



**Dave Heineman**  
Governor

STATE OF NEBRASKA

DEPARTMENT OF LABOR

John H. Albin, Acting Commissioner  
P.O. Box 94600 • Lincoln, NE 68509-4600  
Phone: 402.471.9000 • dol.nebraska.gov

November 4, 2014

Ms. Brooke Siefker  
Greater Nebraska Administrative Entity  
550 South 16<sup>th</sup> Street  
Lincoln, NE 68506

Dear Ms. Siefker:

The Nebraska Workforce Investment Board at their October 31, 2014 meeting approved the following local area plan modifications:

- Transfer of \$194,526 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective 08/11/14.
- Transfer of \$39,474 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective on 10/02/14.
- Transfer of \$185,500 from FY15 Dislocated Worker Funds to FY15 Adult Funds, effective 10/01/14.
- Transfer of \$185,500 from FY15 Dislocated Worker funds to FY15 Adult Funds, effective 01/01/15.

Enclosed for your files are two fully signed signature sheets, one corresponding with the \$39,474 transfer of FY14 funds, and the second corresponding with the other three requested transfers, including the change of the initial transfer request of \$234,000 of FY14 funds. This request was reduced to \$194,526 to meet the quarterly cap associated with the State's WIA fund transfer waiver. Included in this correspondence is a copy of the Nebraska Workforce Investment Board motion and the State's August 21, 2014 letter to Greater Nebraska indicating the need to reduce the fund transfer amount requested to meet the requirements of the quarterly cap.

Sincerely,

Joan Modrell, Director  
Office of Employment and Training

JM:so

cc: Seth Fager, Administrator  
M. L. Martin, WIB Chair  
Pam Lancaster, CEOB Chair  
Kim Schreiner, Controller, Department of Labor  
Stan Odenthal, Policy Coordinator, Department of Labor  
Steve Bray, Accountant III, Department of Labor  
John Albin, Acting Commissioner of Labor

## Workforce Investment Act Local Plan Signature Sheet

This agreement is entered into on behalf of the State of Nebraska by the Nebraska Department of Labor, hereinafter referred to as the "Grantor," and by the Greater Nebraska Workforce Investment Area, hereinafter referred to as the "Grantee."

1. This Agreement, consisting of the attached Plan, in conjunction with Public Law 105-220 (Workforce Investment Act), the rules and regulations promulgated there under, the policies issued by the Grantor and the Terms and Conditions of the Agreement constitute the entire Agreement between these parties.
2. The term of this Agreement is for the period commencing on July 1, 2014 and ending June 30, 2016.
3. The amount of funds obligated by the Grantor, under this Agreement **is outlined in Attachments A, B, and C.**
4. Grant modification may be made by agreement of both Grantee and Grantor. Unilateral modification may be made by the Grantor in the case of funding change.

This signature sheet is signed with the agreement from the Greater Nebraska Workforce Investment Board and the Greater Nebraska Chief Elected Officials Board to:

- Transfer \$39,474 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective on 10/2/14.
- Revise the number of enrollments/exits due to transfer of funds in Adult and Dislocated worker programs.

### GRANTOR

On Behalf of the State of Nebraska

  
John Albin  
Acting Commissioner, Nebraska Department of Labor

### GRANTEE

On Behalf of the Greater Nebraska  
Chief Elected Officials Board

  
Pamela Lancaster, CEOB Chair  
Date

On Behalf of the Greater Nebraska  
Workforce Investment Board

  
M.L. Martin, Chair  
Date

Motion to Approve Consent Agenda  
October 31, 2014 Meeting of the  
Nebraska Workforce Investment Board

---

**Consent Agenda** items are:

**Approval of Local Area Plan Modifications**, Consent Agenda Items 1.1 through 1.2

- Approval Local Area Plan Modification for the Greater Nebraska Local Area. Greater Nebraska has requested to transfer the following amount of funds:

Transfer of \$194,526 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective 08/11/14.

Transfer of \$39,474 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective on 10/02/14.

Transfer of \$185,500 from FY15 Dislocated Worker Funds to FY15 Adult Funds, effective 10/01/14.

Transfer of \$185,500 from FY15 Dislocated Worker funds to FY15 Adult Funds, effective 01/01/15.

- Approval Local Area Plan Modification for the Greater Omaha Local Area. Greater Omaha has requested to transfer the following amount of funds:

Transfer of \$133,487 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective 11/01/14.

Transfer of \$38,235 from PY14 Dislocated Worker Funds to PY14 Adult Funds, effective 11/01/14.

Transfer of \$96,620 from FY15 Dislocated Worker Funds to FY15 Adult Funds, effective 11/01/14.

**State WIA staff recommend approval** of the motion.

---

## Workforce Investment Act Local Plan Signature Sheet

This agreement is entered into on behalf of the State of Nebraska by the Nebraska Department of Labor, hereinafter referred to as the "Grantor," and by the Greater Nebraska Workforce Investment Area, hereinafter referred to as the "Grantee."

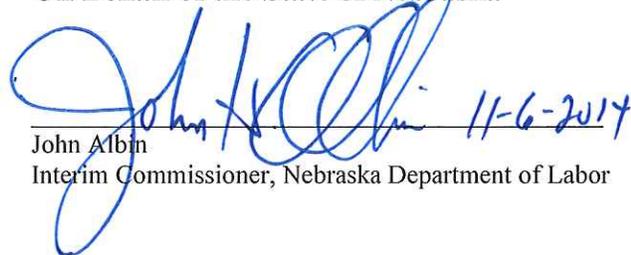
1. This Agreement, consisting of the attached Plan, in conjunction with Public Law 105-220 (Workforce Investment Act), the rules and regulations promulgated there under, the policies issued by the Grantor and the Terms and Conditions of the Agreement constitute the entire Agreement between these parties.
2. The term of this Agreement is for the period commencing on July 1, 2014 and ending June 30, 2016.
3. The amount of funds obligated by the Grantor, under this Agreement is **outlined in Attachments A, B, and C.**
4. Grant modification may be made by agreement of both Grantee and Grantor. Unilateral modification may be made by the Grantor in the case of funding change.

This signature sheet is signed with the agreement from the Greater Nebraska Workforce Investment Board and the Greater Nebraska Chief Elected Officials Board to:

- S.O.  
11/4/14 →
- Transfer ~~\$234,000~~ from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective on 8/11/14. ~~\$194,526~~
  - Transfer \$61,000 from PY14 Dislocated Worker Funds to PY14 Adult Funds, effective on 8/11/14.
  - Transfer \$371,000 from FY15 Dislocated Worker Funds to FY15 Adult Funds. \$185,500 will be transferred in FY15 Quarter 1 (effective October 1<sup>st</sup>, 2014) and \$185,500 will be transferred in FY15 Quarter 2 (effective January 1<sup>st</sup>, 2014).
  - Revise the number of enrollments/exits due to transfer of funds in Adult and Dislocated worker programs.

