

Guidance Document

Pursuant to Neb. Rev. Stat. §84-901.03

This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operations of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Administrative Procedure Act. If you believe that this guidance document imposes additional requirements or penalties on regulated parties, you may request a review of the document.

STATE OF NEBRASKA

NEBRASKA DEPARTMENT OF LABOR
Office of Labor Standards
550 South 16th Street
Lincoln, NE 68508
(402) 471-2239

Renewal of Private Employment Agency License

I, _____
(Name of Applicant) (Social Security Number) _____

(Complete Home Address) (Telephone Number) _____

Hereby make application for renewal of my license to operate a PRIVATE EMPLOYMENT AGENCY in accordance with the Nebraska Private Employment Agency Law.

(Name of Agency) (License #) _____

(Agency Address) (Telephone Number) _____
_____, Nebraska _____
(City) (County) (Zip Code)

If Private Employment Agency is a corporation or partnership, please list all parties having more than 10% ownership.

(Name of Corporation)

(Name) (Address) (Social Security Number) _____

(Name) (Address) (Social Security Number) _____

If Manager of Private Employment Agency differs from owner, please complete below:

(Name) (Address) (Social Security Number) _____

If the applicant(s) have a financial interest in any other business, please provide company name(s), address, and nature of the business:

(Name) (Address) (Social Security Number) _____

I have read and do understand the provisions of the Nebraska Private Employment Agency Statutes as amended and have not been convicted of any felony charges, nor are there any charge now pending against me.

Enclosed is \$150.00, licensing fee for a period extending from May 1, 2015 through April 30, 2016.

(Signature) (Date) _____

PLEASE ENCLOSE YOUR CHECK IN THE AMOUNT OF \$150.00, ALONG WITH A COPY OF YOUR CONTRACT AND FEE SCHEDULE. IF NOT ENCLOSED, WE WILL BE UNABLE TO PROCESS YOUR PRIVATE EMPLOYMENT AGENCY LICENSE. REMIT BY JUNE 15, 2015.

(If Additional Space is Needed, Please Use Back Side of Form)