the local board certification materials for the Greater Nebraska Workforce Development Board. To allow the certification review process to continue, please update the "Revised" columns in the enclosed, revised Membership Summary Sheet and provide the necessary documentation for the following items:

- determination on "optimum policymaking authority" for:
  - Elaine Anderson;
  - Chris Callihan;
  - Cristina Thaut;
  - Greta Kickland;
  - Kelsey Miller;
  - Charlene Lant ;and
  - Peggy Sandall-Bertrand;
- determination on category of membership for:
  - Cristina Thaut;
  - Gary Kelly; and
  - Roy Lamb;
- nominating entity is incorrect for:
  - Charlene Lant; and
  - Ann Chambers;
- other Items:
  - As new members are recruited, the local area must strive for improved geographic distribution of its membership.
  - Greta Kickland's place of business is misspelled.
  - Lisa Wilson's place of employment is incorrect.
  - Matt Gotschall's address is incomplete.

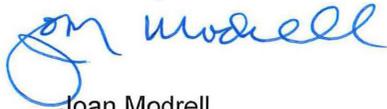
Please send this information to me by email at [joan.modrell@nebraska.gov](mailto:joan.modrell@nebraska.gov), with a copy to the WIOA policy mailbox at [ndol.wioa\\_policy@nebraska.gov](mailto:ndol.wioa_policy@nebraska.gov).

This information is due back on or before Friday, June 2, 2017.

Also, we have revised the "Category of Representation" legend in the Membership Summary Sheet (located below the table in the worksheet) and are providing an updated Membership Distribution Sheet based on our discussion.

If you have any questions, please feel free to contact me. We appreciate your attention to these items.

Sincerely,



Joan Modrell  
Director, Office of Employment & Training

Enclosures: Revised Membership Summary Sheet  
Revised Membership Distribution Sheet

cc: Dylan Wren  
Angie Hansen-Kruse  
Deb Andersen

# GNWDB Items

## **Agenda Item 6D1:** Motion to Approve Greater Omaha Local Plan & Metro Regional Plan

**Background:** The Governor has designated the Greater Omaha Workforce Development Area (Greater Omaha) as Douglas, Sarpy, and Washington counties. Within each local area the Governor has designated planning regions. The purpose of identifying regions is to align workforce development activities and resources with larger regional economic development areas and available resources to provide coordinated and efficient services to both job seekers and employers. Greater Omaha is responsible for the Metro Region (Area 8), which covers Dodge, Douglas, Cass, Sarpy, Saunders, and Washington counties, with Douglas County being the focal county.

The Greater Nebraska Workforce Development Board must guarantee that individuals residing in Dodge and Cass who seek to receive services through Greater Omaha will receive at least the same level of service through that delivery system as that available in Greater Nebraska.

It is proposed that the board approve the Greater Omaha Local Plan and Metro Regional Plan.

## **Agenda Item 6D3:** Local Area Designation

See following page.

## **Agenda Item 6E:** Motion to Approve Greater Lincoln Local Plan & Southeast Regional Plan

**Background:** The Governor has designated the Greater Lincoln Workforce Development Area (Greater Lincoln) as Lancaster and Saunders counties. Within each local area the Governor has designated planning regions. The purpose of identifying regions is to align workforce development activities and resources with larger regional economic development areas and available resources to provide coordinated and efficient services to both job seekers and employers. Greater Lincoln is responsible for the Southeast Region (Area 7), which covers Fillmore, Gage, Jefferson, Johnson, Lancaster, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, Thayer, and York counties, with Lancaster County being the focal county.

The Greater Nebraska Workforce Development Board must guarantee that individuals residing in Fillmore, Gage, Jefferson, Johnson, Nemaha, Otoe, Pawnee, Richardson, Saline, Seward, Thayer, and York counties who seek to receive services through Greater Lincoln will receive at least the same level of service through that delivery system as that available in Greater Nebraska.

It is proposed that the board approve the Greater Lincoln Local Plan and Southeast Regional Plan.

## Agenda Item 6D3: Local Area Designation



**Pete Ricketts**  
Governor

STATE OF NEBRASKA

DEPARTMENT OF LABOR  
John H. Albin, Commissioner  
P.O. Box 94600 • Lincoln, NE 68509-4600  
Phone: 402.471.9000 • dol.nebraska.gov

April 25, 2017

Pam Lancaster  
District 4 Supervisor, Hall County Board of Supervisors  
Chair, Chief Elected Officials Board  
121 Pine  
Grand Island, NE 68801

RE: WIOA Local Area Designation

Dear Supervisor Lancaster,

In January 2016, Governor Ricketts approved your “initial” designation request for the Greater Nebraska Workforce Development Area. Greater Nebraska’s approved local area includes 88 Nebraska counties, excluding Douglas, Lancaster, Sarpy, Saunders, and Washington Counties. This initial designation expires June 30, 2017.

As you may recall, in the summer of 2015, we held discussions with the Chief Elected Officials in each of the three local areas. It was our desire to align the counties of each local area with the counties identified in the planning regions designated by the Governor in Nebraska’s WIOA Combined State Plan. This would have reduced Greater Nebraska’s local area composition by three counties, Cass, Dodge, and Seward Counties. At the time, we were unable to reach consensus with each local area. As a result, the county make-up of each local area remained unchanged.

It is our intent to renew efforts to align the counties of the local areas with the counties of the planning regions defined in the Combined State Plan. Therefore, I am proposing that the local areas request to extend their initial designation through June 30, 2018. Conversations will begin in earnest this summer, targeting completion of county realignment by the end of 2017. This would give the local areas a six-month transition period.

If you are agreeable to extending the initial designation for the Greater Nebraska Workforce Development Area through June 30, 2018, please complete and sign the enclosed form and return to me. If you have questions or would like to discuss further, please let me know.

1 of 2

Thank you for the encouraging planning and service delivery efforts the Greater Nebraska local area and Greater Nebraska Workforce Development Board have taken to date.

Sincerely,



John H. Albin  
Commissioner/State WIOA Liaison

Enclosure: Form: Request for Extension of Initial Designation through June 30, 2018

cc: Lisa Wilson, Chair, Greater Nebraska Workforce Development Board  
Shannon Grotrian, Workforce Administrator, Greater Nebraska Workforce Development Area  
Joan Modrell, Director, Office of Employment & Training, Nebraska Department of Labor

## Agenda Item 6F (Strategic Planning Item 3F): Memorandums of Understanding

**Background:** On May 4, 2017 the Executive Committee approved memorandums of understanding (MOUs) for the following partners:

- Nebraska VR;
- Proteus;
- Jobs for Veterans State Grant;
- TRADE;
- Wagner-Peyser;
- Able National Network;
- Adult Education – Nebraska Department of Education/Central Community College/Southeast Community College;
- Career Technical Education - Nebraska Department of Education/Central Community College/Southeast Community College;
- Nebraska Department of Labor for Unemployment Insurance;
- Nebraska Commission for the Blind and Visually Impaired;
- Nebraska Department of Health and Human Services for SNAP & TANF;
- Central Nebraska Community Action Partnership;
- Indian Center; and
- WIOA Title 1B Programs