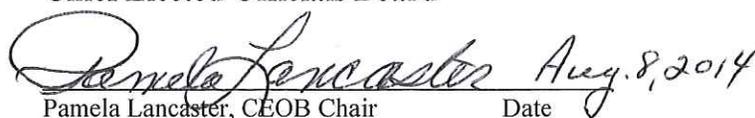
### GRANTOR

On Behalf of the State of Nebraska

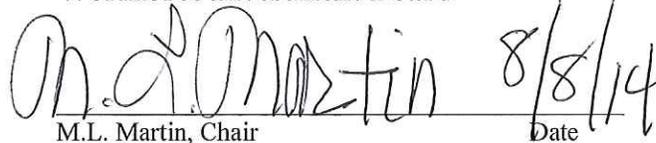
  
John Albin 11-6-2014  
Interim Commissioner, Nebraska Department of Labor

### GRANTEE

On Behalf of the Greater Nebraska  
Chief Elected Officials Board

  
Pamela Lancaster, CEOB Chair Aug. 8, 2014  
Date

On Behalf of the Greater Nebraska  
Workforce Investment Board

  
M.L. Martin, Chair 8/8/14  
Date

Motion to Approve Consent Agenda  
October 31, 2014 Meeting of the  
Nebraska Workforce Investment Board

---

**Consent Agenda** items are:

**Approval of Local Area Plan Modifications**, Consent Agenda Items 1.1 through 1.2

- Approval Local Area Plan Modification for the Greater Nebraska Local Area. Greater Nebraska has requested to transfer the following amount of funds:

Transfer of \$194,526 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective 08/11/14.

Transfer of \$39,474 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective on 10/02/14.

Transfer of \$185,500 from FY15 Dislocated Worker Funds to FY15 Adult Funds, effective 10/01/14.

Transfer of \$185,500 from FY15 Dislocated Worker funds to FY15 Adult Funds, effective 01/01/15.

- Approval Local Area Plan Modification for the Greater Omaha Local Area. Greater Omaha has requested to transfer the following amount of funds:

Transfer of \$133,487 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective 11/01/14.

Transfer of \$38,235 from PY14 Dislocated Worker Funds to PY14 Adult Funds, effective 11/01/14.

Transfer of \$96,620 from FY15 Dislocated Worker Funds to FY15 Adult Funds, effective 11/01/14.

**State WIA staff recommend approval** of the motion.

---



**Dave Heineman**  
Governor

STATE OF NEBRASKA

DEPARTMENT OF LABOR

Catherine D. Lang, Commissioner  
550 South 16th Street • Lincoln, NE 68509-4600  
Phone: 402.471.9000 • www.dol.nebraska.gov

August 21, 2014

Ms. Brooke Siefker  
Greater Nebraska Administrative Entity  
550 South 16<sup>th</sup> Street  
Lincoln, NE 68506

Dear Ms. Siefker:

The State has reviewed Greater Nebraska's request to transfer the following amounts from Dislocated Worker funds to the WIA Adult program:

- Transfer \$234,000 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective 08/11/14.
- Transfer of \$61,000 from PY14 Dislocated Worker Funds to PY14 Adult Funds, effective 08/11/14.
- Transfer \$371,000 from FY15 Dislocated Worker Funds to FY15 Adult Funds, \$185,500 to be transferred in FY15 Quarter 1 (effective October 1, 2014) and \$185,500 to be transferred in FY 15 Quarter 2 (effective January 1, 2015).
- Revisions to the enrollments/exits due to transfer of funds in Adult and Dislocated Worker programs.

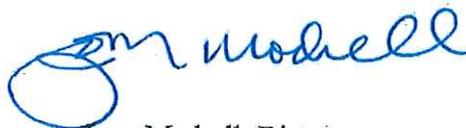
WIA Section 133(b)(4) and 20 CFR § 667.140 provides authority for local workforce investment area boards, with the approval of the Governor, to transfer funds up to 20% per program year between the WIA Adult and Dislocated Worker programs. Nebraska has an approved waiver allowing for the transfer of up to 50% of funds per program year. To ensure that all populations are served, this approved waiver requires all transfer requests be limited to 25% per quarter not to exceed 50% for the program year.

Pursuant to the provisions of this waiver, the State cannot recommend approval to the Nebraska Workforce Investment Board (NWIB) of the entire \$234,000 transfer from FY14 Dislocated Worker Funds to FY14 Adult Funds. The State recognizes the needs within Greater Nebraska's WIA Adult program, and will recommend approval of a transfer for the maximum amount possible under this waiver for FY14 funds, \$194,526.

The State has reviewed the other enumerated transfer requests above and will recommend approval to the NWIB at its October 31, 2014 meeting.

Please make the appropriate adjustments to the amounts contained on the signature sheet and on the Budget, Participant, and Exit Summary worksheets for this grant modification request. Upon completion of these updates, please provide the State and updated copies.

Sincerely,



Joan Modrell, Director  
Office of Employment and Training

JM:so

cc: Seth Fager, Administrator  
M. L. Martin, WIB Chair  
Pam Lancaster, CEOB Chair  
Debbie Kay Ward, Controller, Department of Labor

M.L. Martin  
Chair



Pamela Lancaster  
CEOB Chair

October 2, 2014

Joan Modrell, Director  
Office of Employment & Training  
Nebraska Workforce Development  
550 South 16<sup>th</sup> Street  
Lincoln, NE 58509

Dear Ms. Modrell:

On behalf of the Greater Nebraska Local Area, I am submitting the Greater Nebraska Local Area Strategic Plan Modification that was approved at the Greater Nebraska Workforce Investment Board (GNWIB) meeting on Thursday, October 2, 2014.

The GNWIB approved the following modifications to the Program Years 14-16 Local Area Strategic Plan, through the end of the State Plan:

- Transfer of \$39,474 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective on 10/02/14.
- Revision to enrollments/exits due to transfer of funds in Adult and Dislocated worker programs.

After a review of trending Adult funds obligations and enrollments versus that of Dislocated Workers, as well as a watchful analysis of Local Area layoffs and closures, it was determined that there was a greater need in the Adult program for a portion of the Dislocated Worker allocation, thus the reason for the transfer. The transfers will be effective on October 2, 2014 so long as it is recommended by the Nebraska Workforce Investment Board and approved by the Governor or his representative. The sections of the Greater Nebraska Local Plan that will be modified are contained in its Attachments A, B, and C.

A hard copy of the complete modification and signature page will be kept on file in the Local Area administrative office and will be available for review. Additionally, a public notice was submitted to Local Area newspapers with a request to contact the Local Area administrative office at the Nebraska Department of Labor for more information. To date, no public comment or question has been received.

Please do not hesitate to contact me with further questions at [brooke.siefker@nebraska.gov](mailto:brooke.siefker@nebraska.gov) 402-471-9928.

Sincerely,

Brooke Siefker  
Interim WIA Program Coordinator

Attachments

cc: Commissioner of Labor  
CEOB Chair  
WIB Chair

Administrative Entity — Nebraska Department of Labor

550 South 16<sup>th</sup> Street • P.O. Box 94600 • Lincoln, NE 68509-4600  
Phone: 402.471.9901 • Fax: 402.471.2022 • [www.dol.nebraska.gov](http://www.dol.nebraska.gov)  
Equal Opportunity Employer/ITDD: 800.833.7352

## Assurances

The purpose of distinguishing the following assurances is to highlight specific requirements and does not limit local area responsibilities in any way. Local areas are required to ensure the local area and its subrecipients are held accountable to all state and federal laws, regulations, and policies. By signing the following assurances, the local area assures the state that the local area and all of its subrecipients will abide by the following requirements:

**Access to Records** - The Grantee assures it will give the Department of Labor or its representatives the access to, and the right to, examine all documents related to the grant agreement.

