



## **CEOB Board Meeting Minutes**

May 26, 2016  
9:30 am (CST)

Hotel Grand Conference Center  
2503 S. Locust St., Grand Island, NE

### **Call to Order**

Pamela Lancaster, CEOB member and CEOB Chair, called the meeting of the Greater Nebraska Chief Elected Officials Board to order at 9:32 am.

### **Roll Call**

Roll Call was called by Stan Odenthal, Administrator of Workforce Services, and a quorum was established.

### **Members Present (8):**

|                             |                          |
|-----------------------------|--------------------------|
| Jack Andersen               | Hal Haeker               |
| Stanley Clouse (Vice-Chair) | Chuck Harris             |
| Steve Erdman                | Pamela Lancaster (Chair) |
| Sue Fuchtman                | Hilary Maricle           |
| Kent Greenwalt              |                          |

### **Members Absent (5):**

|                |                 |
|----------------|-----------------|
| John Fagot     | William Stewart |
| Joe Hewgley    |                 |
| Timothy Nelsen |                 |
| Christian Ohl  |                 |

### **Staff and Guests Present (12):**

Nebraska Department of Labor – Stan Odenthal, Shannon Grotrian, Dylan Wren, Thomas Ukinski, Ambyr Moore-Beebe, Patricia Comfort, Randy Kissinger, Karen Stohs, and Bernie Hansen.  
Greater Nebraska Workforce Development Board – Lisa Wilson, Kelsey Miller.

### **Notice of Publication**

Stan Odenthal, Administrator of Workforce Services announced adequate legal notice of this meeting was posted in the Beatrice Daily Sun, Columbus Telegram, Grand Island Independent, Hastings Tribune, Kearney Hub, Norfolk Daily News, North Platte Telegraph, Scottsbluff Star-Herald, and the Sidney Sun-Telegraph. Let the record reflect that the notice was published in accordance with the open meeting law requirements and published in the Greater Nebraska area. A copy of the Nebraska Open Meeting Act was available at this meeting and could be obtained from legal counsel or administrative staff.

### **Approval of Minutes**

Pamela Lancaster noted all members received the January 28, 2016 CEOB Executive Committee Meeting Minutes prior to the meeting. She called for any corrections or additions. There were no corrections or additions. A motion was made by Kent Greenwalt to approve the January 28, 2016 CEOB Executive Committee Meeting Minutes. Jack Andersen seconded. Motion carried by voice vote.

## **Old Business**

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Mrs. Lancaster noted there was no Old Business to report. She welcomed board members and thanked them for choosing to serve on the board and she appreciated board member participation.

## **New Business**

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### *Item 5A: Revised Bylaws*

Dylan Wren, Greater Nebraska Administrative Entity, reviewed the need for revision of these Bylaws, followed up with the request from previous meeting to add the executive committee and two sub committees.

Mrs. Lancaster asked for questions regarding the addition of the committees. Dylan Wren clarified the sub committees (Strategic Planning and System Coordination) and meeting times were reviewed. Mr. Wren also reviewed the selection process of these committee meeting members.

Mrs. Lancaster asked for a review of the requirements for the Strategic Planning Committee. Stan Odenthal, Greater Nebraska Administrative Entity, reviewed the roles and responsibilities of an Executive Committee. These roles include: Authority to act on behalf of the full board in between scheduled board meetings, and the ability to perform other duties or functions as may be authorized by a majority vote of the local board. Mr. Odenthal also reviewed the specific categories of the workforce sector Executive Committee members should be involved in.

Mrs. Lancaster entertained a motion for approval of the revised bylaws. The motion was put forward and seconded.

### **For (8):**

Jack Andersen  
Stanley Clouse (Vice-Chair)??  
Steve Erdman  
Sue Fuchtman  
Kent Greenwalt

Hal Haeker  
Chuck Harris  
Pamela Lancaster (Chair)  
Hilary Maricle

### **Against (0):**

### **Abstain (0):**

### **Members Absent (5):**

John Fagot  
Joe Hewgley  
Timothy Nelsen  
Christian Ohl

William Stewart

### ***The motion carried without abstentions.***

### *Item 5B: Request for Proposal*

Dylan Wren reviewed the Section 121(d)(2)(A) of WIOA, which requires the local board to select the One-Stop operator through a competitive process, at least once every 4 years.