## Agenda Item 6G (Strategic Planning Item 3G): Meeting Locations



## Workforce Board

Last Name	First Name	Home City, State, Zip	Grand Island	Kearney	Hastings	North Platte	Lexington	Beatrice	Columbus	York
Callihan	Chris	Lincoln, NE 68510	100	136	131.6	228	168.7	43.7	77.5	54.4
Thaut	Cristina	Lincoln, NE 68506	100	136	131.6	228	168.7	43.7	77.5	54.4
Kelly	Gary	Elkhorn, NE 68022	120	177	157.5	270.9	211.6	89.7	68.9	97
Kickland	Greta	Chadron, NE 69337	328	308	368.5	221.4	287	485.4	364.4	405.2
Lamb II	Roy	Lincoln, NE 68522	100	136	131.6	228	168.7	43.7	77.5	54.4
Miller	Kelsey	North Platte, NE 69101	160	114	145.1	0	63.3	262.1	210	181.2
Lant	Charlene	Nebraska City, NE 68410	142	178.9	154	274.1	214.8	71.3	129.2	99.6
Mauk	Dan	Nebraska City, NE 69101	142	178.9	154	274.1	214.8	71.3	129.2	99.6
Pfeifer	Denise	Waco, NE 68460	54	98	69.5	189.6	130.3	82.6	44.2	9.5
Smith	Jill	Broken Bow, NE	80.6	65.4	103	73.9	46.1	212	131.4	131
Weaver	Stacey	Kearney, NE 68847	58	0	50.1	99.5	210	167.1	114.7	85.9
Wilson	Lisa	St. Paul, NE 68873	25	338	47.1	140.7	105.6	153.3	64.5	68.2
Anderson	Elaine	Kearney, NE 68845	58	0	50.1	99.5	210	167.1	114.7	85.9
Bertrand	Peggy	Humphrey, NE 68642	82	136	108.3	228.4	169.1	138	22	72.7
Brozek	Wayne	Gering, NE 69341	232	77	313.5	173	232	430.5	379.1	350.2
Chambers	Ann	Grand Island, NE 68803	0	58	25.6	144.2	92	130.8	63.9	49.1
Fries	Alicia	Imperial, NE 69033	238	193	188.7	93.8	152.8	272.8	275	250.4
Shumacher	Kim	Columbus, NE 68601	68	120	89.5	209.6	150.3	116.6	0	51.2
Gotschall	Matt	Columbus, NE 68601	68	120	89.5	209.6	150.3	116.6	0	51.2
		Average Distance	113.45	135.27	132.04	178.23	165.58	163.07	123.35	118.48
		Total Miles	2155.6	2570.2	2508.8	3386.3	3146.1	3098.3	2343.7	2251.1
		Total Cost	\$1,153.25	\$1,375.06	\$1,342.21	\$1,811.67	\$1,683.16	\$1,657.59	\$1,253.88	\$1,204.34
		Difference in mileage from Grand Island to-	0	58	25.6	144.2	92	130.8	63.9	49.1
		Difference in \$ from Grand Island to-	\$0.00	\$31.03	\$13.70	\$77.15	\$49.22	\$69.98	\$34.19	\$26.27

## Chief Elected Officials Board

Last Name	First Name	Home City, State, Zip	Grand Island	Kearney	Hastings	North Platte	Lexington	Beatrice	Columbus	York
Andersen	Jack	Lakeside, NE 69351	255	235	270.8	142.7	206	390.3	295.2	298.7
Clouse	Stanley	Kearney, NE 68847	58	0	50.1	99.5	46	167.1	106.3	85.9
Fagot	John	Lexington, NE 68850	92	46	86.1	63.3	0	203.1	150.9	121.9
Greenwall	Kent	Terrytown, NE 69341	322	277	318.1	177.6	236.6	435	382.9	351.7
Haeker	Hal	Alma, NE 68920	100	55	78.7	123.6	64.3	147.6	164.9	136.1
Hewgley	Joe	North Platte, NE 69101	160	114	145.1	0	63.3	262.1	210	181.2
Lancaster	Pamela	Grand Island, NE 68801	0	58	25.6	144.2	92	130.8	63.9	49.1
Maricle	Hilary	Albion, NE 68620	67	120	89.5	180.2	150.3	156.6	43	68.2
Ohl	Christian	Norfolk, NE 68701	106	160	132.3	226.9	193.2	162	46.3	96.7
Stewart	William	Lexington, NE 68850	92	210	86.1	63.3	0	203.1	150.9	121.9
		Average Distance	125.2	127.5	128.24	122.13	105.17	224.77	163.29	151.14
		Total Miles	1252	1275	1282.4	1221.3	1051.7	2247.7	1632.9	1511.4
		Total Cost	\$669.82	\$682.13	\$686.08	\$653.40	\$562.68	\$1,202.52	\$873.60	\$808.60
		Difference in mileage from Lexington to-	92	46	86.1	63.3	0	203.1	150.9	121.9
		Difference in \$ from Lexington to-	\$49.22	\$24.61	\$46.06	\$33.87	\$0.00	\$108.66	\$80.73	\$65.22
		Difference in mileage from Grand Island to-	0	58	25.6	144.2	92	130.8	63.9	49.1
		Difference in \$ from Grand Island to-	\$0.00	\$31.03	\$13.70	\$77.15	\$49.22	\$69.98	\$34.14	\$26.27

## Cost of Travel - Both Boards

Total Cost for Both Boards	\$1,823.07	\$2,057.18	\$2,028.29	\$2,465.07	\$2,245.82	\$2,860.11	\$2,127.48	\$2,012.94
Difference in mileage from Grand Island to-	0	116	51.2	288.4	184	261.6	146.4	98.2
Difference in \$ from Grand Island to-	\$0.00	\$62.06	\$27.39	\$154.29	\$98.44	\$139.96	\$78.32	\$52.54

## Agenda Item 6H1 (Strategic Planning Item 3H1): Scottsbluff Regional Plan

**Background:** On April 25, 2017 regional partners, including Nebraska VR, Nebraska Commission for the Blind and Visually Impaired, Proteus, Nebraska Department of Labor (NDOL) programs, and Nebraska Western Community College (adult education) met at Nebraska Western Community College in Scottsbluff to discuss strategies to leverage and coordinate services in the region. Wayne Brozek represented the board at this meeting. Themes of the meeting included aligning programs, improving access for job seekers and employers, cross training staff, and incorporating technology.

The Scottsbluff Region is comprised of 5 counties in the western part of Nebraska, part of NDOL's Panhandle Region.

County	Population	No. of Worksites
Scotts Bluff County	36,465	1,544
Banner County	764	17
Morrill County	4,862	204
Sheridan County	5,259	267
Sioux County	1,303	31
Total	48,653	2,063

The Administrative Entity will continue to work with the board and partners in writing a regional plan for Scottsbluff. The Executive Committee hopes to host a meeting in mid-July 2017 to review the plan and receive feedback from the public and partners.

## **Agenda Item 6H2 (Strategic Planning Item 3H2): Tri-Cities Regional Plan (Grand Island, Kearney & Hastings)**

**Background:** The board submitted the regional plan to the State on March 15, 2017. Feedback was received from the State and reviewed by the Executive Committee on 4/26/2017. The recommended edits to the regional and local plans were made and resubmitted to the State on May 15, 2017. The System Alignment Committee and Strategic Direction Committee of the Nebraska Workforce Development Board (NWDB) will review the regional plan. Greater Nebraska can expect to receive additional feedback when their review is complete. Changes will be made and resubmitted. The NWDB will do one more review and the Governor will make a determination before July 1, 2017.

The Tri-Cities Region is comprised of 16 counties in central Nebraska. Grand Island, Kearney, and Hastings form a group of three closely-tied cities.

County	Population	No. of Worksites
Adams County	31,457	1,191
Clay County	6,315	295
Franklin County	3,076	132
Nuckolls County	4,369	213
Webster County	3,658	149
Buffalo County	48,224	1,902
Blaine County	504	24
Garfield County	2,003	119
Kearney County	6,644	235
Sherman County	3,074	114
Hall County	61,492	2,167
Greeley County	2,482	115
Hamilton County	9,135	379
Howard County	6,362	206
Merrick County	7,766	301
Valley County	4,204	242
Total	200,765	7,784

## Regional and Local Plan Timelines

Activity	Dates
Regional/Local Plans Submitted	March 15
NDOL Review	March 16- March 31
NDOL Feedback	March 31
NDOL Technical Assistance	April 4 - 7
Plan Resubmission	May 15
System Alignment Committee Review	May 24
Strategic Direction Committee Review	June 8
Local Board Feedback	June 12 – June 16
NWDB Review	June 23
Governor’s Determination	June 30

### **Agenda Item 6I (Strategic Planning Item 3I):** Bylaws

Handouts will be provided in Strategic Planning Committee.