**Administration** - The Grantee assures it will fully comply with all Grantor instructions relating to the administration of the grant funds.

**Administration and Fiscal Systems** - The Grantee assures it has adequate administrative and fiscal systems necessary to promote effective use of the grant funds. This includes a financial management system that satisfactorily accounts for and documents the receipt and disbursement of all WIA funds including information pertaining to subgrants and contract awards, obligations, unobligated balances, assets, expenditures, and income. Effective internal controls are in place to safeguard assets and assure their proper use (including property location and usage). All source documentation will be maintained to support accounting records that will permit the tracking of funds to a level of expenditure adequate to establish that funds have not been used in a violation of the applicable restrictions on the use of such funds.

**Audit Resolution File** - Assures the local area will maintain an audit resolution file documenting the disposition of reported questioned costs and corrective actions taken for all findings.

**Bonding** - All persons and/or subrecipients who are authorized to receive or deposit WIA funds, or to issue financial documents, checks, or other instruments of payment for WIA program costs, will be bonded in accordance with federal and state regulatory requirements for protection against loss.

**Cash Management** - No excess cash will be kept on hand, and procedures exist for maintaining and monitoring the minimum amount of cash on hand necessary to efficiently improve the timing and control of disbursements.

**Compliance with LB 403 Lawful Presence in the U.S.** - The Grantee assures all contracts shall certify that the Contractor has registered with and is using a federal immigration verification system as defined in section 7 of Nebraska Laws 2009, LB 403 to determine the work eligibility status of all new employees physically performing services within the State of Nebraska. Upon reasonable notice, the Contractor shall provide documentation to the Department of Labor which proves the Contractor is or was at all times during the term of the agreement in compliance with this provision. If the Contractor is an individual or sole proprietorship, the Contractor shall complete the U.S. Citizenship Attestation Form, available on the Department of Administrative Services Website at [www.das.state.ne.us](http://www.das.state.ne.us). If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor shall agree to provide the U.S. Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the U.S. using the Systematic Alien Verification for Entitlements (SAVE) Program. The Contractor understands and agrees that lawful presence in the U.S. is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified.

**Compliance with WIA** - The Grantee assures that it will fully comply with the requirements of PL 105-220, the Workforce Investment Act of 1998, and all Federal regulations pursuant to the Act.

**Confidentiality** – The Grantee assures it will comply with the confidentiality requirements of section 136(f)(3).

**Consultation** - The Grantee has developed this plan in consultation with local elected officials, the local Workforce Investment Board, the business community, labor organizations, and other partners.

**Demand Occupations** - WIA training shall be provided only for those occupations for which there is a demand in the area served, or in another area to which the customer is willing to relocate.

**Disabilities** - The Grantee assures it will comply with Section 504 of the Rehabilitation Act of 1973 and the American's with Disabilities Act of 1990.

**Expending Funds** - The Grantee assures funds will be spent in accordance with the Workforce Investment Act and the Wagner-Peyser Act and their regulations, written Department of Labor guidelines, and all other applicable federal and state laws.

**Governor's Grant Procedures** - The Grantee assures it will comply with the grant procedures prescribed by the Governor that are necessary to enter into grant agreements for the allocation and payment of funds under the Act. The procedures and agreements will be provided by the Governor and will specify the required terms, conditions, assurances, and certifications, including, but not limited to, the following:

**General Administrative Requirements:**

- 29 CFR part 97 – Uniform Administrative Requirements for State and Local Governments (as amended by the Act)
- 29 CFR part 96 (as amended by OMB Circular A-133) – Single Audit Act
- OMB Circular A-87 - Cost Principles (as amended by the Act)

**Assurances and Certifications:**

- SF 424 B - Assurances for Non-construction Programs
- 29 CFR part 37 – Nondiscrimination and Equal Opportunity Assurance (and regulation) 29 CFR § 37.20
- CFR part 93 - Certification Regarding Lobbying (and regulation)
- 29 CFR part 98 - Drug Free Workplace and Debarment and Suspension Certifications (and regulation)

**Special Clauses/Provisions:**

Other special assurances or provisions as may be required under Federal law or policy, including specific appropriations legislation, the Workforce Investment Act, or subsequent Executive or Congressional mandates.

**Grievances/Complaints** - The Grantee will comply with federal, state, and local procedures for grievances and complaints from participants and employees under the WIA program.

**Licensing, Taxation, and Insurance** - The Grantee assures it will comply with federal, state, or local laws governing applicable licensing, taxation, and insurance requirements.

**Nondiscrimination** - The Grantee assures it will comply with the nondiscrimination and equal opportunity provisions of Section 188 and its implementing regulations at 29 CFR Part 37, Title VI of the

Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and maintain data necessary to show compliance.

**Regional Planning** - The WIB will participate in regional planning.

**Reporting** - The Grantee shall submit complete, accurate, and timely reports as specified by the Governor.

**Responsibility Matters** - The Grantee shall enforce standards and procedures to ensure against fraud and abuse, including standards and procedures against nepotism, conflicts of interest, lobbying, kickbacks, drug-free workplace, political patronage (Hatch Act) and provisions which govern debarment, suspension, and other responsibility matters.

**Retention of Records** - The Grantee assures it will retain all financial and program records, books of account, and other documents related to the grant agreement for a period of three years. If prior to the expiration of the 3-year retention period, any litigation or an audit has begun, the records, books of account, and documents relating to the grant agreement will be retained until the litigation is complete and audit findings are resolved.

**Salary and Bonus Limitation** – The Grantee assures none of the funds appropriated in Public Law 109-149 or prior Acts under the heading "Employment and Training Administration" that are available for expenditure on or after June 15, 2006, shall be used by a recipient or subrecipient of such funds to pay the salary and bonuses of an individual, either as direct costs or indirect costs, at a rate in excess of Executive Level II, except as provided for under section 101 of Public Law 109-149. This limitation shall not apply to vendors providing goods and services as defined in OMB Circular A-133.

**Sunshine Provision** - The local WIB assures the public, including individuals with disabilities, has access to local WIB meetings and information regarding local WIB activities, including membership and meeting minutes.

**Uniform Administrative Requirements** - The Grantee assures it will establish, in accordance with Section 184 of the Workforce Investment Act, procedures that ensure compliance with the uniform administrative requirements for grants and agreements applicable to the type of entity receiving funds.

**Union Organizing** – The Grantee assures no funds received under the Workforce Investment Act will be used to assist, promote, or deter union organizing.

**Veterans** – The Grantee assures it will comply with the veterans' priority provisions established in the Jobs for Veterans Act.

**Local WIB CHAIRPERSON**

**LOCAL CHIEF ELECTED OFFICIAL**

M. D. Martin  
Signature

10/1/14  
Date

Samuel E. Lancaster Oct 2, 2014  
Signature Date

**BUDGET, PARTICIPANT, AND EXIT SUMMARY – Adult**

Program Area  
Program Period

Adults (Training Funds - 90%)  
PY14/FY15

Issuance No.

