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| **Guidance Document**  *Pursuant to Neb. Rev. Stat. §84-901.03* |
| This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operation of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Administrative Procedures Act. If you believe that this guidance document imposes additional requirement or penalties on regulated parties, you may request a review of the document. |

Good Cause for Additional Time for Filing Required Documents Under the Pandemic Unemployment Assistance Program

DISCLAIMER:

This Guidance Document is not intended to take the place of the law, but is intended to provide individuals with a general understanding of some of the requirements related to the Nebraska Department of Labor’s good cause provisions for submitting required documents late under the Pandemic Unemployment Assistance (PUA) program. For additional information, individuals may consult the CARES Act (Pub. L. 116-136), the Continued Assistance Act (Pub. L. 116-260), and the corresponding federal Unemployment Insurance Program letters, or visit *dol.nebraska.gov* where information is provided on the Nebraska Employment Security Law (NESL) (*Neb. Rev. Stat.* §§48-601 through 48-683) and portions of the Nebraska Administrative Code related to NESL.

Good cause for additional time for filing required PUA documents

Additional time for verification of employment or self-employment for PUA eligibility will only be allowed for good cause. For purposes of this verification, good cause will not be granted for requests received more than twenty-one (21) calendar days after the original due date for provision of the verification information. Good cause will be decided on a case-by-case basis and limited to circumstances where the individual can establish good cause for not being able to provide documentation in a timely manner. Good cause may be found in the following scenarios:

* The individual requested necessary documentation from the employer within the original timeframe, but had not received the requested documents;
* The individual’s tax documents for 2020 were not available in the original timeframe;
* The individual can prove documents were destroyed in a natural disaster; or
* When equity and good conscience require.