### **Agenda Item 6J (System Coordination Item 3J):** Motion to Approve Greater Nebraska Workforce System

**Background:** The board must establish criteria for what defines a comprehensive, affiliated, and specialized American Job Center in the local area. The criteria must be in compliance with the American Job Center Certification and Local Workforce Delivery System Evaluation, Change 1 Policy.

#### **Proposed Greater Nebraska Workforce System**

The local one-stop system is comprised of full service American Job Centers as well as a network of other service delivery points. There are two (2) comprehensive American Job Centers, four (4) affiliate sites, and four (4) specialized centers throughout the 88 county region.

A comprehensive American Job Center is a physical location where job seekers and employers can access the following programs, services, and activities of required one-stop partners:

1. Workforce and labor market information;
2. Career services
3. Adult and dislocated worker employment and training activities and services; and
4. Programs and activities carried out by the required one-stop partners, listed below:
  - a. Carl D. Perkins Career and Technical Education programs;
  - b. Employment and training activities carried out by the Department of Housing and Urban Development;
  - c. Employment and training activities carried out under the Community Services Block Grant;
  - d. Ex-offender (Second Chance Act) programs;
  - e. Jobs for Veterans State Grants programs;

- f. Programs authorized under Nebraska’s Unemployment Compensation law;
- g. Senior Community Service Employment Program;
- h. Trade Adjustment Assistance activities;
- i. WIOA Title IB: Adult, Dislocated Worker, and Youth programs;
- j. WIOA Title IC: Migrant and Seasonal Farmworker programs;
- k. WIOA Title IC: Native American programs;
- l. WIOA Title IC: YouthBuild programs;
- m. WIOA Title ID: Job Corps;
- n. WIOA Title II: Adult Education and Family Literacy Act programs;
- o. WIOA Title III: Wagner-Peyser Act Employment Service programs;
- p. WIOA Title IV: Nebraska Commission for the Blind and Visually Impaired;
- q. WIOA Title IV: Nebraska Vocational Rehabilitation Program; and
- r. Work, education, and training activities carried out by the Temporary Assistance for Needy Families program.

Customers must have access to these required one-stop partner programs, services, and activities during regular business hours at an AJC (Monday through Friday, 8 am – 5 pm).

There are no affiliated or specialized centers. WIOA Title 1B services will be provided though Nebraska Department of Labor Offices.

### Grand Island (comprehensive)

Location Information	Manager Information
203 East Stolley Park, Suite A Grand Island, NE 68801	Randy Kissinger, Regional Manager
<b>Hours:</b> 8 am – 5 pm, M-F	<b>Phone:</b> 308-385-6312
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:randy.kissinger@nebraska.gov">randy.kissinger@nebraska.gov</a>

### Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
5. Adult Education and Family Literacy Act (AEFLA) program	Central Community College	Intermittent
6. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Full-Time
7. Career and technical education programs at the postsecondary level	Central Community College	Intermittent
8. Employment and training activities carried out by the Department of Housing and Urban Development	N/A	
9. Employment and training activities carried out under the Community Services Block Grant	Central Nebraska Community Action Partnership	Not co-located

Required One-Stop Partner	Partner Organization	Occupancy Status
10. Ex-offender (Second Change Act) programs	N/A	
11. Job Corps	CHP International	Intermittent
12. Migrant and Seasonal Farmworker programs	Proteus	Intermittent
13. Native American programs	Indian Center	Not co-located
14. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Full-Time
15. Senior Community Service Employment Program	National Able Network	Full-Time
16. Trade Adjustment Assistance programs	Nebraska Department of Labor	Full-Time
17. Nebraska Commission for the Blind and Visually Impaired	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Intermittent
18. Nebraska Vocational Rehabilitation Program	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Full-Time
19. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Full-Time
20. Work, education, and training activities carried out by the Temporary Assistance for Needy Families (TANF) program	ResCare	Intermittent
21. YouthBuild programs	N/A	

### Optional One-stop Partners and Authorizing Legislation

Optional One-Stop Partner	Partner Organization	Occupancy Status
1. Employment and training programs carried out by the Small Business Administration	N/A	
2. Supplemental Nutrition Assistance Program (SNAP) employment and training programs	Nebraska Department of Health and Human Services	Full-Time

### Beatrice (comprehensive)

Location Information	Manager Information
5109 W Scott Road, Suite 413 Beatrice, Nebraska 68310	Karen Stohs, Employment Services Manager
<b>Hours:</b> 8 am – 5 pm, M-F	<b>Phone:</b> 402-223-6085
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:karen.stohs@nebraska.gov">karen.stohs@nebraska.gov</a>

### Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Adult Education and Family Literacy Act (AEFLA) program	Southeast Community College	Full-Time
2. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Full-Time
3. Career and technical education programs at the postsecondary level	Southeast Community College	Full-Time

Required One-Stop Partner	Partner Organization	Occupancy Status
4. Employment and training activities carried out by the Department of Housing and Urban Development	N/A	
5. Employment and training activities carried out under the Community Services Block Grant	Blue Valley Community Action Partnership	Full-Time
6. Ex-offender (Second Change Act) programs	N/A	
7. Job Corps	CHP International	Intermittent
8. Migrant and Seasonal Farmworker programs	Proteus	Intermittent
9. Native American programs	Indian Center	Not co-located
10. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Full-Time
11. Senior Community Service Employment Program	National Able Network	Intermittent
12. Trade Adjustment Assistance programs	Nebraska Department of Labor	Full-Time
13. Nebraska Commission for the Blind and Visually Impaired	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Intermittent
14. Nebraska Vocational Rehabilitation Program	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Full-Time
15. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Full-Time
16. Work, education, and training activities carried out by the Temporary Assistance for Needy Families (TANF) program	ResCare	Intermittent
17. YouthBuild programs	N/A	

### Optional One-stop Partners and Authorizing Legislation

Optional One-Stop Partner	Partner Organization	Occupancy Status
1. Employment and training programs carried out by the Small Business Administration	N/A	
2. Supplemental Nutrition Assistance Program (SNAP) employment and training programs	N/A	

### Scottsbluff (NDOL Office)

Location Information	Manager Information
505A Broadway, Suite 300 Scottsbluff, NE 69361	Pat Comfort, Regional Manager
<b>Hours:</b> 8 am – 5 pm, M-F	<b>Phone:</b> 308-632-1278
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:patricia.comfort@nebraska.gov">patricia.comfort@nebraska.gov</a>

### Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Full-Time
2. Employment and training activities carried out under the Community Services Block Grant	Community Action Partnership of Western Nebraska	Full-Time

Required One-Stop Partner	Partner Organization	Occupancy Status
3. Job Corps	CHP International	Full-Time
4. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Full-Time
5. 5. Nebraska Commission for the Blind and Visually Impaired	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Full-Time
6. 6. Nebraska Vocational Rehabilitation Program	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Full-Time
7. 7. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Full-Time

## Columbus (NDOL Office)

Location Information	Manager Information
3100 23rd Street, Ste. 22 Columbus, NE 68601	Bernie Hansen, Office Manager
<b>Hours:</b> 8 am – 5 pm, M-F	<b>Phone:</b> 402-564-3121
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:bernie.hansen@nebraska.gov">bernie.hansen@nebraska.gov</a>

## Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Intermittent
2. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Direct-Linkage
3. Trade Adjustment Assistance programs	Nebraska Department of Labor	Intermittent
4. Nebraska Vocational Rehabilitation Program	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Full-Time
5. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Full-Time
6. Work, education, and training activities carried out by the Temporary Assistance for Needy Families (TANF) program	Nebraska Department of Health and Human Services	Full-Time