13-06

**I. Funds Available**

A. Program (90%)

B. Additional/Transfer

C. Additional/Transfer

D. Additional/Transfer

E. Total Funds

					Additional and/or Transferred Funds
	1. Carry In Funds	2. PY Funds (July – Sept.)	3. FY Funds (Oct – June)	4. Name/Year Effective Date	5. Total Available Funds
A. Program (90%)	\$133,839.55	\$68,302.41	\$789,770	N/A	\$991,911.96
B. Additional/Transfer	\$39,474	\$0.00	\$0.00	DLW FY14- Adult FY14 10/2/14	\$39,474
C. Additional/Transfer	\$0.00	\$0.00	\$0.00	N/A	\$0.00
D. Additional/Transfer	\$0.00	\$0.00	\$0.00	N/A	\$0.00
E. Total Funds	<b>\$173,313.55</b>	<b>\$68,302.41</b>	<b>\$789,770.00</b>	<b>N/A</b>	<b>\$1,031,385.96</b>

**II. Projected Costs**

A. Participant Costs

B. Staff Costs

C. Operational Costs

D. Equipment Costs

E. Total Projected

A. Participant Costs	\$86,656.78	\$34,151.21	\$394,885.00	\$0.00	\$515,692.98
B. Staff Costs	\$73,658.25	\$29,028.52	\$335,652.25	\$0.00	\$438,339.03
C. Operational Costs	\$8,665.68	\$3,415.12	\$39,488.50	\$0.00	\$51,569.30
D. Equipment Costs	\$4,332.84	\$1,707.56	\$19,744.25	\$0.00	\$25,784.65
E. Total Projected	<b>\$173,313.55</b>	<b>\$68,302.41</b>	<b>\$789,770.00</b>	<b>\$0.00</b>	<b>\$1,031,385.96</b>

**III. Projected Carry-In**

(to next Program Year  
PY15)

		N/A	N/A	N/A	N/A
--	--	-----	-----	-----	-----

**IV. Actual Expenditures**

A. Program

	1. 1st Qtr (July-Sept.)	2. 2nd Qtr (Oct.-Dec.)	3. 3rd Qtr (Jan.-March)	4. 4th Qtr (April-June)	5. Cumulative Total
A. Program	N/A	N/A	N/A	N/A	N/A

**V. Participants**

A. Prior Year Carry-In

B. New Enrollees

	1. 1st Qtr (July-Sept.)	2. 2nd Qtr (Oct.-Dec.)	3. 3rd Qtr (Jan.-March)	4. 4th Qtr (April-June)	5. Cumulative Totals	6. Carry-In to Next PY
A. Prior Year Carry-In	296				296	136
B. New Enrollees	40	40	40	40	160	160

**VI. Exits**

A. Planned Exits

B. Entered Employment

A. Planned Exits	31	35	6	88	163
B. Entered Employment	26	30	5	76	137

**Projected Cost per Participant**      **\$2,500.00**  
For Current Year

**Actual Cost per Participant**      **\$N/A**  
For Previous Year

**BUDGET, PARTICIPANT, AND EXIT SUMMARY – DLW**

Program Area  
Program Period

DLW (Training Funds - 90%)  
PY14/FY15

Issuance No.

13-06

				Additional and/or Transferred Funds	
	1. Carry In Funds	2. PY Funds (July – Sept.)	3. FY Funds (Oct – June)	4. Name/Year Effective Date	5. Total Available Funds
<b>I. Funds Available</b>					
A. Program (90%)	\$192,890.92	\$61,684.40	\$371,735.80	0.00	\$626,311.12
B. Additional/Transfer	\$-39,474.00	\$0.00	\$ 0.00	DLW FY14- Adult FY14 10/2/14	\$ -39,474.00
C. Additional/Transfer	\$0.00	\$0.00	\$0.00	N/A	\$ 0.00
D. Additional/Transfer	\$0.00	\$0.00	\$ 0.00	N/A	\$ 0.00
<b>E. Total Funds</b>	<b>\$153,416.92</b>	<b>\$61,684.40</b>	<b>\$371,735.80</b>	<b>N/A</b>	<b>\$586,836.72</b>

**II. Projected Costs**

A. Participant Costs	\$76,708.46	\$30,842.20	\$185,867.90	\$0.00	\$293,418.36
B. Staff Costs	\$65,202.19	\$26,215.87	\$157,987.72	\$0.00	\$249,405.61
C. Operational Costs	\$7,670.85	\$3,084.22	\$18,586.79	\$0.00	\$29,341.84
D. Equipment Costs	\$3,835.42	\$1,542.11	\$9,293.39	\$0.00	\$14,670.91
<b>E. Total Projected</b>	<b>\$153,416.92</b>	<b>\$61,684.40</b>	<b>\$371,735.80</b>	<b>\$0.00</b>	<b>\$586,836.72</b>

**III. Projected Carry-In**

(to next Program Year  
PY15)

	N/A	N/A	N/A	N/A
--	-----	-----	-----	-----

**IV. Actual Expenditures**

A. Program

	1. 1st Qtr (July-Sept.)	2. 2nd Qtr (Oct.-Dec.)	3. 3rd Qtr (Jan.-March)	4. 4th Qtr (April-June)	5. Cumulative Total
A. Program	N/A	N/A	N/A	N/A	N/A

**V. Participants**

A. Prior Year Carry-In

B. New Enrollees

	1. 1st Qtr (July-Sept.)	2. 2nd Qtr (Oct.-Dec.)	3. 3rd Qtr (Jan.-March)	4. 4th Qtr (April-June)	5. Cumulative Totals	6. Carry- In to Next PY
A. Prior Year Carry-In	104				104	104
B. New Enrollees	25	25	25	25	100	100

**VI. Exits**

A. Planned Exits

B. Entered Employment

A. Planned Exits	21	17	3	21	62
B. Entered Employment	19	15	3	19	56

**Projected Cost per Participant** \$2,700.00  
For Current Year

**Actual Cost per Participant** \$N/A  
For Previous Year

INSTRUCTIONS FOR THE BUDGET, PARTICIPANT,  
AND EXIT SUMMARY SHEETS—Adults & Dislocated Workers

The correct Issuance number and Program Period must be completed. If an Issuance is not applicable, indicate "N/A." Program Period must be completed, and include Program and Fiscal Year. The Budget, Participant, and Exit Summary sheet should only reflect program costs (90% funds) and no administrative costs (10%).

**I. Funds Available**

Under the Funds Available section:

- **Column 1** should reflect the estimated carry-in funds from the previous year.
- **Column 2** should reflect the Program Year (PY), July through September funds the local area will receive. This amount should match the amount provided for planning purposes in the State Issuance.
- **Column 3** should reflect the Fiscal Year (FY), October-June funds the local area will receive. This amount should also match the amount provided for planning purposes in the State Issuance.
- **Column 4** is to be used when transferring funds between adult and dislocated workers. In the header column, the local area will need to identify the Name (i.e. PY or FY) and the Effective Date which is the program or fiscal year the funds were initially awarded to the State. When transferring funds the original funds source should be displayed as a negative and the receiving funding source should be displayed as a positive.
- **Column 5** is the total of Columns 1, 2, 3 and, if applicable, 4.