*At the last board meeting, the GNWDB and CEOB approved usage of the State procurement process for this initiative. Mr. Wren continued with the criteria required of those third parties to bid and the funding information.*

Dylan Wren outlined the bids received by Greater Omaha and Greater Lincoln as a reference.

Mrs. Lancaster expressed concern over the RFP going to the capitol. Dylan Wren clarified that the capitol will only review the forum of the guidelines and ensure the RFP is legally binding.

Mrs. Lancaster also expressed concern over the length of the contract. Stan Odenthal reviewed the regulations of contract length and the stipulations of that including annual reviews. The further board engaged in conversation regarding the length of the contract and ensuring language is included that the contract may be terminated in the event that the third party is not completing their job correctly. There was minimal discussion regarding the vendors and outreach to any specific vendors. Mr. Wren read the section of the RFP with the language regarding contract termination. Mrs. Lancaster reminded the board of the previous negative situation a private third party caused. Mr. Ukinski stepped in and clarified the limitations of the roll-over. More discussion ensued regarding the termination language on pg. 18.

Mrs. Lancaster entertained a motion for a rescission to the previously approved transfer of funds. The motion was put forward and seconded.

**For (8):**

Jack Andersen  
Stanley Clouse (Vice-Chair)  
Steve Erdman  
Sue Fuchtman  
Kent Greenwalt

Hal Haeker  
Chuck Harris  
Pamela Lancaster (Chair)  
Hilary Maricle

**Against (0):**

**Abstain (0):**

**Members Absent (5):**

John Fagot  
Joe Hewgley  
Timothy Nelsen  
Christian Ohl

William Stewart

***The motion carried without abstentions.***

*Item 5C: Local Area Plan Modification – Rescission of Transfer*

Dylan Wren presented an update of the Local Area Plan Modification of the funding sources and the Plan Modification to accept these funds.

Mrs. Lancaster entertained a motion to approve the transfer of funds. The motion was put forward and seconded.

**For (8):**

Jack Andersen  
Stanley Clouse (Vice-Chair)  
Steve Erdman  
Sue Fuchtman  
Kent Greenwalt

Hal Haeker  
Chuck Harris  
Pamela Lancaster (Chair)  
Hilary Maricle

**Against (0):**

**Abstain (0)**

**Members Absent (5):**

John Fagot  
Joe Hewgley  
Timothy Nelsen  
Christian Ohl

William Stewart

***The motion carried without abstentions.***

*Item 5D: Plan Revisions*

Dylan Wren reviewed the two recent Plan Revisions including: Receiving \$85,000 for the DLW program located in Columbus Works. No vote necessary for this item.

Dylan Wren also reviewed Attachment K which included adding language regarding the EEO NDOL policy to not rely on an individual to provide their own interpreter: "the program cannot rely on an individual's minor child or adult family or friend(s) to interpret or facilitate communication. An accompanying adult (but not minor child) may interpret or facilitate."

Pam Lancaster entertained a motion to approve adding the language to Policy Attachment K. The motion was put forward and seconded.

**For (8):**

Jack Andersen  
Stanley Clouse (Vice-Chair)  
Sue Fuchtman  
Kent Greenwalt

Hal Haeker  
Chuck Harris  
Pamela Lancaster (Chair)  
Hilary Maricle

**Against (0):**

Steve Erdman

**Abstain (0):**

**Members Absent (5):**

John Fagot  
Joe Hewgley  
Timothy Nelsen  
Christian Ohl

William Stewart

*Item 5E: Board Member Requirements*

Dylan Wren reviewed the requirements of a Greater Nebraska Board Member including: position, type of job, and preferred location.