## Norfolk (NDOL Office)

Location Information	Manager Information
105 E Norfolk Avenue, Suite 120 Norfolk, NE 68701	Becky Maggart, Office Manager
<b>Hours:</b> 8 am – 5 pm, M-F	<b>Phone:</b> 402-370-4418
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:becky.maggart@nebraska.gov">becky.maggart@nebraska.gov</a>

## Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Full-Time
2. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Direct-Linkage
3. Trade Adjustment Assistance programs	Nebraska Department of Labor	Intermittent

Required One-Stop Partner	Partner Organization	Occupancy Status
4. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Full-Time
5. Work, education, and training activities carried out by the Temporary Assistance for Needy Families (TANF) program	Nebraska Department of Health and Human Service	Full-Time

### North Platte (NDOL Office)

Location Information	Manager Information
306 E. 6th Street North Platte, Nebraska 69101	Kelsey Miller, Regional Manager
<b>Hours:</b> 8 am – 5 pm, M-F	<b>Phone:</b> 308-535-8340
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:kelsey.miller@nebraska.gov">kelsey.miller@nebraska.gov</a>

### Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Adult Education and Family Literacy Act (AEFLA) program	Mid-Plains Community College	Full-Time
2. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Full-Time
3. Migrant and Seasonal Farmworker programs	Proteus	Intermittent
4. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Direct-Linkage
5. Trade Adjustment Assistance programs	Nebraska Department of Labor	Intermittent
6. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Full-Time

### Nebraska City (NDOL Office)

Location Information	Manager Information
917 Wildwood Lane, Room 104 Nebraska City, NE 68410-3312	Karen Stohs, Employment Services Manager
<b>Hours:</b> Tuesday & Wednesday 8 am– 5 pm and Thursday 8 am – noon	<b>Phone:</b> 402-873-3384
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:karen.stohs@nebraska.gov">karen.stohs@nebraska.gov</a>

### Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Adult Education and Family Literacy Act (AEFLA) program	Southeast Community College	Full-Time
2. Employment and training activities carried out under the Community Services Block Grant	Blue Valley Community Action Partnership	Full-Time
3. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Direct-Linkage

Required One-Stop Partner	Partner Organization	Occupancy Status
4. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Part-Time

### Hastings (NDOL Office)

Location Information	Manager Information
2727 West 2nd Street Hastings, NE 68901	Randy Kissinger, Regional Manager
<b>Hours:</b> 8 am – 5 pm, M-F	<b>Phone:</b> 402-462-1867
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:randy.kissinger@nebraska.gov">randy.kissinger@nebraska.gov</a>

### Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Migrant and Seasonal Farmworker programs	Proteus	Intermittent
2. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Full-Time
3. Nebraska Vocational Rehabilitation Program	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Full-Time
4. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Full-Time
5. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Direct-Linkage
6. Work, education, and training activities carried out by the Temporary Assistance for Needy Families (TANF) program	Nebraska Department of Health and Human Services	Intermittent

### Lexington (NDOL Office)

Location Information	Manager Information
1501 Plum Creek Parkway, Ste. 3 Lexington, NE 68850	Kelsey Miller, Regional Manager
<b>Hours:</b> 9 am – 4 pm on Tuesdays and Thursdays	<b>Phone:</b> 308-324-2064
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:kelsey.miller@nebraska.gov">kelsey.miller@nebraska.gov</a>

### Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Intermittent
2. Nebraska Vocational Rehabilitation Program	Rehabilitation Act of 1973, Title I, as amended by WIOA Title IV	Full-Time
3. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Intermittent
4. Adult Education and Family Literacy Act (AEFLA) program	Central Community College	Full-Time
5. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Direct-Linkage

## Alliance (NDOL Office)

Location Information	Manager Information
302 Box Butte Avenue Alliance, NE 69301-3342	Pat Comfort, Regional Manager
<b>Hours:</b> 8 am – 5 pm, M-F	<b>Phone:</b> 308-763-2935
<b>Website:</b> <a href="http://dol.nebraska.gov">dol.nebraska.gov</a>	<b>Email:</b> <a href="mailto:patricia.comfort@nebraska.gov">patricia.comfort@nebraska.gov</a>

## Required One-stop Partners and Authorizing Legislation

Required One-Stop Partner	Partner Organization	Occupancy Status
1. Adult, Dislocated Worker, and Youth programs	Nebraska Department of Labor	Intermittent
2. Wagner-Peyser Act Employment Service program	Nebraska Department of Labor	Full-Time
3. Adult Education and Family Literacy Act (AEFLA) program	Nebraska Western Community College	Full-Time
4. Programs authorized under Nebraska's Unemployment Compensation law	Nebraska Department of Labor	Direct-Linkage

**Note:** Occupancy status is defined in the State MOU Policy as a co-located partner who is:

- intermittent: less than 50% of the time the AJC is open for business;
- part-time: more than 50% (but not 100%) of the time the AJC is open for business; or
- full-time: 100% of the time the AJC is open for business

The System Coordination Committee proposes that the Greater Nebraska Workforce Development Board vote to approve the designations.

## **Agenda Item 6K (System Coordination Item 3K): American Job Center Certifications (Grand Island & Beatrice)**

On April 18, the Certification Committees performed audits on the Grand Island American Job Center and the Beatrice American Job Center. Each AJC Certification Committee member was given a packet of evaluation forms to complete based on their view of each job center. Executive Committee Members Lisa Wilson and Kelsey Miller were part of the Job Center Certification Committee.

Greater Nebraska needs to have at least one Comprehensive American Job Center in order to receive funding. Services need to be provided from all of the required partners at the Comprehensive American Job Center(s).

Both centers did not meet the required criteria set forth by the State. As a result, the Executive Committee voted to **conditionally** approve both centers on April 26, 2017. The centers have until September 13, 2017 to reach full compliance. The Certification Committees will review the centers before this date and make a recommendation to the board

## **Agenda Item 6L (System Coordination Item 3L): Local Plan (covers entire 88 county area)**

The board submitted the local plan to the State on March 15, 2017. Feedback was received from the State and reviewed by the Executive Committee on April 26, 2017. The recommended edits to the regional and local plans were made and resubmitted to the State on May 15, 2017. The System Alignment Committee and Strategic Direction Committee of

the Nebraska Workforce Development Board (NWDB) will review the local plan. Greater Nebraska can expect to receive additional feedback when their review is complete. Changes will be made and resubmitted. The NWDB will do one more review and the Governor will make a determination before July 1, 2017.

**Regional and Local Plan Timelines are included under Agenda Item #6i.**

## **Agenda Item 6M (System Coordination Item 3M): Request for Proposal - One-Stop Operator**

On February 2, 2017 the Executive Committee, in agreement with the Chief Elected Officials Board, voted to issue a Request for Proposal (RFP) for the One-Stop operator position. This decision was based upon the recommendation of the RFP Committee presented to the GNWDB on January 9, 2017.

**Recommendation #3** - Ask Administrative Entity to draft options for rebidding on the One-Stop operator role as soon as possible.