**II. Projected Costs**

Under the Projected Costs section, staff costs are salary and benefit cost that will be charged to the adult program and operational costs are those expenses needed to operate the adult program (i.e. all cost related to the program that are not a personnel cost such as; rent, utilities, publications and printing, travel, etc.). :

- **Column 1** should reflect the amount of carry in funds that will be spent on participant costs, staff costs, operational costs, and equipment costs.
- **Column 2** should reflect the amount of Program Year funds that will be spent on participant costs, staff costs, operational costs, and equipment costs.
- **Column 3** should reflect the amount of Fiscal Year funds that will be spent on participant costs, staff costs, operational costs, and equipment costs.
- **Column 4** should identify any participant, staff, operational, or equipment costs that will be charged to additional or transferred funds.
- **Column 5** should be the total of Columns 1-3 and, if applicable, 4, for participant, staff, operational, and equipment costs.

**III. Projected Carry-In**

In this section the local area should indicate the planned amount to be carried in for the following program year.

- **Column 1** should be left blank.
- **Columns 2-3** and, if applicable, 4, should be totaled and reflected in Column 5.

#### IV. **Actual Expenditures**

This section only needs to be completed when the local plan is being modified or revised after the beginning of the program year. Depending on the quarter of the program year the modification is submitted, the local area needs to complete in the appropriate column (1-4), the actual per quarter expenditures for the quarters completed to date.

- Column 5 should reflect the total of columns 1-4 as appropriate.

#### V. **Participants**

- **Columns 1-4** of this section should show the planned number of new enrolled participants per quarter. Each column should only show the number of **new** enrollees per quarter.
- **Column 1** reflects both the number of prior year carry-in participants and the new enrollees for 1<sup>st</sup> quarter.
- **Column 5** is the annual cumulative total over a four quarter period which includes the prior year carry-in shown in Column 1 and the addition of Columns 1-4 of new enrollees.
- **Column 6** needs to show the number of planned participants to be carried into the next program year.

#### VI. **Exits**

- **Columns 1-4** – The number of planned Exits per quarter should be shown in Columns 1-4. Of the planned Exits, Columns 1-4 also asks how many will enter employment.
- **Column 5** is the cumulative total of Exits over a 4 quarter period and of those exited how many will enter employment

**VII. Projected Cost Per Participant** is the planned average cost per participant for the program period. **Actual Cost Per Participant** is the local area's average cost per participant for the previous program.

September 5, 2014

<a href="mailto:beatrice.legals@beatricedailysun.com">beatrice.legals@beatricedailysun.com</a> (402) 223-5233 Beatrice Daily Sun 200 North Seventh Street Beatrice, NE 68310	<a href="mailto:tellyson@columbustelegram.com">tellyson@columbustelegram.com</a> (402) 564-2741 Columbus Telegram 1254 17 <sup>th</sup> Avenue Columbus, NE	<a href="mailto:legals@theindependent.com">legals@theindependent.com</a> (308) 382-1000 Grand Island Independent 422 W. First Grand Island, NE
<a href="mailto:legals@hastingstribune.com">legals@hastingstribune.com</a> (402) 462-2131 Hastings Tribune 908 W 2 <sup>nd</sup> Hastings, NE	<a href="mailto:legals@kearneyhub.com">legals@kearneyhub.com</a> (308) 233-9707 Kearney Hub 13 E 22 <sup>nd</sup> St Kearney, NE	<a href="mailto:legals@norfolkdailynews.com">legals@norfolkdailynews.com</a> (402) 371-1020 Norfolk Daily News PO Box 977 Norfolk, NE 68702
<a href="mailto:imurrish@nptelegraph.com">imurrish@nptelegraph.com</a> (308) 535-4731 North Platte Telegraph 621 N Chestnut St. North Platte, NE	<a href="mailto:news@starherald.com">news@starherald.com</a> (308) 632-9000 Scottsbluff Star-Herald 1405 Broadway Scottsbluff, NE	<a href="mailto:legals@suntelegraph.com">legals@suntelegraph.com</a> (308) 254-2818 Sidney Sun-Telegraph 817 12 <sup>th</sup> Ave Sidney, NE 69162

Please publish the following Notice of Meeting as a public notice once on the next possible publication date.



**NOTICE OF MEETING**  
**Greater Nebraska Workforce Investment Board**

The Greater Nebraska Workforce Investment Board has scheduled a meeting for 12:30 p.m. thru 6:15 p.m. (Central) on Wednesday, October 1, 2014 and 8:00 a.m. thru 3:00 p.m. on Thursday, October 2, 2014 at the Fairfield Inn & Suites; 805 Allen Drive, Grand Island, NE 68803.

The proposed agenda will be available seven (7) working days prior to the meeting and include items regarding the transition from WIA to WIOA, funding, and enrollment numbers. For more information contact the Nebraska Department of Labor at 402-471-9828.

If auxiliary aids or reasonable accommodations are needed, please call Amanda Felton at 402-471-9828. An Equal Opportunity Employer/Program • TDD: 800.833.7352

M. L. MARTIN, Chair  
Greater Nebraska Workforce Investment Board

Please include the logo if you charge a line by line fee, but do NOT include the logo if you charge advertising fees. If you need a TIF of the logo or if you have any questions concerning this notice, please contact Amanda Felton at (402) 471-9828.

Your proof of publication and statement of charges should be forwarded to Nebraska Department of Labor, **Attn: Amanda Felton**, 550 South 16th Street, PO BOX 94600, Lincoln, NE 68509-4600. Please include your Federal Tax identification number on your statement of charges.

Sincerely,

Joan Modrell, Director, Office of Employment & Training

CC: John Albin, Paula Carmichael, Seth Fager, Pam Lancaster, M.L. Martin, Jean Mertz, Joan Modrell, Denise Schroder, Brooke Siefker, Thomas Ukinski

**Greater Nebraska Workforce Investment Board  
Meeting Minutes**

Fairfield Inn & Suites  
805 Allen Drive, Grand Island, NE  
October 2, 2014  
12:30 – 3:00 pm (CST)

**Agenda Item #1 – Call to Order**

M.L. Martin, GNWIB Chair, called the meeting of the Greater Nebraska Workforce Investment Board to order at 12:45 pm on October 2, 2014. She welcomed members and guests to partake in a working lunch while Jodi Meyer presented on the various studies performed by the Labor Market Information (LMI) office.

Ms. Meyer thanked the guests for having her. She began by summarizing the economic regions and the recent changes. She also covered information on current employment statistics, unemployment rates, labor under-utilization, and demographics for unemployment claims.

**Agenda Item #2 – Roll Call**

*GNWIB members present (25):*

Elaine Anderson	Greta Kickland	Steve Sothan
Jan Brant	Randy Kissinger	Stacey Weaver
Patricia Compton	Pamela Lancaster	Barb Wegner
Clarine Eickhoff	M.L. Martin	Cory Weidner-Goehring
Michelle Engel	Daniel Mauk	Lisa Wilson
Marlan Ferguson	Mary Reeson	Amber Windle
Richard Helvey	Karen Severson	Angie Wright
Jessica James-Grant	Shawna Silvious	
Ann Kawata	Jill Smith	

*GNWIB members absent (14):*

Peggy Bertrand	Kenny Jurgens	Steve Peterson
Susan Billups-Rabick	Gary Kelly	Denise Pfeifer
Wayne Brozek	Gunther Koob	Theresa Ramirez
Ann Chambers	Gary Kelly	Jen Wolf
Tim Jacobi	Charlene Lant	

A quorum was established.

