

**Greater Nebraska Workforce Investment Board
Meeting Minutes**

Holiday Inn Express and Suites
300 Holiday Frontage Road, North Platte, NE
May 27, 2015
1:30 – 3:30 pm (CST)

Agenda Item #1 – Call to Order

Chair, M. L. Martin, called the meeting of the Greater Nebraska Workforce Investment Board (GNWIB) to order at 1:38 pm on May 27, 2015.

Agenda Item #2 – Roll Call

GNWIB members present (22):

Elaine Anderson	Greta Kickland	Denise Pfeifer
Jan Brandt	Pamela Lancaster	Theresa Ramirez
Wayne Brozek	Charlene Lant	Terri Sautter*
Ann Chambers	M.L. Martin	Jill Smith
Richard Helvey	Daniel Mauk	Stacey Weaver
Tim Jacobi	Kelsey Miller	Lisa Wilson
Jessica James-Grant	Ethan Nelson*	
Gary Kelly	Steve Peterson	

GNWIB members absent (21):

Mitch Bartholomew*	Ann Kawata	Karen Severson
Susan Billups-Rabick	Gunther Koob	Shawna Silvius
Clarine Eickhoff	Tony Menard*	Greg Smith
Michelle Engel	Patricia Miller*	Steve Sothan
Marlan Ferguson	Stephanie Nichols*	Amber Windle
Cory Goehring	Mary Reeson	Jen Wolf
Kenny Jurgens	Peggy Sandall-Bertrand	Angie Wright

*Indicates members of the Youth Council only without voting rights.

A quorum was established.

Other Guests in Attendance (9):

Chris Callihan.....	IBEW Local 265, GNWDB Member
Patricia Comfort.....	Nebraska Department of Labor – Region I Manager
Stacey Dawkins.....	Nebraska Department of Labor
Seth Fager.....	Nebraska Department of Labor – Employment & Training Administrator
Bernie Hansen.....	Nebraska Department of Labor – Columbus Manager
Randy Kissinger.....	Nebraska Department of Labor – Region III Manager
Roy Lamb II.....	IBEW Local 265, GNWDB Member
Terri Malek-Madani.....	Nebraska Department of Labor – Employment & Training
Yvette Montes.....	Nebraska Department of Labor – Employment & Training

Beth Schuster.....Nebraska Department of Labor – Employment & Training
 Karen Stohs.....Nebraska Department of Labor – Region IV Manager
 Katie Thurber.....Nebraska Department of Labor – Legal Counsel

Agenda Item #3 – Notice of Publication

Yvette Montes, recorder for the Nebraska Workforce Investment Board, stated that adequate legal notice of this meeting was posted in the Beatrice Daily Sun, Columbus Telegram, Grand Island Independent, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, Scottsbluff Star-Herald, and Sidney Sun-Telegraph. Let the record reflect that the notice was published in accordance with the open meeting law requirement and published in the Greater Nebraska area. A copy of the Nebraska Open Meeting Act was available at this meeting and could be obtained from the legal counsel or administrative staff.

Agenda Item #4 – Approval of Minutes

Chair Martin brought the Board's attention to the minutes from the October 2, 2014 GNWIB meeting. Richard Helvey moved to approve the minutes of October 2, 2014 GNWIB meeting; Dan Mauk seconded. No discussion ensued. Motion carried unanimously by voice vote.

Chair Martin then entertained a motion regarding the April 2, 2015 Executive Committee meeting. Jill Smith noted that the title for Stan Clouse should be updated from Hall County Commissioner to Mayor of Kearney. Dan Mauk moved and Tim Jacobi seconded to approve the minutes of the April 2, 2015 Executive Committee meeting with this correction. Motion carried unanimously by voice vote.

Agenda Item #5 – Old Business

There was no old business to discuss.

Agenda Item #6 – New Business

- A) *Workforce Innovation and Opportunity Act (WIOA)*
 i. *WIOA Youth*

Chair Martin gave the floor to Terri Malek-Madani, Youth Program Coordinator with the Nebraska Department of Labor (NDOL). Ms. Malek-Madani began by reviewing the past and current performance measures. She also discussed the changes in requirements regarding In-School and Out-of-School Youth participants under the new legislation.

Chair Martin inquired into the progress of the Career Readiness program that would assist participants in refining their soft skills. Pat Comfort, NDOL Manager for region I, offered an update. Region I was the pilot region to work with this program, and have since discovered several complications. Nearly all of the enrolled participants dropped out in the week leading up to the class. Many of the participants receiving unemployment benefits were concerned that the class would affect their status since they would not be available for work during the two week training period. Ms. Comfort informed the Board that the enrollees can submit an approved training form to the Unemployment office in order to participate without consequences.