A schedule of events is listed in the table below:

<b>ACTIVITY</b>	<b>DATE/TIME</b>
1. Release RFP	April 6, 2017
2. 2. Last day to submit written questions	April 17, 2017
3. 3. State responds to written questions through RFP "Addendum" and/or "Amendment" to be posted to the Internet at: <a href="http://das.nebraska.gov/materiel/purchasing.html">http://das.nebraska.gov/materiel/purchasing.html</a>	April 19, 2017
4. 4. Last day to submit "Notification of Intent To Bid"	April 26, 2017
5. Proposal opening location: Department of Labor Employment & Training 550 S. 16th Street Lincoln, NE 68508	May 10, 2017 10:00 AM Central Time
6. Review for conformance of mandatory requirements	May 10-11, 2017
7. Evaluation period	May 12-18, 2017
8. "Oral Interviews/Presentations and/or Demonstrations" (if required)	May 24, 2017
9. Post "Letter of Intent to Award" to Internet at: <a href="http://das.nebraska.gov/materiel/purchasing.html">http://das.nebraska.gov/materiel/purchasing.html</a>	June 2, 2017
10. Contract finalization period	June 2 – 20, 2017
11. Contract award	June 20, 2017
12. Contractor start date	July 1, 2017

As of May 10, 2017 no bids had been received. The Administrative Entity is working with the Commissioner of Labor to come up with a viable solution. Under the Workforce Investment Act (WIA), the managers of each local Nebraska Department of Labor (NDOL) office in Greater Nebraska acted as the One-Stop operator. Under WIA, the NDOL managers were responsible for a variety of NDOL programs and could coordinate and leverage NDOL program resources. Under the Workforce Innovation and Opportunity Act (WIOA), the One-Stop operator must manage program resources for all WIOA required partners, while the managers will continue to be responsible for NDOL programs. The One-Stop operator responsibilities are new and will not affect manager's responsibilities or their staffing levels. Finding a One-Stop operator will expand operations.

## One-Stop Operator Responsibilities

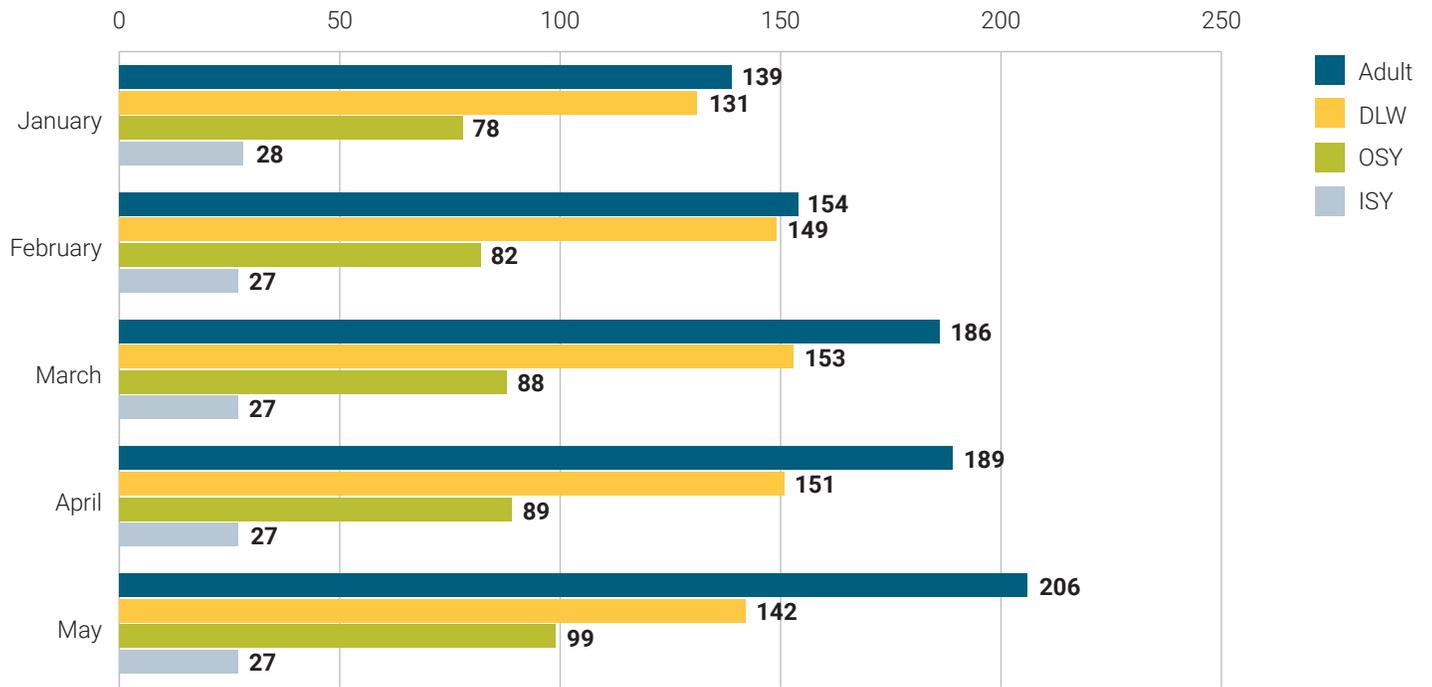
The management of the American Job Center network is the shared responsibility of States, local workforce development boards (WDBs), elected officials, the six WIOA core program partners, required one-stop partners and other additional one-stop partners, American Job Center operators, and service providers. Through the American Job Centers, the One-Stop operators carry out the activities described below:

- Facilitate integrated partnerships that seamlessly incorporate services for the common customers served by multiple program partners of the American Job Center.
- Develop and implement operational policies that reflect an integrated system of performance, communication, and case management.
- Uses technology to achieve integration and expanded service offerings.
- Organize and integrate American Job Center services by function (rather than by program), when permitted by a program's authorizing statute and, as appropriate, through coordinating staff communication, capacity building, and training efforts. Functional alignment includes having American Job Center staff who perform similar tasks serve on relevant functional teams (e.g., skills development team or business services teams).
- Integrates services to focus on serving all customers seamlessly (including targeted populations) by providing a full range of services staffed by relevant functional teams, consistent with the purpose, scope, and requirements of each program.
- Integrated American Job Centers also ensure that:
  - Center staff are trained and equipped in an ongoing learning environment with the skills and knowledge needed to provide superior service to job seekers, including those with disabilities, and businesses, in an integrated, regionally-focused framework of service delivery, consistent with the requirements of each of the partner programs.
  - Center staff are cross-trained, as appropriate, to increase staff capacity, expertise, and efficiency. This allows staff from differing programs to understand other partner programs' services, and share their own expertise related to the needs of specific populations so that all staff can better serve all customers.
  - Center staff are routinely trained so they are keenly aware as to how their particular work function supports and contributes to the overall vision of the Local WDB, as well as within the American Job Center network. This enhances their ability to ensure that a direct linkage to partner programs is seamlessly integrated within the center.