*Other Guests in Attendance (9):*

Jamie Abbott	Nebraska Department of Labor – Unemployment Insurance
Seth Fager	Nebraska Department of Labor – Employment & Training Administrator
Amanda Felton	Nebraska Department of Labor – Employment & Training
Becky Maggart	Nebraska Department of Labor – Region V Manager
Jodi Meyer	Nebraska Department of Labor – Labor Market Information
Terri Sauter	Nebraska Department of Education
Brooke Siefker	Nebraska Department of Labor – Employment & Training
Karen Stohs	Nebraska Department of Labor – Region IV Manager
Thomas Ukinski	Nebraska Department of Labor – Legal Counsel

**Agenda Item #3 – Notice of Publication**

Adequate legal notice of this meeting was posted in the Beatrice Daily Sun, Columbus Telegram, Grand Island Independent, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, Scottsbluff Star-Herald, and Sidney Sun-Telegraph. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meeting Act was available at this meeting and could be obtained from the legal counsel or administrative staff.

**Agenda Item #4 – Approval of Minutes**

Dan Mauk moved to approve the minutes of May 20, 2014 Executive Committee meeting; Steve Sothan seconded. No discussion ensued. Motion carried unanimously by voice vote.

**Agenda Item #5 – Old Business**

There was no old business to discuss.

**Agenda Item #6 – New Business**

*a) Consent Agenda*

Items listed on the consent agenda are considered non-controversial. The consent agenda provides a method for expeditious handling of items that do not require discussion. The items listed on the consent agenda will be approved by a single roll call vote. Any item on the consent agenda may be removed by the Chair if a member of the public requests to speak on the matter or if there is a request by a board member. Items removed from the consent agenda will be placed on the agenda for the board's discussion and vote.

- The Greater Nebraska Workforce Investment Board accepts the approval of reappointments of board members as follows:
  - o Susan Billups to the Greater Nebraska Workforce Investment Board and the Community Outreach Committee for a three year term from November 1, 2014 to October 31, 2017.
  - o Denise Pfeifer to the Greater Nebraska Workforce Investment Board and the Compliance Committee for a three year term from November 1, 2014 to October 31, 2017.
  - o And Barb Wegner to the Greater Nebraska Workforce Investment Board and the Community Outreach Committee for a three year term from November 1, 2014 to October 31, 2017.
- The Greater Nebraska Workforce Investment Board approves the transfer of \$39,474 from FY14 Dislocated Worker Funds to FY14 Adult funds, effective October 2, 2014.

It was moved by Ann Kawata and seconded by Barb Wegner to approve the consent agenda as presented. No discussion ensued.

Roll Call vote follows:

**FOR: (24)**

Elaine Anderson  
 Jan Brant  
 Patricia Compton  
 Clarine Eickhoff  
 Michelle Engel  
 Marlan Ferguson  
 Richard Helvey  
 Jessica James-Grant

Ann Kawata  
 Greta Kickland  
 Pamela Lancaster  
 M.L. Martin  
 Daniel Mauk  
 Mary Reeson  
 Karen Severson  
 Shawwna Silvius

Jill Smith  
 Steve Sothan  
 Stacey Weaver  
 Barb Wegner  
 Cory Weidner-Gochring  
 Lisa Wilson  
 Amber Windle  
 Angie Wright

**ABSTAIN: (1)**

Randy Kissinger

**AGAINST: (0)**

**ABSENT: (14)**

Peggy Bertrand  
Susan Billups-Rabick  
Wayne Brozek  
Ann Chambers  
Tim Jacobi

Kenny Jurgens  
Gary Kelly  
Gunther Koob  
Gary Kelly  
Charlene Lant

Steve Peterson  
Denise Pfeifer  
Theresa Ramirez  
Jen Wolf

**MOTION CARRIED**

*b) Unemployment Presentation*

Chair Martin informed the Board that Ron Joyce, a former Nebraska Department of Labor employee and GNWIB member, had recently passed away. Ron had been asked to present on the SIDES program for the Board, but had been in a fatal bike accident only days before. She directed the members to sign a card for his family located on the table by the entrance.

Chair Martin then invited Jamie Abbott forward to present on the SIDES program. Ms. Abbott thanked everyone for attending and gave a short talk about Ron and his work on the program. She then went on to discuss the benefits of the State Information Data Exchange System (SIDES) program. The national program is a free automated system through which employers may submit electronic responses to Unemployment Insurance (UI) information requests.

The program aims to cut costs by decreasing the amount of paper necessary. It also allows employers to change a response in the system up to nine times over a ten day period. Ms. Abbott continued on to describe the process of signing up for the SIDES e-response program.

*c) Committee Reports*

Chair Martin invited Pamela Lancaster forward to report on the Chief Elected Officials Board (CEOB) Committee meeting. Ms. Lancaster greeted the Board and informed them of her recent trip to Washington D.C. with 150 Korean Veterans. She reviewed the various topics discussed in the CEOB such as member reappointments, H3 jobs, and alerted the Board that all presented motions had passed.

M.L. Martin then reviewed the Executive Committee meeting. Chair Martin began with discussing the various changes ahead with the approaching the Workforce Innovation and Opportunity Act (WIOA). She discussed the how clarification will be necessary to identify who will be the five Labor Representatives that are now required Board members. Ms. Martin also reviewed the idea of local areas changing. She indicated her hesitation and indicated doubt about how checks and balances would be established. The Chair identified how she was unsure that any other service provider could do as well with the program as the Nebraska Department of Labor does currently.

Chair Martin went on to talk about the idea of improving soft skills was a common topic in all committee meetings. Discussion ensued about how we can create or find credentials for these necessary job skills. Karen Severson informed the Board about a Manufacturing Boot camp that is offered at Northeast Community College. The 72 hour course takes place over 9 weeks and offers training on CPR, OSHA, and manufacturing skills. A certificate and exam is provided that is both State and Federally recognized. The Board continued to discuss the ways that this particular program could be offered at various community colleges throughout the state.

The Chair then gave the floor to Shawwna Silvius to discuss the Youth Council meeting. Shawwna informed the Board of the updated GED test, its low cost, and its increased difficulty. She also let the Board know that the Youth performance measures are all over 100% of the negotiated standards. The activities happening in the various regions were also discussed. They included a focus on out-of school-youth in order to prepare for WIOA, career fairs, and summer youth work experience. Ms. Silvius also

covered the fact that WIOA does not require a youth council as under WIA. She encouraged the members of the Board to think about how they might restructure the committees in the future.

Dan Mauk continued with a summary of the Community Outreach committee. Mr. Mauk related to the Board how each region is doing well at outreach especially with job fairs and communication with local chamber of commerce organizations. He also covered the upcoming requirement to recertify the One-Stop center in Grand Island. It was also repeated that the Board needed to prepare for WIOA, especially with the focus on finding the out-of-school youth. It was reviewed how the Community Outreach committee held a small round table to discuss the needs and solutions across the State. Soft skills, again, were a topic of discussion for what employers are looking for in potential job seekers.

