

Nebraska Worker Training Program

Project Amendment



Requests to amend active training or recruitment awards must be submitted to the Worker Training Grant Department at least 30 days prior to the proposed changes are to occur. Any proposed changes cannot occur until the applicant has received approval from the Commissioner or his/her designee. Requests that fundamentally alter or modify the initially approved project plan are approved at the discretion of the Commissioner of Labor.

Requests must be submitted in writing and include proper justification as to why the amendment is appropriate, necessary, and will improve project performance.

Grant # _____ Company Name _____
Contact Name _____
Phone _____
Email _____

Project Modification

Original Project:

Proposed New Project:

Type of Modification: (Check all that apply.)

- Changes in training course or curricula selections. _____
- Changes in performance goals, measures, outcomes, and evaluation. _____
- Repurposing of awarded funds between training and recruitment. _____

Total # of Workers to be Trained: _____ Occupation: _____

Average Hourly Wage: _____ Average Hourly Wage after Training: _____

Statement of Need:

Goals and Outcomes:

Project Plan:

Budget Revisions:

The amount of the award cannot be increased. If additional funds are needed a new grant application will need to be submitted.

Training/Recruitment Item	Itemization of Amount	Requested Amount

Signature: _____ Submission Date: _____