## Agenda Item 6N (System Coordination Item 3N):

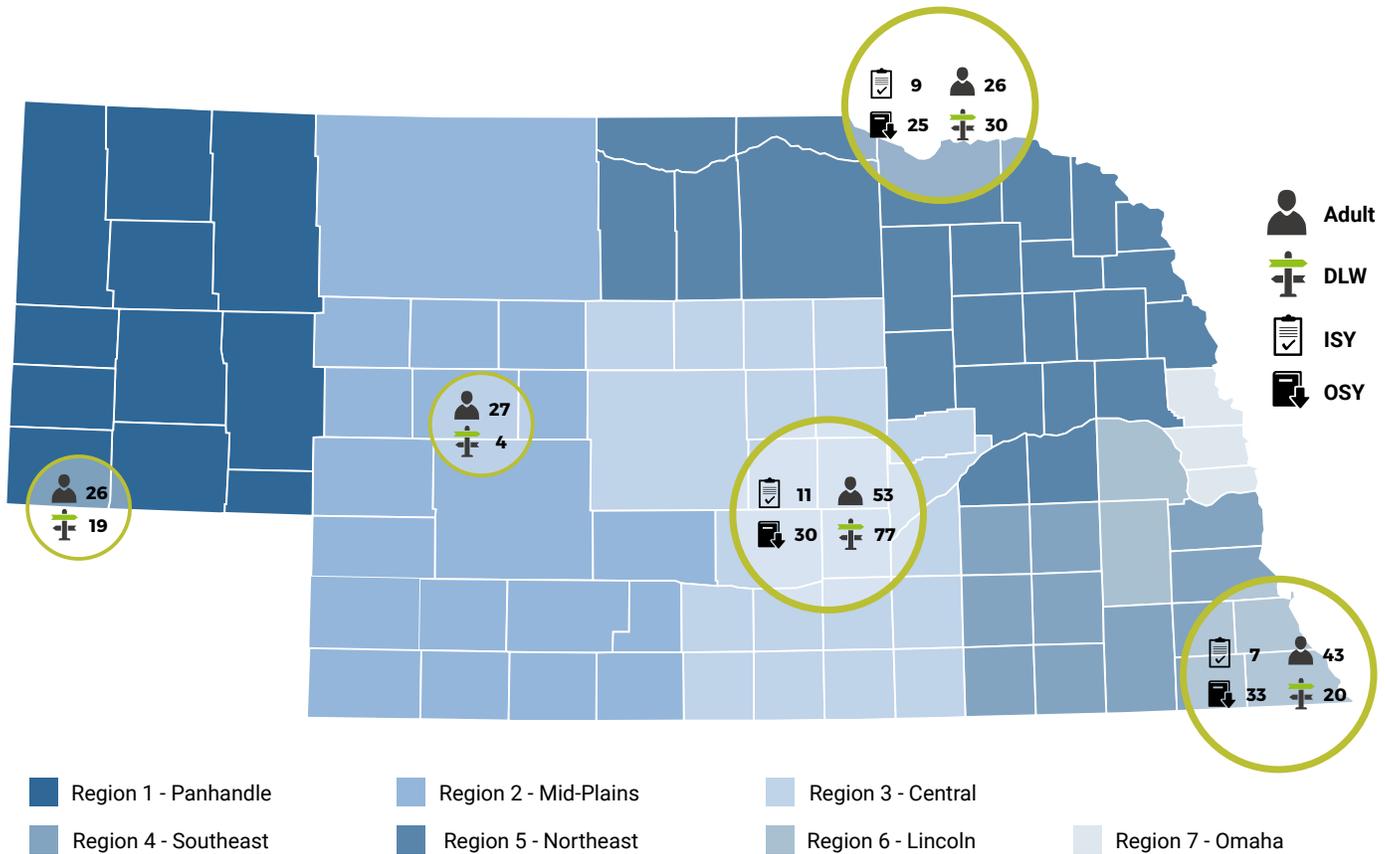
### Performance & Quality Assurance

#### Number of Active Participants/Months for Adult, DLW, OSY and ISY



Program	January	February	March	April	May	Averages for each program over 5 months
Adult	139	154	186	189	206	175
DLW	131	149	153	151	142	145
OSY	78	82	88	89	99	87
ISY	28	27	27	27	27	27

## Five Month Average of Active Participants for Adult, DLW, OSY and ISY Programs (January - May)



	January	February	March	April	May	Average for each region and program over 5 months
<b>Region 1</b>						
Adult	24	26	26	27	28	26
DLW	18	18	19	20	20	19
<b>Region 2</b>						
Adult	21	22	28	29	34	27
DLW	2	3	5	6	5	4
<b>Region 3</b>						
ISY	11	11	11	11	11	11
OSY	24	26	30	32	37	30
Adult	37	45	58	60	66	53
DLW	85	78	77	76	70	77
<b>Region 4</b>						
ISY	7	7	7	7	7	7
OSY	32	33	34	32	33	33
Adult	38	42	44	42	48	43
DLW	20	19	19	21	22	20
<b>Region 5</b>						
ISY	10	9	9	9	9	9
OSY	22	23	24	25	29	25
Adult	19	19	30	31	30	26
DLW	36	31	33	27	25	30

## Agenda Item 60 (System Coordination Item 30): Customer Satisfaction Survey Results

### Survey Responses

Question/ Response Options	Total Number of Surveys with Response	Response Percentage
1. Did you clearly understand your responsibilities to participant in the program?		
Response		
1. yes	9	100%
2. no	0	0%
3. unsure	0	0%
2. Would you recommend this program?		
1. would not recommend	0	0%
2. would possibly recommend	0	0%
3. would recommend	0	0%
4. would strongly recommend	1	11%
5. would very stongly recommend	8	89%
3. Did you receive the services needed to achieve your goal as outlined in the plan you developed with your case manager?		
1. I don't know	0	0%
2. Received non of the services needed	0	0%
3. received some of the services needed.	2	22%
4. received most, but not all of the services needed	0	0%
5. received all services needed	7	78%
4. Overall were you satisfied with services in the Workforce Innovation and Opportunity Act Title 1 Program?		
1. Very dissatisfied	0	0%
2. Dissatisfied	0	0%
3. Neither satisfied nor dissatisfied	0	0%
4. Satisfied	2	22%
5. Very satisfied	7	78%
5. How satisfied were you with the professionalisim and accessibility of staff?		
1. Very dissatisfied	0	0%
2. Dissatisfied	0	0%
3. Neither satisfied nor dissatisfied	0	0%
4. Satisfied	0	0%
5. Very satisfied	9	100%
6. Were you able to find employment in your career field after you completed this program?		
1. Not seeking employment at this time	0	0%
2. Not applicable	0	0%
3. No, I did not find employment	1	11%
4. Yes, I did find employment but not in my career field	2	22%

Question/ Response Options	Total Number of Surveys with Response	Response Percentage
5. Yes, I did find employment in my career field	6	67%
7. If you found employment, are you likely to keep this job over the next six months?		
1. Yes	7	78%
2. No	0	0%
3. Unsure	2	22%
8. What changes would you suggest to improve the services in this program?		
Free Text		
9. Would you like to be contacted?		
1. Yes	0	0%
2. No	8	89%

# Working Lunch Materials

## Targeted ApprenticeshipUSA State Accelerator Grant 2016-2018

The Nebraska ApprenticeshipUSA State Accelerator Grant focuses on the expansion of Registered Apprenticeships. In order to expand Registered Apprenticeship programs in Nebraska, strategically targeted industries and geographical areas must be identified. Using labor market information, H3 (high wage, high demand, high skill) occupations were identified in each of the nine Nebraska Economic Development Regions (NEDRs). These occupations were compared to USDOL's list of apprenticeable occupations.

H3 occupational data was prepared according to occupational demand rank in each NEDR. If an apprenticeable occupation appeared in the top 25 demand rank, it was selected as a target occupation for expansion within the NEDR. Each apprenticeable occupation incorporates the following data categories:

- Occupation
- Standard Occupational Classification (SOC) Code
- High Wage, High Demand, High Skill (H3) Qualification
- Current Registered Apprenticeship Sponsors According to Occupation- 12/2016
- NEDR Demand Rank- 12/2016

The following is a list of H3 apprenticeable occupation gaps within each NEDR. We propose using these identified occupations as a starting point for targeted outreach to specific industries within each NEDR.

