

- SUBJECT:** **Application Time Limit**
- REFERENCE:** Workforce Investment Act of 1998; 20 CFR: 661.120 and 664.310; State Workforce Investment Plan; TEGL 17-05; Federal Register/Vol. 70, No. 59/Tuesday, March 29, 2005; and NEworks.
- BACKGROUND:** The Workforce Investment Act (WIA) does not address the length of time allowed to elapse between the application date and the participation date. According to 20 CFR 661.120(b), the State is allowed to establish its own policies, interpretations, guidelines and definitions as long as they are not inconsistent with the Act, regulations, and federal statutes and regulations governing One-Stop partner programs. At the January 22, 2003 Local WIA Administrators meeting, it was decided that Nebraska through policy would set the limit for validity of an application as it relates to eligibility to 90 days. When TEGL 28-04 was released, it introduced new terminology. Instead of referring to “date of registration,” the Common Measures referenced “date of participation.” The revised Workforce Investment Act Title I-B Standardized Record Data (WIASRD) definitions also incorporated the new terminology referencing “Status at Participation” instead of “Status at Registration.” When TEGL 17-05 was released, it rescinded TEGL 28-04. This policy has now been updated to reflect the new integrated case management and reporting system, NEworks.
- POLICY:** NEworks is used by all of the One-Stop Career Centers in Nebraska to collect data items of several of the One-Stop partners. The WIA Application Date is the date when the WIA Application is created. When entering it on NEworks, it cannot be a date in the future. The WIA Participation Date is the date following a determination of eligibility to participate in the program when the individual begins receiving a service funded by the program in either a physical location (One-Stop Career Center) or remotely through electronic technologies. It counts as the official point when the participant begins counting in performance measures. Under this policy, if over 90 days elapse between the WIA Application Date and the WIA Participation Date, then the application will be closed. Even with the ninety day limit, there are several items on NEworks that must be verified and updated (when appropriate) at the Date of WIA Participation including: Education Level; School Status, School Dropout; Employment Status; Enrolled in Education at Participation; Unemployment Compensation; and Age at Participation.