Discussion ensued regarding the preferred location, geographic diversity and the preferred industry i.e. a large farming entity, of the next Board Member. Stan Odenthal clarified that two additional members could be added without requiring any extra work. More discussion came about the H3 classification or specific occupation. Dylan asked for specifics regarding the selection of board members and how that has been done in the past. Pat Comfort talked about an approved alternate Board Member that should be given the opportunity to serve. Randy Kissinger brought up the application process and how the current process of electing a board member was to help eliminate tension between any partners and the Regional Managers involved. Someone reminded that under WIOA there is also the need of a recommendation letter from the Chamber of Commerce. Randy continued and talked about re-arranging the application process. Stan Odenthal was asked to clarify the strict application process and the ability to change that. More discussion ensued regarding the appointing of the alternate board member. Pat Comfort stood up and provided more information regarding Gunther Koob of Scottsbluff Industries, the alternate board member.

Mrs. Lancaster entertained the motion to approve the alternate board member be placed in the board. The motion was put forward and seconded.

**For (8):**

Jack Andersen  
Stanley Clouse (Vice-Chair)??  
Steve Erdman  
Sue Fuchtman  
Kent Greenwalt

Hal Haeker  
Chuck Harris  
Pamela Lancaster (Chair)  
Hilary Maricle

**Against (0):**

**Abstain (0)**

**Members Absent (5):**

John Fagot  
Joe Hewgley  
Timothy Nelsen  
Christian Ohl

William Stewart

***The motion carried without abstentions.***

Hilary Maricle announced Dr. Karen Severson's retirement. Stan Odenthal clarified the clarifications of the board member replacing her. Dylan Wren asked the members again how they want to proceed with making a nomination. Pam Lancaster asked the board if they would like to appoint an extra member or leave one open. More discussion ensued about the alternate board member. The board suggested providing a couple names as options for board members and the board would choose an individual to go after.

Mrs. Lancaster entertained a motion for the process of nominating board members. The motion was put forward and seconded.

**For (8):**

Jack Andersen

Stanley Clouse (Vice-Chair)??

Steve Erdman

Sue Fuchtman

Kent Greenwalt

Hal Haeker

Chuck Harris

Pamela Lancaster (Chair)

Hilary Maricle

**Against (0):**

**Abstain (0):**

**Members Absent (5):**

John Fagot

Joe Hewgley

Timothy Nelsen

Christian Ohl

William Stewart

*Item 5F: Regional Planning*

*Shannon Grotrian reviewed Section 106(a)(2) of WIOA, which outlines the Types of regions and 106(c) which outlines the Regional Coordination and Regional Plans.*

*Mr. Odenthal reviewed the Regional Planning and the additions to this plan including the economic planning and transportation coordination. Hal Haeker asked about the handout and Mr. Odenthal described the relevance.*

*Shannon Grotrian continued with the timeline regarding the Regional Planning.*

*Item 5G: Performance and Finance Update*

Shannon Grotrian continued presenting information about the Performance and Finance Updates and how Greater Nebraska is performing very well. Mrs. Grotrian went on to describe the details of the Finance Updates. Mrs. Lancaster asked for specifics regarding the Cap amounts. It was also asked that Finance Updates for Lincoln and Omaha be received.

Mrs. Lancaster asked about an e-mail being received regarding Technical Assistance. Shannon Grotrian described the contents of the e-mail. The CEOB expressed interest in receiving updates regarding this information in the near future.

**Public Comment**

Mrs. Lancaster asked for public comment. Pat Comfort introduced Mary Kay Versen, Director of Adult Basic Education for the Panhandle. Mary Kay expressed that she was looking forward to building a partnership. No other comments were made.

**Adjournment**

Mrs. Lancaster entertained a motion to adjourn. Kent Greenwalt moved to adjourn the meeting. Jack Andersen seconded. No further discussion ensued. Motion carried unanimously by voice vote. Mrs. Lancaster adjourned the meeting at 11:14 a.m.

06/21/16