### Nebraska Statewide

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Heavy and Tractor-Trailer Truck Drivers	53-3032	x	x	x	x	1	1
Carpenters	47-2031	x	x	x	x	7	16
Maintenance and Repair Workers, General	49-9071	x	x	x	x	0	21
Licensed Practical and Licensed Vocational Nurses	29-2061	x	x	x	x	0	23
Industrial Machinery Mechanics	49-9041	x	x	x	x	0	25

### Central Economic Region

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Machinists	51-4041	x	x	x	x	1	5
Heavy and Tractor-Trailer Truck Drivers	53-3032	x	x	x	x	0	9
Carpenters	47-2031	x	x	x	x	0	11
Industrial Machinery Mechanics	49-9041	x	x	x	x	0	20

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Licensed Practical and Licensed Vocational Nurses	29-2061	x	x	x	x	0	21

### Grand Island MSA

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Heavy and Tractor-Trailer Truck Drivers	53-3032	x	x	x	x	0	5
Welders, Cutters, Solderers, and Brazers	51-4121	x	x	x	x	0	6
Maintenance and Repair Workers, General	49-9071	x	x	x	x	0	14
Licensed Practical and Licensed Vocational Nurses	29-2061	x	x	x	x	0	16
Carpenters	47-2031	x	x	x	x	0	21

### Lincoln MSA

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Heavy and Tractor-Trailer Truck Drivers	53-3032	x	x	x	x	0	1
Software Developers, Applications	15-1132	x	x	x	x	0	17
Machinists	51-4041	x	x	x	x	0	25

### Mid Plains Economic Region

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Heavy and Tractor-Trailer Truck Drivers	53-3032	x	x	x	x	0	7
Industrial Machinery Mechanics	49-9041	x	x	x	x	0	19
Farm Equipment Mechanics and Service Technicians	49-3041	x	x	x	x	0	20
Machinists	51-4041	x	x	x	x	0	22
Maintenance and Repair Workers, General	49-9071	x	x	x	x	0	23

### Northeast Economic Region

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Heavy and Tractor-Trailer Truck Drivers	53-3032	x	x	x	x	0	1
Industrial Machinery Mechanics	49-9041	x	x	x	x	0	5

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Maintenance and Repair Workers, General	49-9071	x	x	x	x	0	14
Welders, Cutters, Solderers, and Brazers	51-4121	x	x	x	x	0	20
Licensed Practical and Licensed Vocational Nurses	29-2061	x	x	x	x	0	22

### Omaha Consortium

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Heavy and Tractor-Trailer Truck Drivers	53-3032	x	x	x	x	1	1
Carpenters	47-2031	x	x	x	x	7	14
Software Developers, Applications	15-1132	x	x	x	x	0	15
Computer Systems Analysts	15-1121	x	x	x	x	0	20

### Panhandle Economic Region

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Heating, Air Conditioning, and Refrigeration Mechanics and Installers	49-9021	x	x	x	x	0	20
Maintenance and Repair Workers, General	49-9071	x	x	x	x	0	22
Carpenters	47-2031	x	x	x	x	0	25

### Sandhills Economic Region

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Heavy and Tractor-Trailer Truck Drivers	53-3032	x	x	x	x	0	3
Industrial Machinery Mechanics	49-9041	x	x	x	x	0	6
Welders, Cutters, Solderers, and Brazers	51-4121	x	x	x	x	0	14
Maintenance and Repair Workers, General	49-9071	x	x	x	x	0	18
Automotive Service Technicians and Mechanics	49-3023	x	x	x	x	0	22
Carpenters	47-2031	x	x	x	x	0	24

## Southeast Economic Region

Occupation	SOC Code	High Demand	High Skill	High Wage	H3	# of Current RA Programs 12/ 2016	Demand Rank 12/2016
Industrial Machinery Mechanics	49-9041	x	x	x	x	0	6
Plumbers, Pipefitters, and Steamfitters	47-2152	x	x	x	x	0	17
Welders, Cutters, Solderers, and Brazers	51-4121	x	x	x	x	0	18
Maintenance and Repair Workers, General	49-9071	x	x	x	x	0	19
Licensed Practical and Licensed Vocational Nurses	29-2061	x	x	x	x	0	22
Machinists	51-4041	x	x	x	x	0	25

# Registered Apprenticeships

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## What Is An Apprenticeship?

An apprenticeship is a training program where you earn wages while you learn a skilled profession. Apprenticeship can lead to higher wages by developing the skills and mastery required in a specific profession.

## Benefits

- 1. Earn while you learn** - Apprentices participating in Registered Apprenticeship programs have the opportunity to earn and learn with a blend of on-the-job training and industry-related instruction.
- 2. Practical career training** - Apprentices receive on-the-job training in non-traditional and traditional apprenticeable occupations.
- 3. Receive an education** - Apprentices could potentially earn college credit while completing a Registered Apprenticeship program.
- 4. Earning Potential** - According to ApprenticeshipUSA and the United States Department of Labor (USDOL), the average apprentice will earn \$300,000 more than non-apprentices in wages and benefits over the course of their career.
- 5. National Industry Certification** - When an apprentice completes a Registered Apprenticeship program, they will be able to use the certification anywhere in the United States.

## Apprenticeship Facts

According to ApprenticeshipUSA and the USDOL, there are:

- **150,000 employers and labor management organizations** nationwide that participate in the Registered Apprenticeship program.
- **Over 500,000 apprentices** in the United States.
- **87 apprenticeship programs in Nebraska.**

## Industries Offering Apprenticeships

- Information Technology
- Healthcare
- Energy
- Skilled Trades
- Transportation
- And more!

**Contact your local Nebraska Department of Labor office to learn more about apprenticeship opportunities. For a listing of our offices visit: [dol.nebraska.gov/Home/AboutUs](http://dol.nebraska.gov/Home/AboutUs)**

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Auxiliary aids and services are available upon request to individuals with disabilities.

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## ApprenticeshipUSA State Accelerator Grant 2016-2018

### Greater Nebraska Workforce Development Board Meeting



### What is the Purpose of the ApprenticeshipUSA State Accelerator Grant?

- ✓ Support expansion efforts for additional apprenticeship opportunities by creating new Registered Apprenticeship programs.
- ✓ Integrate Registered Apprenticeships with existing employment programs and workforce system.



### What is a Registered Apprenticeship?

Registered Apprenticeship is an employer-driven model that combines on-the-job training with job-related instruction while increasing an apprentice's skill level and wages.



- Provides a paycheck from day one and wage increases as apprentices become more proficient
- Connects education and work simultaneously
- Combines both on-the-job training and job-related instruction
- Results in an industry-recognized credential



### Registered Apprenticeship Components



What are the Components of Registered Apprenticeship?



### Program Myths/Facts

**Myth:** Apprenticeships are limited only to unionized workforces and/ or require involvement from organized labor.

**Fact:** Apprenticeships can offer great benefits to employers with nonunionized workforces just as they can continue to play an important role in traditionally unionized fields.

**Myth:** Apprenticeships are only appropriate for the construction trades and other manual labor occupations.

**Fact:** The model of an apprenticeship is applicable to a wide range of occupations in white-collar and blue-collar occupations.



### What is a Registered Apprenticeship Sponsor?

- ✓ The entity responsible for the comprehensive management of a Registered Apprenticeship program, while working in collaboration with workforce partners.
- ✓ A sponsor may be operating multiple Registered Apprenticeship programs consisting of differing occupations.

\*\*\*United States Department of Labor Sponsor Database:  
<https://oa.doleta.gov/bat.cfm>



## Sponsor Types

- ✓ **Individual Joint**  
Individual company acting as the Registered Apprenticeship Sponsor with one collective bargaining agent.
- ✓ **Individual Non-Joint**  
Individual company acting as the Registered Apprenticeship Sponsor and **does not** have a collective bargaining agent.
- ✓ **Group Joint**  
Registered Apprenticeship Sponsor is a group of employers represented by one collective bargaining agent.

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- ✓ **Group Non-Joint**  
Registered Apprenticeship Sponsor serving as an association that **does not** have a collective bargaining agent as a participant.
- ✓ **Participation Agreement**  
A workforce **intermediary** that provides industry specific expertise (e.g. curriculum development, classroom instruction, and supportive services) to support employers in a particular industry sector.

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## Participation Agreement- Workforce Intermediaries

- ✓ Takes responsibility for the development of the program, thereby reducing the burden on employers.
  - May act as an intermediary without performing in a sponsorship role. (e.g., develop Registered Apprenticeship curriculum, recruit apprentices for partnered Registered Apprenticeship programs)
  - Performs in an administrative role only when acting as a sponsor (e.g., maintaining all apprentice records)
- ✓ Supports apprentice demand for employers that may not have the capacity to develop an apprenticeship program on their own.
- ✓ Can be the provider of related instruction and supportive services as appropriate.