Randy Kissinger was then given the floor to review the Compliance Committee meeting. Mr. Kissinger discussed how the various WIOA changes were heavy topics in this meeting. A lot of future preparation and success depends on how things like credentials are defined in the regulations that will be released in early 2015. This brought up the goal to provide a survey to employers to identify what credentials that they are looking for in potential employees. He reviewed the idea of the Committee reaching out to youth who are already a captive audience such as through the Career Pathways program.

d) *GNWIB tentative meeting dates for the 2015 calendar year*

Proposed dates were given to the Board. They were as follows:

- February 3-4, 2015 in York
- June 17-18, 2015 in North Platte
- October 21-22, 2015 in Grand Island

The Board agreed that all of these dates seemed reasonable. M.L. Martin brought up the issue that the June dates may fall at the same time as Nebraska Land Days in North Platte. It was suggested that if this is the case, the locations of North Platte and Grand Island be switched for the last two meetings. Seth Fager informed the Board he would keep them updated once the issue had been resolved.

---

**Agenda Item #7 – Open Discussion**

There were no open discussion items.

---

**Agenda Item #8 – Public Comment**

There was no public comment.

---

**Agenda Item #9 – Adjournment**

It was moved by Greta Kickland to adjourn. Mary Reeson seconded the motion. No discussion ensued. Motion carried by unanimous voice vote. Meeting adjourned at 3:00 pm.

10/10/2014

AF

## Assurances

The purpose of distinguishing the following assurances is to highlight specific requirements and does not limit local area responsibilities in any way. Local areas are required to ensure the local area and its subrecipients are held accountable to all state and federal laws, regulations, and policies. By signing the following assurances, the local area assures the state that the local area and all of its subrecipients will abide by the following requirements:

**Access to Records** - The Grantee assures it will give the Department of Labor or its representatives the access to, and the right to, examine all documents related to the grant agreement.

**Administration** - The Grantee assures it will fully comply with all Grantor instructions relating to the administration of the grant funds.

**Administration and Fiscal Systems** - The Grantee assures it has adequate administrative and fiscal systems necessary to promote effective use of the grant funds. This includes a financial management system that satisfactorily accounts for and documents the receipt and disbursement of all WIA funds including information pertaining to subgrants and contract awards, obligations, unobligated balances, assets, expenditures, and income. Effective internal controls are in place to safeguard assets and assure their proper use (including property location and usage). All source documentation will be maintained to support accounting records that will permit the tracking of funds to a level of expenditure adequate to establish that funds have not been used in a violation of the applicable restrictions on the use of such funds.

**Audit Resolution File** - Assures the local area will maintain an audit resolution file documenting the disposition of reported questioned costs and corrective actions taken for all findings.

**Bonding** - All persons and/or subrecipients who are authorized to receive or deposit WIA funds, or to issue financial documents, checks, or other instruments of payment for WIA program costs, will be bonded in accordance with federal and state regulatory requirements for protection against loss.

**Cash Management** - No excess cash will be kept on hand, and procedures exist for maintaining and monitoring the minimum amount of cash on hand necessary to efficiently improve the timing and control of disbursements.

**Compliance with LB 403 Lawful Presence in the U.S.** - The Grantee assures all contracts shall certify that the Contractor has registered with and is using a federal immigration verification system as defined in section 7 of Nebraska Laws 2009, LB 403 to determine the work eligibility status of all new employees physically performing services within the State of Nebraska. Upon reasonable notice, the Contractor shall provide documentation to the Department of Labor which proves the Contractor is or was at all times during the term of the agreement in compliance with this provision. If the Contractor is an individual or sole proprietorship, the Contractor shall complete the U.S. Citizenship Attestation Form, available on the Department of Administrative Services Website at [www.das.state.ne.us](http://www.das.state.ne.us). If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor shall agree to provide the U.S. Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the U.S. using the Systematic Alien Verification for Entitlements (SAVE) Program. The Contractor understands and agrees that lawful presence in the U.S. is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified.

**Compliance with WIA** - The Grantee assures that it will fully comply with the requirements of PL 105-220, the Workforce Investment Act of 1998, and all Federal regulations pursuant to the Act.

**Confidentiality** – The Grantee assures it will comply with the confidentiality requirements of section 136(f)(3).

**Consultation** - The Grantee has developed this plan in consultation with local elected officials, the local Workforce Investment Board, the business community, labor organizations, and other partners.

**Demand Occupations** - WIA training shall be provided only for those occupations for which there is a demand in the area served, or in another area to which the customer is willing to relocate.

**Disabilities** - The Grantee assures it will comply with Section 504 of the Rehabilitation Act of 1973 and the American's with Disabilities Act of 1990.

**Expending Funds** - The Grantee assures funds will be spent in accordance with the Workforce Investment Act and the Wagner-Peyser Act and their regulations, written Department of Labor guidelines, and all other applicable federal and state laws.

**Governor's Grant Procedures** - The Grantee assures it will comply with the grant procedures prescribed by the Governor that are necessary to enter into grant agreements for the allocation and payment of funds under the Act. The procedures and agreements will be provided by the Governor and will specify the required terms, conditions, assurances, and certifications, including, but not limited to, the following:

**General Administrative Requirements:**

- 29 CFR part 97 – Uniform Administrative Requirements for State and Local Governments (as amended by the Act)
- 29 CFR part 96 (as amended by OMB Circular A-133) – Single Audit Act
- OMB Circular A-87 - Cost Principles (as amended by the Act)

**Assurances and Certifications:**

- SF 424 B - Assurances for Non-construction Programs
- 29 CFR part 37 – Nondiscrimination and Equal Opportunity Assurance (and regulation) 29 CFR § 37.20
- CFR part 93 - Certification Regarding Lobbying (and regulation)
- 29 CFR part 98 - Drug Free Workplace and Debarment and Suspension Certifications (and regulation)

**Special Clauses/Provisions:**

Other special assurances or provisions as may be required under Federal law or policy, including specific appropriations legislation, the Workforce Investment Act, or subsequent Executive or Congressional mandates.

**Grievances/Complaints** - The Grantee will comply with federal, state, and local procedures for grievances and complaints from participants and employees under the WIA program.

**Licensing, Taxation, and Insurance** - The Grantee assures it will comply with federal, state, or local laws governing applicable licensing, taxation, and insurance requirements.

**Nondiscrimination** - The Grantee assures it will comply with the nondiscrimination and equal opportunity provisions of Section 188 and its implementing regulations at 29 CFR Part 37, Title VI of the

Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and maintain data necessary to show compliance.

**Regional Planning** - The WIB will participate in regional planning.

**Reporting** - The Grantee shall submit complete, accurate, and timely reports as specified by the Governor.

**Responsibility Matters** - The Grantee shall enforce standards and procedures to ensure against fraud and abuse, including standards and procedures against nepotism, conflicts of interest, lobbying, kickbacks, drug-free workplace, political patronage (Hatch Act) and provisions which govern debarment, suspension, and other responsibility matters.

**Retention of Records** - The Grantee assures it will retain all financial and program records, books of account, and other documents related to the grant agreement for a period of three years. If prior to the expiration of the 3-year retention period, any litigation or an audit has begun, the records, books of account, and documents relating to the grant agreement will be retained until the litigation is complete and audit findings are resolved.

**Salary and Bonus Limitation** – The Grantee assures none of the funds appropriated in Public Law 109-149 or prior Acts under the heading “Employment and Training Administration” that are available for expenditure on or after June 15, 2006, shall be used by a recipient or subrecipient of such funds to pay the salary and bonuses of an individual, either as direct costs or indirect costs, at a rate in excess of Executive Level II, except as provided for under section 101 of Public Law 109-149. This limitation shall not apply to vendors providing goods and services as defined in OMB Circular A-133.