Conversation continued on reviewing the program design and performance requirements. Ms. Malek-Madani offered information on a publication called Opportunity Road. It discusses the needs and barriers of the Out-of-School youth and how these many obstacles can be overcome. Ann Chambers, Adult Education Director with Central Community College, mentioned that the Adult Education program works with dropouts, and that they will collaborate with NDOL field staff to target the Out-of-School population.

ii. *WIOA Adult and Dislocated Workers*

Chair Martin invited Beth Schuster, Program Coordinator with NDOL, to present information on the Adult and Dislocated Worker programs. Ms. Schuster began by introducing herself to the Board and reviewing the key elements of WIOA.

Chair Martin raised discussion regarding the use of funding for incumbent workers. Seth Fager explained that situations for using funds on incumbent workers would be a case by case situation. An example provided would be to train employees to prevent a layoff. The funds would be used on those same individuals under Dislocated Worker funds once laid off, but with this new policy, the layoff could potentially be prevented by offering their incumbent workers the necessary training to advance.

Ms. Schuster emphasized the fact that huge changes were ahead for the Board and program staff. Some of the key points she covered to assist in the transition were working with local employers to determine regional hiring needs and making better use of data to better assist the workforce.

B) *Fiscal Report*

Seth Fager was invited forward to give the Fiscal Report. He reviewed the available funds, obligations, and operational costs for PY15 and FY16. Lengthy discussion ensued regarding the youth funds and how we would reach the 75% Out-of-School requirements moving forward.

C) *Performance to Date*

Mr. Fager presented for the Board the quarterly performance from PY13 through second quarter of PY14.

D) *Greater Nebraska Workforce Development Board (GNWDB) Chair and Vice-Chair Appointments*

Pam Lancaster, Chair of the Greater Nebraska Chief Elected Officials Board took the floor at this time to solicit interest in the positions of Chair and Vice Chair of the Greater Nebraska Workforce Development Board. Ms. Lancaster expressed her gratitude for M. L. Martin and her time served on the Greater Nebraska Workforce Investment Board.

Ms. Lancaster opened the floor for suggestion for the positions. Jill Smith expressed, while she would be willing to serve as Vice Chair, she had prior commitments that would prevent her from fulfilling the role of Chair. Lisa Wilson expressed interest in the role of Chair of the GNWDB. Pam Lancaster entertained a motion. Dan Mauk moved to suspend nominations and elect Lisa Wilson as Chair and Jill Smith as Vice Chair of the Greater Nebraska Development Board. Chris Callihan seconded the motion. In determining this item of

business, only members moving on to the GNWDB were allowed to vote. No further discussion ensued. A roll call was requested. Roll Call vote as follows:

FOR: (13)

Elaine Anderson
Wayne Brozek
Chris Callihan
Ann Chambers
Jessica James-Grant

Gary Kelly
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk

Kelsey Miller
Denise Pfeifer
Stacey Weaver

ABSTAIN: (2)

Jill Smith

Lisa Wilson

AGAINST: (0)

ABSENT: (4)

Michelle Engel
Cory Goehring

Peggy Sandall-Bertrand
Karen Severson

MOTION CARRIED

E) Greater Nebraska Workforce Development Board (GNWDB) Bylaws/ Policies

Seth Fager brought to the Board's attention that the upcoming year will require the Board to review and update the Bylaws and Policies for the Greater Nebraska Development Area. He suggested forming a volunteer workgroup to review the Policies and Bylaws over the next few months. Mr. Fager said something like this would involve a small group to meet by conference call. Several volunteers offered their time to be on a review workgroup. They are as follows:

- Wayne Brozek
- Chris Callihan
- Ann Chambers
- Gary Kelly
- Greta Kickland
- Charlene Lant
- Denise Pfeifer
- Stacy Weaver
- Dan Mauk

F) Local Plan Modification

Mr. Fager continued by reviewing the changes to the Greater Nebraska Local Plan. Lengthy discussion occurred regarding the new performance measures under WIOA. Chris Callihan voted to approve the changed to the Local Plan as presented. Greta Kickland seconded the motion. In determining this item of business, only members moving on to the GNWDB were allowed to vote. No further discussion ensued. A roll call was requested. Roll Call vote as follows:

FOR: (15)

Elaine Anderson
Wayne Brozek
Chris Callihan
Ann Chambers
Jessica James-Grant

Gary Kelly
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk

Kelsey Miller
Denise Pfeifer
Jill Smith
Stacey Weaver
Lisa Wilson

AGAINST: (0)**ABSENT: (4)**

Michelle Engel
Cory Goehring

Peggy Sandall-Bertrand
Karen Severson

MOTION CARRIED*G) CEOB-GNWDB Agreement*

The next item of business was to review and accept the Agreement between the Greater Nebraska Chief Elected Officials Board and the Greater Nebraska Workforce Development Board. It was moved by Gary Kelly and seconded by Dan Mauk to approve the GNCEOB-GNWDB Agreement. In determining this item of business, only members moving on to the GNWDB were allowed to vote. No further discussion ensued. A roll call was requested. Roll Call vote as follows:

FOR: (15)

Elaine Anderson
Wayne Brozek
Chris Callihan
Ann Chambers
Jessica James-Grant

Gary Kelly
Greta Kickland
Roy Lamb II
Charlene Lant
Dan Mauk

Kelsey Miller
Denise Pfeifer
Jill Smith
Stacey Weaver
Lisa Wilson

AGAINST: (0)**ABSENT: (4)**

Michelle Engel
Cory Goehring

Peggy Sandall-Bertrand
Karen Severson

MOTION CARRIED*H) Eligible Training Provider*

Mr. Fager provided for the Board information on the FAA Dispatcher Certification Course through Jeppesen Aviation. The low employment rate of 69.12% and the high tuition cost were items of concern by several of the members. Lengthy discussion followed. Richard Helvey moved to deny the training provider application of Jeppesen Aviation. M. L. Martin seconded. Charlene Lant argued that approval should be given since each local area has the authority to decide to enroll participants and to issue cap amounts of funding for the training program. After lengthy discussion, Richard Helvey withdrew his motion to deny Jeppesen and M. L. Martin withdrew her second.

Charlene Lant made a motion to approve the training provider application for Jeppesen Aviation. Greta Kickland seconded the motion. No further discussion ensued. Roll Call vote as follows:

FOR: (10)

Elaine Anderson
Jan Brandt
Wayne Brozek
Tim Jacobi

Jessica James-Grant
Greta Kickland
Pamela Lancaster
Charlene Lant

Denise Pfeifer
Theresa Ramirez

ABSTAIN: (1)

Kelsey Miller

AGAINST: (9)

Ann Chambers
Richard Helvey
Gary Kelly

M.L. Martin
Daniel Mauk
Steve Peterson

Jill Smith
Stacey Weaver
Lisa Wilson

ABSENT: (17)

Susan Billups-Rabick
Clarine Eickhoff
Michelle Engel
Marlan Ferguson
Cory Goehring
Kenny Jurgens

Ann Kawata
Gunther Koob
Mary Reeson
Peggy Sandall-Bertrand
Karen Severson
Shawwna Silvius

Greg Smith
Steve Sothan
Amber Windle
Jen Wolf
Angie Wright

MOTION CARRIED*1) Project HELP Letter of Support*

Chair Martin asked Seth to review the Project Help Letter of Support. Mr. Fager informed the Board that Central Community College was applying for a Project HELP Grant. The GNWIB had supported their efforts in the past. This grant would help to provide assistance for Temporary Assistance for Needy Families (TANF) and low income individuals. It would help participants to receive training and education in the health care industry. If the GNWIB agreed to partner, we would co-enroll participants in Project HELP and WIA/WIOA, provide referrals for the program, and may provide supportive service funds if it aligns with the goals of the GNWIB/GNWDB.

Richard Helvey moved to provide a Letter of Support to Central Community College for the Project HELP grant. Jessica James-Grant seconded the motion. Chair Martin mentioned that moving forward we may want to keep a close eye on the performance standards of the grant to ensure that it doesn't have a negative effect on the WIOA performance measures. Gary Kelly suggested inviting an administrator from Central Community College present on their progress with the Grant at a future meeting. No further discussion ensued. Roll call vote as follows:

FOR: (20)

Elaine Anderson
Jan Brandt
Wayne Brozek
Ann Chambers
Richard Helvey
Tim Jacobi
Jessica James-Grant

Gary Kelly
Greta Kickland
Pamela Lancaster
Charlene Lant
M.L. Martin
Daniel Mauk
Kelsey Miller

Steve Peterson
Denise Pfeifer
Theresa Ramirez
Jill Smith
Stacey Weaver
Lisa Wilson

AGAINST: (0)

ABSENT: (17)

Susan Billups-Rabick
Clarine Eickhoff
Michelle Engel
Marlan Ferguson
Cory Goehring
Kenny Jurgens

Ann Kawata
Gunther Koob
Mary Reeson
Peggy Sandall-Bertrand
Karen Severson
Shawwna Silvius

Greg Smith
Steve Sothan
Amber Windle
Jen Wolf
Angie Wright

MOTION CARRIED

J) WLA Board Member Recognition

Pam Lancaster took the floor to thank all of the members of the GNWIB. Framed certificates were presented to all of the members whose terms were ending effective July 1, 2015. Chair Martin was presented with an etched glass paperweight thanking her for her time with the GNWIB.

Agenda Item #7 – Open Discussion

There were no open discussion items.

Agenda Item #8 – Public Comment

There was no public comment.

Agenda Item #9 – Adjournment

It was moved by Tim Jacobi moved to adjourn. Stacey Weaver seconded the motion. No discussion ensued. Motion carried by unanimous voice vote. Meeting adjourned at 4:29 pm.

07/16/2015

AF