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## Benefits for Sponsors

- ✓ Employee Development
- ✓ Paid to Learn & Produce
- ✓ Return on Investment
- ✓ Bridge Community Partnerships
- ✓ Potential Funding/Tax Credits Attached to Individual Apprentices
- ✓ Program Flexibility

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## United States Department of Labor Recommended Minimum Standards

- ✓ The starting age of an apprentice to be not less than 16.
- ✓ Apprentice receives training and experience on the job.
- ✓ Organized training and learning with related instruction.
- ✓ A progressive wage schedule.
- ✓ Standardized evaluations.
- ✓ Training records are maintained.
- ✓ Mentor-mentee relationship.
- ✓ Certification.

For a full list of standards, visit:

<https://www.ecfr.gov/cgi-bin/text-idx?SID=b49128dbc3026848989906482a7f009c&mc=true&node=pt29.1.29&rgn=div5>

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## What is Pre-Apprenticeship?

- ✓ Designed to prepare individuals to enter and succeed in a Registered Apprenticeship program.
- ✓ Documented partnership with at least one, if not more, Registered Apprenticeship program.
- ✓ Essential basic skills are learned and then individuals are accepted into the apprenticeship program, sometimes receiving credit for prior experience.

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## What Does Registered Apprenticeship Look Like In Greater Nebraska Today?

- ✓ ~ 27 Registered Apprenticeship Sponsors in Greater Nebraska.
  - ✓ ~ 38 Registered Apprenticeship programs.
- ✓ Most Common Occupations:
  - Line Installer
  - Line Repairer
  - Electrician

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## Target Apprenticeable Occupations for Greater Nebraska

- ✓ Machinists
- ✓ Truck Drivers
- ✓ Carpenters
- ✓ Industrial Machinery Mechanics
- ✓ Welders
- ✓ Maintenance and Repair Workers
- ✓ Farm Equipment Mechanics
- ✓ Automotive Service Technicians

\*\*\* Targeted Apprenticeable Occupations Expansion Plan

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## Registered Apprenticeship Progress in Greater Nebraska

- ✓ City of Alliance- Line Installer Repairer completed.
- ✓ City of Blue Hill- Line Installer Repairer completed.
- ✓ Vocational Rehabilitation- working on utilizing Registered Apprenticeship with certificate programs.
- ✓ Career Pathways Institute- Intermediary for CNC Operator RA.
- ✓ April 11, 2017 SET Manufacturers Summit in Nebraska City.

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## Recommendations for Greater Nebraska

- ✓ Build a bridge between educational institutions and employers.
- ✓ Encourage employers to utilize Registered Apprenticeship as a "tool" for employee development.
- ✓ Connect with local Nebraska Department of Labor Regional Managers.

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## Apprenticeship Contact Information

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**Debra Cremeens-Risinger**  
Nebraska State Director  
**United States Department of  
Labor**

**Office of Apprenticeship**  
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# New Member Bios

## Greater Nebraska Workforce Development Board

### New Members



#### **Kim**

Kim started her career in engineering at Citgo Petroleum in Louisiana. She moved to Columbus 29 years ago where she was an Engineering Tech at Becton Dickinson for 7 years before joining Hudson Foods at the current facility. While working for Hudson Foods, Kim's role was Safety Manager until the IBP acquisition, when she moved into her current position of HR Manager. Kim and her husband, Neil, enjoy spending time visiting their three grown children and five grandchildren. Kim also enjoys volunteering for community events and services on the Board of Directors for Teammates mentoring organization and Columbus Area United Way.



#### **Matt Gotschall, Ph.D.**

Matt Gotschall, Ph.D., currently serves as Columbus Campus President for Central Community College, with area responsibilities for training and workforce development. A native of Atkinson, Nebraska, Matt has served over 25 years in higher education institutions in Kansas and Nebraska. Matt is an active member in economic development, educational, and philanthropic organizations.

# Life Legacy



Terri Jo Sautter, 58, of Grand Island, NE passed away peacefully March 29, 2017 at her home.

Terri was born on April 21, 1958 at Kearney, NE to Ronald D. and Avonne M. (Beck) York. As a child she lived in Kearney, Gothenburg, Scotia and Grand Island, NE.

Terri was passionate about education. She graduated from Grand Island Senior High School, and went on to receive her Associate Degree in Human Service and Para Educator Certificate from Central Community College, as well as her Bachelor's Degree in Business Administration and Masters Degree in Human Service Individual & Community Counseling from Bellevue University.

She was united in marriage to her best friend Dennis James Sautter on September 25, 1981 at Aurora, NE and the couple welcomed a son Darrick James and daughter Daniell Jo to the family. The family later settled in Grand Island, NE where she was employed by Nebraska Workforce Development Department of Labor (Vocational Rehabilitation). She also lived in Kearney, NE and was previously employed by Workforce Development of Nebraska, formally Job Training of Greater Nebraska.

In 2014, Terri became the proud Mamma of granddaughter Susie, who was immediately the apple of her eye. Terri's life was spent happily serving others. She enjoyed working with individuals with disabilities and she provided in-home care and support services for a number of years. Some of her greatest joys were: her family, picking up gifts for her granddaughter, feeding the squirrels, and attending NASCAR with her husband. Terri was a member of St. Paul's Lutheran Church and Odd Fellows & Rebekah's lodge.

Survivors include husband Dennis Sautter, son Darrick and Amy (White-Hamilton) Sautter, daughter Daniell (Sautter) Garlick, granddaughter Susannah Quinn Garlick, father Ronald York and mother-in-law Faith Sautter, sisters and brothers Jeri and Richard Binger, Michael and Patricia York, Ronda and Paul Wagner, many nieces and nephews, and her spoiled cats Sponge Bob, Zweetle, and Aqua.

She was preceded in death by mother Avonne York, father-in-law Gilbert Sautter, grandparents Francis and Dennis York, Edward and Mabel Beck and her beloved cat Missy.

## Greater Nebraska Meeting Schedule

Date	Time	Location	Board(s)
July 27, 2017	10:30am – 12pm (MT)	Western Nebraska Community College, Scottsbluff	Executive Committee
August 3, 2017	10:00am - 1pm (CT)	Columbus Public Library, Columbus	Partners
August 10, 2017	1 - 4pm (CT)	Norfolk Public Library, Norfolk	Partners
September 7, 2017	10:30am – 12pm (CT)	Grand Island Public Library, Grand Island	Executive Committee
September 14, 2017	10:30am – 12pm (CT)	City of Madison – Town Hall, Madison	Executive Committee
October 26, 2017	TBD	TBD	GNWDB & CEOB
November 16, 2017	1 - 4:00pm (CT)	Mid-Plains Community College, North Platte	Partners
January 18, 2018	TBD	TBD	GNWDB & CEOB
January 25, 2018	10:30am – 12pm (CT)	North Platte Public Library, North Platte	Executive Committee
May 24, 2018	TBD	TBD	GNWDB & CEOB
October 18, 2018	TBD	TBD	GNWDB & CEOB

**System Coordination Committee** and **Strategic Planning Committee** meetings will be held at each GNWDB scheduled event.

# Notes

## Agency Contacts

Topic	Contact
Meeting Schedules, Communication, and Expense Reimbursement	<b>Wendy Sieler</b> <i>Staff Assistant   Employment and Training</i> <b>Nebraska Department of Labor</b> <b>PHONE</b> 402-471-2565 wendy.sieler@nebraska.gov
Board Planning and Support	<b>Dylan Wren</b> <i>Program Coordinator   Employment and Training</i> <b>Nebraska Department of Labor</b> <b>PHONE</b> 402-471-9878 dylan.wren@nebraska.gov
Program Oversight	<b>Shannon Grotrian</b> <i>Administrator   Employment and Training</i> <b>Nebraska Department of Labor</b> <b>PHONE</b> 402-471-9897 shannon.grotrian@nebraska.gov