**Sunshine Provision** - The local WIB assures the public, including individuals with disabilities, has access to local WIB meetings and information regarding local WIB activities, including membership and meeting minutes.

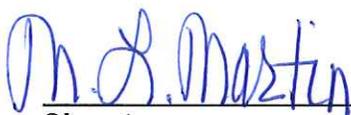
**Uniform Administrative Requirements** - The Grantee assures it will establish, in accordance with Section 184 of the Workforce Investment Act, procedures that ensure compliance with the uniform administrative requirements for grants and agreements applicable to the type of entity receiving funds.

**Union Organizing** – The Grantee assures no funds received under the Workforce Investment Act will be used to assist, promote, or deter union organizing.

**Veterans** – The Grantee assures it will comply with the veterans’ priority provisions established in the Jobs for Veterans Act.

**Local WIB CHAIRPERSON**

**LOCAL CHIEF ELECTED OFFICIAL**



Signature

8/8/14

Date



Signature

8-8-14  
Date

July 23, 2014

<a href="mailto:beatrice.legals@beatricedailysun.com">beatrice.legals@beatricedailysun.com</a> (402) 223-5233 Beatrice Daily Sun 200 North Seventh Street Beatrice, NE 68310	<a href="mailto:idean@columbustelegram.com">idean@columbustelegram.com</a> (402) 564-2741 Columbus Telegram 1254 17 <sup>th</sup> Avenue Columbus, NE	<a href="mailto:legals@theindependent.com">legals@theindependent.com</a> (308) 382-1000 Grand Island Independent 422 W. First Grand Island, NE
<a href="mailto:legals@hastingstribune.com">legals@hastingstribune.com</a> (402) 462-2131 Hastings Tribune 908 W 2 <sup>nd</sup> Hastings, NE	<a href="mailto:legals@kearneyhub.com">legals@kearneyhub.com</a> (308) 233-9707 Kearney Hub 13 E 22 <sup>nd</sup> St Kearney, NE	<a href="mailto:legals@norfolkdailynews.com">legals@norfolkdailynews.com</a> (402) 371-1020 Norfolk Daily News PO Box 977 Norfolk, NE 68702
<a href="mailto:jmurrish@nptelegraph.com">jmurrish@nptelegraph.com</a> (308) 535-4731 North Platte Telegraph 621 N Chestnut St. North Platte, NE	<a href="mailto:news@starherald.com">news@starherald.com</a> (308) 632-9000 Star-Herald 1405 Broadway Scottsbluff, NE	<a href="mailto:legals@suntelegraph.com">legals@suntelegraph.com</a> (308) 254-2818 Sidney Sun-Telegraph 817 12 <sup>th</sup> Ave Sidney, NE 69162

Please publish the following Notice of Meeting as a public notice once on the next possible publication date.



**NOTICE OF MEETING**  
**Greater Nebraska Workforce Investment Board**

The Greater Nebraska Workforce Investment Board, Executive Committee has scheduled a meeting for August 8, 2014 at 1:00 PM (CDT). The meeting will be held at the Grand Island American Job Center, 203 East Stolley Park, Suite A, Grand Island, Nebraska.

The proposed agenda includes Membership, Fund Transfers, WIOA, and new Performance Standards. The agenda is available for public inspection at 550 S. 16<sup>th</sup> St. in Lincoln, Nebraska during normal business hours. For more information contact Amanda Felton at (402) 471-9828.

If auxiliary aids or reasonable accommodations are needed, please call Amanda Felton at (402) 471-9828. An Equal Opportunity Employer/Program TDD: (800) 833-7352.

M. L. MARTIN, Chair  
Greater Nebraska Workforce Investment Board

Please include the logo if you charge a line by line fee, but do NOT include the logo if you charge advertising fees. If you need a TIF of the logo or if you have any questions concerning this notice, please contact Amanda Felton at (402) 471-9828.

Your proof of publication and statement of charges should be forwarded to Nebraska Department of Labor, **Attn: Amanda Felton**, 550 South 16th Street, PO BOX 94600, Lincoln, NE 68509-4600. Please include your Federal Tax identification number on your statement of charges.

Sincerely,

A handwritten signature in cursive script that reads "Joan Modrell".

Joan Modrell, Director, Office of Employment & Training

CC: John Albin, Thomas Ukinski, Denise Schroder, Paula Carmichael, Jean Mertz, Seth Fager, M.L. Martin, Brooke Siefker, Pam Lancaster

M.L. Martin  
Chair



Pamela Lancaster  
CEOB Chair

August 11, 2014

Joan Modrell, Director  
Office of Employment & Training  
Nebraska Workforce Development  
550 South 16<sup>th</sup> Street  
Lincoln, NE 58509

Dear Ms. Modrell:

On behalf of the Greater Nebraska Local Area, I am submitting the Greater Nebraska Local Area Strategic Plan Modification that was approved at the Greater Nebraska Workforce Investment Board (GNWIB) Executive Committee meeting on Friday, August 8, 2014.

The GNWIB Executive Committee approved the following modifications to the Program Years 14-16 Local Area Strategic Plan, through the end of the State Plan:

- Transfer of \$234,000 from FY14 Dislocated Worker Funds to FY14 Adult Funds, effective on 8/11/14.
- Transfer of \$61,000 from PY14 Dislocated Worker Funds to PY14 Adult Funds, effective on 8/11/14.
- Transfer \$371,000 from FY15 Dislocated Worker Funds to FY15 Adult Funds. \$185,500 will be transferred in FY15 Quarter 1 (effective October 1<sup>st</sup>, 2014) and \$185,500 will be transferred in FY15 Quarter 2 (effective January 1<sup>st</sup>, 2014).
- Revision to enrollments/exits due to transfer of funds in Adult and Dislocated worker programs.

Greater Nebraska recognizes the 25% fund transfer cap per quarter but is requesting to exceed this limit. After a review of trending Adult funds obligations and enrollments versus that of Dislocated Workers, as well as a watchful analysis of Local Area layoffs and closures, it was determined that there was a greater need in the Adult program for a portion of the Dislocated Worker allocation, thus the reason for the transfer. The transfers will be effective on their corresponding dates so long as it is recommended by the Nebraska Workforce Investment Board and approved by the Governor or his representative. The sections of the Greater Nebraska Local Plan that will be modified are contained in its Attachments A, B, and C.

A hard copy of the complete modification and signature page will be kept on file in the Local Area administrative office and will be available for review. Additionally, a public notice of this modification was submitted to Local Area newspapers with a request to contact the Local Area administrative office at the Nebraska Department of Labor for more information. To date, no public comment or question has been received.

Please do not hesitate to contact me with further questions at [brooke.siefker@nebraska.gov](mailto:brooke.siefker@nebraska.gov) 402-471-9928.

Sincerely,

A handwritten signature in black ink that reads "Brooke Siefker".

Brooke Siefker  
Interim WIA Program Coordinator

Attachments

cc: Commissioner of Labor  
CEOB Chair  
WIB Chair

Administrative Entity — Nebraska Department of Labor

550 South 16<sup>th</sup> Street • P.O. Box 94600 • Lincoln, NE 68509-4600  
Phone: 402.471.9901 • Fax: 402.471.2022 • [www.dol.nebraska.gov](http://www.dol.nebraska.gov)  
Equal Opportunity Employer/ITDD: 800.833.7352